

**◆ REGISTRATION FORM ◆**  
**2003 SUNYLA CONFERENCE**

**CONFERENCE REGISTRATION FEE:**

SUNYLA Member - \$100.00

SUNYLA Membership Number \_\_\_\_\_  
(Number can be found in lower right-hand corner of your membership card.)

Non-SUNYLA - \$120.00

Library School Student - \$50.00 \$ \_\_\_\_\_

**WEDNESDAY PRE-CONFERENCE WORKSHOPS:**

Sessions - \$10.00 (select one)

1:00 PM – 3:00 PM    1:00 PM – 4:00 PM    1:00 PM – 4:00 PM    2:00 PM – 5:00 PM  
A \_\_\_\_\_            B \_\_\_\_\_            C \_\_\_\_\_            D \_\_\_\_\_            \$ \_\_\_\_\_

**CONFERENCE WORKSHOP SELECTIONS:**

**Thursday:**

10:30 AM – 12:00 NOON                      2:45 PM – 3:30 PM                      3:45 PM – 4:30 PM  
A \_\_\_ B \_\_\_ C \_\_\_                      D \_\_\_ E \_\_\_ F \_\_\_ G \_\_\_                      H \_\_\_ I \_\_\_ J \_\_\_ K \_\_\_

**Friday:**

9:00 AM – 10:30 AM                      11:15 AM – 12:00 NOON                      12:15 PM – 1:00 PM  
L \_\_\_ M \_\_\_ N \_\_\_                      O \_\_\_ P \_\_\_ Q \_\_\_                      R \_\_\_ S \_\_\_ T \_\_\_

**MEALS:**

**Wednesday Evening Membership Social.** No charge, but please check here if you will be attending \_\_\_\_\_.

**Thursday**

Buffet Lunch - \$11.00 \$ \_\_\_\_\_

Buffet Dinner - \$40.00 \$ \_\_\_\_\_

**Friday**

Box Lunch \$9.00    Ham \_\_\_    Turkey \_\_\_    Vegetarian \_\_\_                      \$ \_\_\_\_\_

*ALL MEALS INCLUDE VEGETARIAN OPTIONS*

**ENTERTAINMENT:**

**Wednesday**

Tours – 3:00 PM – 6:00 PM  
\_\_\_ Health Sciences Center Library                      3:00 PM – 6:00 PM  
\_\_\_ Charles B. Wang Center                      3:30 PM – 4:30 PM  
\_\_\_ Special Collections, Melville Library                      3:00 PM – 6:00 PM  
\_\_\_ Staller Center for the Arts                      4:30 PM – 5:30 PM

**SPECIAL ARRANGEMENTS:**

If you require a disability-related accommodation, please note.

**TOTAL AMOUNT ENCLOSED:** \$ \_\_\_\_\_

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**PLEASE MAKE CHECKS PAYABLE TO: SUNYLA**

Name: \_\_\_\_\_

Address:

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Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

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◆ **DEADLINE FOR REGISTRATION IS FRIDAY, MAY 9, 2003** ◆

**Mail registration and check to:**

Colleen Kenefick  
Health Sciences Center Library  
Stony Brook University – 8034  
Stony Brook, NY 11794-8034

**QUESTIONS?** Please contact:

Jeanne Galbraith, Conference Chair  
Colleen Kenefick, Local Arrangements  
Susan Werner, Local Arrangements

[jeanne.galbraith@stonybrook.edu](mailto:jeanne.galbraith@stonybrook.edu)  
[colleen.kenefick@stonybrook.edu](mailto:colleen.kenefick@stonybrook.edu)  
[susan.werner@stonybrook.edu](mailto:susan.werner@stonybrook.edu)

(631) 444-6903  
(631) 444-3995  
(631) 632-7227

◆ **SUNYLA 2003 CONFERENCE CAMPUS HOUSING RESERVATION FORM** ◆

Please complete to reserve a room in Summer Conference Housing. Reservations with payment must be received by April 17, 2003. Cancellations made after April 25 will result in one night's room cancellation fee. In addition, no shows and early departure without 72 business hours (Monday – Friday) notice also will result in one night's room cancellation fee.

See following description of Summer Conference Housing.

**Make check payable to: SUNYLA**

**Send reservation with payment to:**

Colleen Kenefick  
Health Sciences Center Library  
Stony Brook University – 8034  
Stony Brook, NY 11794-8034

Name: \_\_\_\_\_

Affiliation: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Check one:**

Male \_\_\_ Female \_\_\_

**Please reserve the following:**

\_\_\_ Single Room @ \$53.50/night

or

\_\_\_ Double Room @ \$45.50/per person/night

Roommate's Name: \_\_\_\_\_

Or

Assign Roommate if possible: \_\_\_\_\_ Please note if no roommate is available, you will be given a single room and charged accordingly.

Date of Arrival: \_\_\_\_\_ Anticipated Check-In Time: \_\_\_\_\_

Date of Departure: \_\_\_\_\_

Number of Nights \_\_\_ x \$ \_\_\_\_\_ /night=\$ \_\_\_\_\_ Payment enclosed.

**Please note:** If you have need for any special accommodations, please describe.

## SUMMER CONFERENCE HOUSING

Summer Conference Housing, operated by the Division of Campus Residences, is located in Roth Quad. Housing registration takes place in the main office which is in the Hendrix College Building; office hours are 8 a.m. – Midnight.

**Check-in:** We encourage you to check-in with the Summer Conference Housing office prior to going to the conference registration.

\*\*\*Guests should enter the campus at the Main Entrance on Nicolls Road. This entrance is identified by a large Stony Brook University sign. Stay in the left lane and follow the signs marked “Summer Conference Housing.”

**Check-out:** You must check-out by 1 PM. If you need to stay past 1 PM, please notify the staff in the Hendrix College Office 48 hours in advance.

The rooms consist of 2 or 3-bedroom suites (air conditioned); each suite includes a sitting room (3-seat couch, 2-seat couch, 2 end tables and lamp), bedrooms (each containing 2 beds, 2 dressers, 2 desks w/shelves, lamp), and bathroom. Pay phones are located on the first floor of each building. Room phones are for incoming calls and on-campus calling, as well as for credit card or collect calls. Phone numbers for the rooms are (631) 216- and the last four digits that appear on the room telephone. Coin-operated washers and dryers are available in the lower level of each residence hall. Detergent is available in the summer conference office for a nominal fee. All residence halls entrances are locked 24 hours a day.

### Room Services:

- Linens provided weekly; beds will be ready upon check-in
- Linens may be exchanged daily by bringing them to the Hendrix College office
- Suite cleaned daily
- Trash emptied once daily
- Pillows provided
- Linens include: sheets, pillowcase, 2 towels, washcloth. Blankets are available upon request. (If you wish to bring your own towels, please bring a color other than white to differentiate your towels from those supplied by the University.)

You will be issued one key for the room and one key card for building access. Both must be turned in at the Hendrix College Office when you check out. You will be charged for any lost keys (\$122/key) or key card (\$10).

Note that Stony Brook University does not carry insurance on the personal property of conference participants. Therefore, please do not bring valuables. In addition, the Division of Campus Residences does not provide a system for safekeeping of participant valuables such as airline tickets and money.

All participants staying in Summer Conference Housing must register their cars at the Hendrix College Office when checking in. The guest pass will allow them to park in designated campus parking lots. Guests may also park in campus garages by paying the daily fee.