TO: David Woods

FROM: Al Oickle

SUBJECT: Radio activities

DATE: Nov. 22, 1983

Dave: I'm following up on our brief phone conversation of yesterday. Will Kinnally does a superb job as engineer for our radio show (Hereat Stony Brook/Conversations Unlimited) but his activities are shaped by the many other demands on his time, not the least of which is his studies. I think we've got to find a way to get our work done at ECC. We need:

- 1 A studio where we can with absolute assurance book guests for regular recording; i.e., the same time each week, the same engineer each week. (Will is tops; but he isn't always there. This fall, with a dozen shows, I've had three or four substitutes.)
- 2 Copy service. We make the master tape on reel-to-reel and then copy it onto cassettes. WUSB's equipment is limited; Will can make only one copy at a time. We are now making give cassette copies. Even at double speed, that takes him three hours. We need a service that can work faster and make multiple cpies simultaeneously I believe ECC has such equipment.
- 3 We are paying Will the minimum pay and he has been charging us 7-10 hours a week. I've told him we have to keep it to five. He's having trouble doing that. I discuvered just today that the C-60 tapes (300 minutes per side) actually have tape only to provide 29 minutes. That means that Will each week has had to edit a 30- minute show down to 29. He laments, "Sometimes it's impossible to cut another minute"...but he does, of course. I've tried to corract that problem forthwith...I've had Phyllis order C-90 tapes (that gives us 45 minutes per side, or 44 if they're still shortchanging us).
- 4 Promptness. Will regularly misses his deadlines. This week he showed up Monday at 4:55 p.m. with tapes that were due here Friday morning. I've reworked my schedule with it him and hencementath we'll be doing the show one week early. I don't like that. It means I sacrifice timeliness to a student's schedule. Since two of the stations use our tapes for news cycles, I'd hope we wouldn't lose their interest. Moreover, I think it's predictable that giving Will a 10-day cycle instead of a 2-day cycle won't change a thing and he'll still be late. As much as any student I know, he tends to work only at deadline.

Thank you for your attention and time.

Al Oickle 11/22/83