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To Maryanne Vigneaux/Lib@SUNYSB
cc
bcc F.Jason Torre/Lib
Subject Orientation Sessions

There will be opportunities to represent the libraries and hand out information on the following dates next week and the week after: Jan. 8, 9, 11, 16, 18, and 19. Take a look at the sign-up attached and let me know if you can assist on any of the open times. It would be OK to have two staff at each time. **I will need to know by this Friday, Jan. 5th.** Thanks!



JANUARY ORIENTATION.doc

Some background from Heather Robertson, who has organized this event:

Once again, I would like to invite your department to participate in our Information Fair during January Orientations. **We are expecting to host around 700 incoming students during January orientation, and the fair is a great way for you to showcase your department for new students.** A few things to note about January orientation:

- Most orientation days are for transfer students, with the exception of one designated first-year student orientation
- There is **no parent program** during January orientation. So while parents/family members may arrive with their students, there is not a formal program for them to participate in (this is made known to students in their orientation materials).
- Most offices will be open during orientation, so students and family members can also visit your office if you are unable to participate