

Faculty Meeting Minute 5/11/06

Agenda

- Approval of minutes taken on February 21, 2006 (See library shared file)
- Standing Committee Reports (Executive, A&P, Library Services)
- Optional oral University Senate Committee Reports
- Status of Library Personnel and Policy Procedures revisions (currently in review by HSC library faculty)
- HSC Library Report
- Library Director's Report (Chris)
- Junior Faculty leaves--update (Jason)
- Revisions to bylaws--continuation of discussion (Nathan)
- Elections issue (difficulty in acquiring nominees)

Gisele S. called the meeting to order at 10:00 am.

Approval of the minutes from the last meeting

Changes to the minutes were noted. Jason T. motioned to approve minutes. John A. seconded the motion.

Standing Committees Reports

Executive Committee –Gisele S. reported

We need to speak with HSL faculty about the Library Personnel Policy and Procedures. Colleen Kenefick and Julitta Jo confirmed that HSL met once to discuss the document.

Andrew White addressed the changed in reporting structure at HSL. HSL faculty may report to the College of Medicine. The President appointed a new dean of the School of Medicine and CEO and the acting director recently left. HSL had reported to the VP but now it is unclear who the HSL will report to.

Helene V. -. How does this change affect the Library Bylaws?

Andrew W. - We need to have the new administration sign off on the document.

Gisele S. - PTC just reviewed a tenure file and it would have been helpful to have the new document in place.

Jason T. - The Senate will not allow the changes without the HSL approval?

Gisele S- PTC would have to vote to allow the revisions without the HSL approval.

Susan L. - We can explain that HSL cannot hold the administrative meetings necessary for the revisions.

Helene V. – This puts PTC in confusion since there are 2 sets of rules.

Dan K. - For our faculty, we can use West Campus procedures. Do the College of Arts & Sciences and College of Engineering use separate guidelines? If so, we could use this as a precedent for having 2 separate guidelines for HSL and West Campus Libraries.

Gisele S. - A workshop for Junior Faculty was held. John A. devised a method to show revisions to the LPPP document. The document is posted on the Library Shared File.

Jason T. - Does anyone [at HSL] have any problems with the changes?
Andrew W. - I have not been involved with the meetings about the document.

PTC will not meet until the Fall. Gisele will look into Dan's question about having two guidelines. Dan also suggested telling the PTC that HSL cannot make the revisions now but that we have people who want to use these guidelines. Andrew will talk with Jane Yahil about what this group is suggesting.

Appointment & Promotion Committee- Brigitte Howard reported
A workshop was held on tenure and promotion procedures.

LSC Committee: Dana Antonucci-Durgan reported.
The Library Services Committee hosted the following events since the last Faculty meeting in February.

- On February 23, 2006, Kevin McCoy from Suffolk Community College gave a talk on the confidentiality of patron records.
- Andrew White and Eric Djiva Kamal gave a talk on their recently published book, "E-metrics for library and information professionals: how to use data for managing and evaluating electronic resource collections" on March 7, 2006.
- On April 11, 2006, Aimee De Chambeau gave a presentation on COS, the Community of Science Database.
- On May 9, 2006, a travel reports forum was held in the Javits Room.

Bee Farina replaced Elissa Daub as the professional staff member on the committee.

University Senate Committee Reports

PTC- Gisele S. reported
PTC met to vote on the appointment to associate librarian for one librarian.

University Senate – Aimee D. reported
Lance King was named the new VP for advancement.
Brookhaven National Laboratory is looking for a new director.
The Provost went with the SUNY Chancellor to China. SUNY will open a college in Nanjing named SUNY- Nanjing.

Some Research & Interdisciplinary seed money is available. The deadline is Sept. for 06/07.

Marine Science is proposing a college level course to the Undergraduate Senate for Smithtown High School students. Smithtown HS asked SBU to do this in place of the Southampton program.

The President announced the task force for the campus climate report.

The Journalism program passed through the University Senate and SUNY.

CAPRA –Aimee D. reported

- Approved journalism program
- The University is looking into starting an Institute for Global Studies working with history and sociology.

Campus Computing – report by Andrew W.

Andrew W. is the new chair.

Health Sciences Center Library- Discussion at the start of the meeting covered the report.

Director's Report- Report sent to Gisele via email.

1. I'm somewhat optimistic that we will receive inflation money next year.
2. I met with the provost about junior faculty research assignments. He asked me to query other ARL libraries about their policies/practices. As soon as I have this information, I'm fairly confident we can proceed as long as we figure out workload issues.
3. At the SUNY Council of Library Directors (SCLD) meeting, SUNYConnect II initiatives seemed to gel:
 - a) Shared infrastructure.
Center libraries will move to higher versions of Aleph than other campuses; rather than train staff at smaller campuses which lack systems staff, OLIS may take over management of Aleph software; the same applies to tools such as Metalib where Centers will choose and run their own tools and OLIS will run a shared application
 - b) Collaborative collection development
The union catalog should give us a good look at overall collection strengths and weaknesses; ease of access to each others collections through ILLiad-based borrowing should stimulate less duplication and acquisition of a larger set of research materials; SUNY Access and Collections Council (Nathan and Barbara are SBU reps) is looking at a number of collaborative efforts, both print and electronic; especially important is renewal of ScienceDirect in 2009; improved SUNY-wide borrowing through ILLiad should be in place by fall.
 - c) Digital library
SBU and others are contributing to DSpace; the next step may be all SUNY dissertations
4. As a means to encourage collaboration among Center libraries, we have in place the Council. This group is working on a number of creative initiatives. In a similar effort,

during the SCLD meetings in April, the heads of special collections met. On tap is a meeting of the personnel officers.

-Chris

Discussion

[Reference to 3 c in Director's Report]

Jason T. - SBUL lobbied against an all SUNY dissertation database due to the cost.

Barbara B- We have difficulty getting dissertations from other SUNYs.

Jason T. We are still waiting for E-submission of dissertations.

Nathan B. - We have to promote the idea of campuses loading electronically on DSPACE.

[Reference to Junior Faculty Assignments] Questions: We thought the assignments were approved? Is there a chance they will not be approved?

Revisions to the Bylaws- Nathan B.

The previous bylaw changes led to some inconsistencies in the document. The following changes are proposed:

- 1) The number of members on standing committees was changed to 5. Article III Sections E & D need to reflect this change. III i will be deleted.
- 2) Articles IV & V- How we select members to serve on University Senate and Standing Committees.

Article IV needs to be applied to Article V. Combine articles IV and V and make the language consistent.

Nathan will put together a paper ballot.

Gisele S. proposed we post the revised version and distribute for questions and comments and then vote on the articles.

More proposed changes:

- 3) Article 3 – The section on the Secretary of the Faculty. We had one year ago but this has not been in practice for some time. Proposal to delete the mention of the secretary.
- 4) Parliamentarian & Robert's Rules- remove from bylaws.
- 5) 1 week to place a name in nomination for a vacancy on Library committees. We usually need more than one week. The proposal is to change to "in a timely manner". This change may lead to other changes in the document.

Dana A. – Proposed to keep the same 3 week window but give the nomination process 2 weeks and the vote 1 week.

Jason T. - If we receive more nominees than needed, we can place the person not voted in as an alternative.

- 6) Section 3q – Are annual reports submitted by committees? The proposal is to delete this section.

Motion to adjourn. Jason T.
Seconded by John A.

Respectfully Submitted by
Dana Antonucci-Durgan