




Berengaria Brine/Pres
07/15/2004 10:40 AM

To Germaine Hoynos/Lib@SUNYSB
cc F.Jason Torre/Lib@SUNYSB, Kristen Nyitray/Lib@SUNYSB
bcc
Subject Re: Need some info 

Thank you, Germaine and Jason,


This is the quickest response I received when requesting this type of information.

I'll submit today.
Berri Brine
5-1620 direct phone

Germaine Hoynos/Lib



Germaine Hoynos/Lib
07/14/2004 02:51 PM

To Berengaria Brine/Pres@SUNYSB, Kristen
Nyitray/Lib@SUNYSB
cc F.Jason Torre/Lib@SUNYSB
Subject Re: Need some info 

Here is the information that you requested:

AIDC Endowment fund: Stony Brook Foundation Account, number 362600.

Germaine
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Germaine Hoynos  
Assistant Director for Administrative Services  
Stony Brook University Libraries  
Phone 631-632-7100  
Fax 631-632-7116  
ghoynos@notes.cc.sunysb.edu  
F.Jason Torre/Lib

**F.Jason Torre/Lib**  
07/14/2004 12:57 PM

To Berengaria Brine/Pres@SUNYSB, Germaine  
Hoynos/Lib@SUNYSB  
cc Kristen Nyitray/Lib@SUNYSB  
Subject Re: Need some info 

Berri,

The bus schedule is as follows:

Oct. 20th

8 AM bus departs Wyndham Windwatch Hotel

5PM bus departs Stony Brook for Wyndham Windwatch-tentative

Oct. 21

8:15 AM bus departs Wyndham Windwatch hotel

1-1:15PM bus departs for Macarthur Airport as first stop and then Wyndham Windwatch Hotel-Tentative

The money will be coming out of our AIDC100 endowment fund which I believe is other on your list but our Assistant Director can confirm for us. As for the account number, again confirmation is needed.

Germaine, could you please provide Berri with the account number from which to charge the event?

Thank you both for everything.

Jason

Berengaria Brine/Pres



**Berengaria Brine/Pres**

07/14/2004 12:26 PM

To F.Jason Torre/Lib@SUNYSB, Kristen Nyitray/Lib@SUNYSB

cc

Subject Need some info

Kristen and Jason,

I am putting through the bus requisition even though there are some issues surrounding the pricing. I will make certain that I know the deadline to cancel without incurring fees should we decide to change the transportation plans.

In order to make it an official request, I need to know the following:

- \* the account number to be used for payment
- \* are the funds State, Research Foundation or Other
- \* what are the exact times - leaving the Marriott on the mornings of 10/20 and 10/21, returning the Marriott on the afternoons/evenings of 10/20 and 10/21/04.

I will be away from my desk the rest of today, but I can come meet with you later this week if you would like to talk in person.

Take care,  
Berri Brine  
5-1620 direct phone