

Campus Announcements for the week of 12/28/2008

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01. Administrative

1. Monthly Parking Garage Payment

Monthly Parking Garage Card Holders

Payment for your monthly parking garage permit is due on the first of the month. To avoid being locked out, please ensure we receive your payment within the first three business days of the month. Sign up today for the payroll parking deduction program and avoid the rush to pay! Forms and information are available at <http://www.stonybrook.edu/parking/garages.shtml>

Submitted by: Lynn A. Davis/Admin

2. Time to renew library material.

aculty, Management Confidential, Emeritus and Professional staff who currently have borrowed library material due December 23, 2008, from the Main, Music and/or the Science/Engineering Library, are urged to renew at this time. The new due date will be May 19, 2009. Items already renewed 3 times, must be returned and may then be checked out again.

For information on how to renew online via STARS/OPAC, please go to the URL.

To renew in person, please present your ID card to service desk staff. It is not necessary to bring the material into the library in order to have them renewed. Overdue material can not be renewed. There are no phone renewals. Thank you.

<http://www.stonybrook.edu/library/services/circulation/borrowing.html>

Submitted by: David Weiner/Lib

3. The Health Insurance Option Transfer Period Deadline For State Employees (Hospital & LISVH) Has Been Extended To January 5, 2009.

The 2009 state health insurance rates have been approved and were mailed by Albany to the home of NYSHIP enrollees recently. January 5, 2009 is the deadline to change from one health insurance plan to another and the deadline for employees to change from family coverage to individual or cancel coverage if they were unable to do so during the year due to the pre-tax contribution rules. To make a change, complete and return a NYS Health Insurance Transaction form (PS-404) to the Benefits Office before the deadline. If you are thinking about changing your health insurance plan, obtain a Choices for 2009 booklet, which summarizes the 2009 health insurance plans. The PS-404 form and Choices booklet may be obtained from the Benefits Office (45 Research Way, Suite 204, Tech Park, Zip=9212, from the Benefits display rack (HSC, Level 3, outside room 122), or online.

<http://www.cs.state.ny.us>

Submitted by: Cassandra Moore/UHMC

4. Procurement Office Holiday Closings and Completed Move

The Procurement Office, including Accounts Payable, Purchasing and Travel, will be closed on both Friday December 26, 2008 and January 2, 2009. Please plan your procurement needs accordingly.

The Procurement Office is now located in the University's new Research and Development Park on Stony Brook Road, just west of the Campus. Follow signs for the Procurement Office posted at the Park entrance. The Procurement Office telephone numbers, fax numbers and email addresses all remain the same. The new address is:

Procurement Office

Stony Brook University (SUNY)

Research & Development Park, Building 17

Stony Brook, NY 11794-6000

An interim Procurement satellite office is located in the Melville Library room N4071. The office operates Monday through Friday between 10:00 AM and 2:00 PM. The satellite office is

available to accept procurement documents (i.e. requisitions, cash payment vouchers, etc.) and to answer general procurement questions. The satellite office telephone number is 632-3365.

Submitted by: Alfred Di Venuto/Admin

5. Central Receiving and Property Control Holiday Closing

Central Receiving and Property Control will be closed on Thursday 1/1/09 and Friday 1/2/09. Any concerns please call Dennis Wells at 2-6305. Have a Happy Healthy New Year!

Submitted by: Dennis Wells/Admin

6. University Bus Service

University Bus Service-Service Alert: There will be NO SERVICE on 12/31/08 and 01/01/09. Service will resume on 01/02/09 with service Level C. If you have any questions contact dispatch at 632-3741. Thank you.

<http://http://www.stonybrook.edu/transportation/>

Submitted by: Samantha Thomas/Admin

02. Administrative - Hosp/HSC

1. School of Nursing Stony Brook University Annual Nursing Research Day

School Of Nursing, Stony Brook University, Annual Nursing Research Day
Culturally Competent Curriculum, Culturally Competent Care!
March 16, 2009

Posters are being considered for presentation at the noon poster session, posters can be related to cultural competence, improving patient care and/or patient outcomes. If you are interested in submitting an abstract for consideration for the Poster Session please submit your abstract to: Janet M. Galiczewski, RN, MSN, ANP, CCRN (via email).

Abstract deadline 1/15/2009.

If you have an idea/project that you think you may be able to develop into an abstract suitable for submission please contact Adriann Combs, RN, SBUH Nursing Research Committee for some guidance (via email).

Submitted by: Keisha Butler/UHMC

03. Workshops/Courses/Training

1. PDAAR Training now interactive!

January 07, 2009 9:00am 12:30pm

PDAR is a Lotus Notes application that assists and facilitates the job creation, review, approval, posting and advertisement requisition process. This electronic format eliminates five paper forms (SUSB37, Position Description, Ad Request, Ad Text and the first page of the SUSB68).

After completing this interactive computer based training class, participants will be able to:

- Create and clone job requisitions/PDARs
- Create waiver forms
- Create advertisement requests
- Understand the uses of reclassification, promotion, increased duties, FAST TRACK
- Utilize the Employment Tracking System (ETS)

Course Prerequisites:

Participants must have a current Lotus Notes account, and should be computer proficient

Click on the link below to register now!

<http://naples.cc.sunysb.edu/training/hrclasses.nsf/wc0002>

Submitted by: Lillian Valdez/Admin

2. Workshop tailored to fit your schedule just right! Managing Multiple Priorities

January 7, 2009 12:00pm - 1:00pm

Description:

Developing your ability to effectively use your time, set goals and focus on priorities while managing simultaneous responsibilities is key. Managing your work day is key to reducing stress as well as accomplishing goals successfully.

Key Highlights:

- Create effective work plans, prioritize competing tasks and plan for each day
- Identify inefficient uses of time and ways to improve or eliminate them

Target Audience: This program is open to all West Campus, South Campus, HSC, Manhattan, and Southampton employees.

Click below to register now!

<http://naples.cc.sunysb.edu/training/hrclasses.nsf/wcll27>

Submitted by: Lillian Valdez/Admin

05. Conferences/Seminars/Lectures

1. 3rd annual Teaching & Learning Winter Colloquium, January 14th & 15th, 2009- Call for Proposals

The Department of Teaching, Learning + Technology (TLT) (formerly known as Educational

Technologies, Instructional Computing, and CELT) at Stony Brook is offering a 2 day event for all teaching faculty (Full time, lecturers & adjuncts) & graduate TA's who are interested in learning about teaching & technology resources Stony Brook has to offer.

Last year, this event not only included workshops regarding TLT resources, but we were fortunate that some librarians, faculty from CAS, CEAS, HSC, and Career center staff offered sessions as well!

We hope to increase participation this year.

This event will take place Wednesday, January 14th, 2009 & Thursday, January 15th, 2009

If you are interested in participating, please fill out this form:

<https://naples.cc.sunysb.edu/DoIT/sreq.nsf/tltworkshopsubmissionwinter09> by Sunday, January 4th, 2009 .

If you are unable to present, but are interested in attending, please e-mail tlt@stonybrook.edu so that we can notify you of event details.

<https://tlt.stonybrook.edu/FacultyServices/>

Submitted by: Diana Voss/DoIT

06. Hosp/HSC Conferences/Seminars/Lectures

1. Free Smoking Cessation Classes

Employee Health & Wellness will be conducting their 2nd Six Week Smoking Cessation Classes beginning January 19th for Ambulatory Services at the ACP Conference Room and January 20th for Hospital/HSC Room # TBA. Please call Employee Health & Wellness for more information and to register for classes at 4-7767. All are welcome!

Submitted by: Maria Loret De Mola/UHMC

07. Charitable

1. Make Your Year-End Gift Through "It's About Us" Faculty & Staff Campaign

Now more than ever, Stony Brook University and Medical Center count on you. Give what you can to any one (or more) of the funds established to support students, patients, researchers, Veterans Home residents, and others here at Stony Brook. For more information, visit www.stonybrook.edu/itsaboutus or call Stony Brook Advancement at 2-4887.

<http://www.stonybrook.edu/itsaboutus>

Submitted by: Elizabeth Craz/UAff

2. 3,000 Dollar Raffle 10 Dollar Tickets Seawolves Swimming and Diving

The Seawolves Swimming and Diving Parents are organizing a raffle to raise money for the team.

Prizes range from \$50 to \$150, one prize per day during the month of April 2009. Winners to be determined by the New York State Lottery's Numbers (midday drawing).

Tickets are \$10 each.

For more information call 632-4318.

Submitted by: Jeffrey Chu/CAS

08. Culture & Entertainment

1. Blues co-bill at University Cafe Sunday January 11th 2 PM with "fret monster" Brooks Williams and duo of Beaucoup Blue

Brooks Williams has been described as a "fret monster" who has to be seen to be believed as he explores blues and jazz with funky chords, walking bass lines and fiery riffs.

Beaucoup Blue is a Philadelphia based father and son duo who use six and twelve string guitars, slide guitar, dobro and their soulful voices to travel across genres from soul, R&B, jazz and country.

These performers all return by popular demand and will be sure to be joining one another for a great afternoon of on-stage jamming and musicianship.

Advance sale at www.universitycafe.org (click on Sunday Street Acoustic Series) until January 8th at \$20.00, with any remaining seats at the door for \$25.00.

Coming January 18th at 2 P.M. - Ellis Paul with special guest, Jack's Waterfall.

Information: www.universitycafe.org or via e mail to SundayStreetWUSB@aol.com

<http://www.universitycafe.org>

Submitted by: Charles Backfish/CAS

2. Stony Brook Softball Winter Clinic Offered!

Stony Brook Staff and Players are holding winter clinics this January for players ages 8-17 yrs. old. The Premier Pitching Clinic will be held on Saturday, January 10 from 9:00a-12:00 in the ISC Arena. The cost is \$80.00. A Hitting Clinic (9:00a-12:00) and Pitching Clinic(1:00-4:00p) will be offered on Saturday, January 24. The cost for each session is \$80.00 or \$140.00 if you sign up for both. Any questions, please call 631-632-4517. Clinic application and required forms are available on our web site.

<http://www.goseawolves.org>

Submitted by: Megan Bryant/Pres

09. For-Pay Workshops/Courses

1. Defensive Driving Program for UUP Members

A NYSUT sponsored Defensive Driving program is being offered on Saturday, January 10, 2008 from 8:30 AM to 2:30 PM in the Wang Center Room 201, for all UUP employees and their immediate family members. Cost is \$30 per person, payable in advance. Checks should be made payable to "NYSUT Benefit Trust" and delivered to the UUP office, 104 Old Chemistry, Z=3475. Office hours are Monday thru Friday, 9 am to 3 pm. Receipt of your check reserves your place in class. Participants are usually entitled to a 10% discount on their automotive insurance. Check with your provider. The certificate is good for three years of savings! Contact Corinne Burns at Ext. 2-6570 or cmburns@notes.cc.sunysb.edu for more information.

Submitted by: Corinne Burns/Affl

2. Adobe Photoshop

NCE 321 - 12 sessions - Fee: \$629

Professional artists, amateur photographers and Web novices should know the fundamentals of Photoshop, the most powerful image editing software on the market. Learn to prepare photographs for offset printing or create good-looking scans for your personal homepage, a working knowledge of Photoshop is essential. Topics covered include the Photoshop work area, image basics, working with selections, working with layers, painting, masks, channels, creating special effects, basic pen tool techniques and creating images for electronic publishing. Windows environment.

Required Text: Adobe Photoshop CS3 Classroom in a Book (ISBN # 0321492021) Cost of text not included. Bring textbook to fist class meeting

Prerequisite: Introduction to Windows or equivalent experience.

Section C: Tuesdays, 6pm-9pm; January 6, 13, 20 & 27; February 3, 10, 17 & 24; March 3, 10, 17 & 24, 2009

10% discount University employees, students, CSEA LEAP Vouchers accepted Questions call 632-7022

<http://www.stonybrook.edu/spd/computer>

Submitted by: Amy Margolies/Prov

3. How to Get Published

Small Business Development Center Workshop
January 10, 2009 10:00 am - noon \$15 FEE

Holiday Inn Express, Stony Brook
to register, e-mail: lynne.schmidt@sunysb.edu

Submitted by: Lynne Schmidt/CEAS

4. Introduction to Microsoft Excel

NCE 314 - 5 sessions - Fee: \$259

This introductory course demonstrates the power and ease that makes Microsoft Excel the most-widely used spreadsheet application for office and home financial planning. Accountants, office managers, budget managers, even the family financial planner, will benefit from learning the basics of Excel. Topics include: basics of spreadsheet design, entering data, editing, formatting and printing worksheets, and implementing formulae and functions. The course emphasizes hands-on exercises to reinforce lessons.

Prerequisite: Introduction to Windows or equivalent experience.

For a full description of this class, and to register go to SPD Website at

<http://www.stonybrook.edu/spd/computer>

10% discount for University employees and Students. CSEA LEAP Vouchers accepted

Required Text: Microsoft Office Excel 2007 Step-By-Step (ISBN # 073562304x) Cost of book not included

Section F: Tuesdays, 6pm-9pm; January 27; February 3, 10, 17 & 24, 2009

Section G: Mondays, 10am-1pm; March 30; April 6, 13, 20 & 27, 2009

Submitted by: Amy Margolies/Prov

5. Managing Data with Access

NCE 317 - 5 sessions - Fee: \$259

This course offers an introduction to the most widely used database management program. An integral and powerful part of the Microsoft Office suite, Access aids budget managers, accountants, and office managers by efficiently organizing customer and inventory information. Topics include how to create databases, forms, filters and reports.

Prerequisite: Introduction to Windows or equivalent experience.

Required text: Microsoft Office Access 2007 Step-By-Step (ISBN# 0735623031) Cost of book not included

For a full description of this class, and to register go to SPD Website at

<http://www.stonybrook.edu/spd/computer>

For questions call 632-7071

10% discount for University employees, Spouses and Students. CSEA LEAP Vouchers accepted

Section F: Thursdays, 6pm-9pm; January 29; February 5, 12, 19 & 26, 2009

Section G: Mondays; 1:30-4:30pm; March 30; April 6, 13, 20 & 27, 2009

Submitted by: Amy Margolies/Prov

6. Microsoft PowerPoint

NCE 318 - 5 sessions - Fee: \$259

Creating Dynamic Presentations with PowerPoint. A must for sales professionals, trainers, teachers and business presenters, this course demonstrates how to create and combine text and graphics for professional-looking business presentations. Learn to create your own slide presentation in a minimum amount of time.

Prerequisite: Introduction to Windows or equivalent experience.

Required Text: Microsoft Office PowerPoint 2007 Step-By-Step (ISBN # 0735623015) Cost of text not included

Section D: Mondays, 6pm-9pm; March 2, 9, 16, 23 & 30, 2009

10% discount University employees and students, CSEA LEAP Vouchers accepted

Visit our website at <http://www.stonybrook.edu/spd/computer> for complete certificate information, course descriptions and registration or email amy.margolies@stonybrook.edu

Submitted by: Amy Margolies/Prov

7. Professional Human Resources (PHR) and Senior Professional Human Resources (SPHR)

Registration is open for the PHR/SPHR Certification Preparation Course

Planning to earn your Professional Human Resource or Senior Professional in Human Resources designation? Now is the time to enroll. In partnership with the Society for Human Resource Management, the School of Professional Development now offers the industry recognized PHR/SPHR certification preparation course.

Improve your workplace effectiveness immediately. Students enrolled in our class benefit from:

- *Structured classroom environment that enhances learning and helps you stay on track

- *An experienced instructor to explain concepts and apply them to your industry

- *Opportunities to network and share real-world experiences with other HR professionals

The PHR/SPHR Certification Preparation Course is offered in two formats; 36-hour Standard Prep and 18-hour Accelerated Prep

Standard Prep is scheduled to start Saturday, February 7, 2009 @ 10am

Accelerated Prep is scheduled to start Tuesday, March 17, 2009 @ 6pm

Visit our website, www.stonybrook.edu/spd/shrm for full schedules, eligibility and discounts

Submitted by: Amy Margolies/Prov

8. Interconnecting Cisco Network Devices

Registration is open for the PHR/SPHR Certification Preparation Course

Planning to earn your Professional Human Resource or Senior Professional in Human Resources designation? Now is the time to enroll. In partnership with the Society for Human Resource Management, the School of Professional Development now offers the industry recognized PHR/SPHR certification preparation course.

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- *Opportunities to network and share real-world experiences with other HR professionals

The PHR/SPHR Certification Preparation Course is offered in two formats; 36-hour Standard Prep and 18-hour Accelerated Prep

Standard Prep is scheduled to start Saturday, February 7, 2009 @ 10am

Accelerated Prep is scheduled to start Tuesday, March 17, 2009 @ 6pm

Visit our website, www.stonybrook.edu/spd/shrm for full schedules, eligibility and discounts

<http://www.stonybrook.edu/spd/computer>

Submitted by: Amy Margolies/Prov

10. Research

1. Volunteers needed. Fee paid. 18-55 years old and in good health for participation in medical imaging research. Confidentiality maintained.

Volunteers needed. Fee paid. 18-55 years old and in good health for participation in medical imaging research. Confidentiality maintained. "Do you like watching cooking shows on TV? Do commercials for yummy treats make you salivate? Wouldn't it be neat to find out what's going on in your brain? Could these food images be driving you to overeat? Help us find out by volunteering for a completely non-invasive brain imaging study. All you have to do is watch videos and let us watch your brain using functional magnetic resonance imaging (fMRI)! Transportation provided or mileage reimbursed. For more information, contact nurse recruiter Bud Jayne at 1-888-352-7380".

Submitted by: Diane Ruenes/UHMC

2. Study Of HIV+/AIDS And Chromium Picolinate

The General Clinical Research Center at StonyBrook University Hospital is seeking volunteers 18years of age and older with a diagnosis of HIV+or AIDS to research the effectiveness of ChromiumPicolinate in the treatment of complications of currentHIV therapy including insulin resistance, (leadingto Diabetes) and possibly body fat distribution(HIV Lipodystrophy).

Volunteers are offered compensationup to \$1,700 plus transportation expenses. (631) 444-9362 or (631) 444-3740

Submitted by: Diane Ruenes/UHMC

3. Do You Have Heart Failure?

Adults diagnosed with heart failure are invited to participate in a symptom monitoring study. The study is testing an educational method to help patients monitor their heart failure symptoms. If qualified to participate, questionnaires about your medical history, symptoms, self-care, and quality of life will be completed. Participants are followed for one year by telephone (15-20 minute interviews 1, 3, 6, and 12 months after enrollment). All participants will be given a

weight scale to keep and a booklet on heart failure self-care. You will be paid \$20 at both 6 and 12 months if you complete the telephone interviews. For further information or to schedule an appointment, please call:

Dr. Corrine Jurgens - 631-444-3236 or Karen Kelleher - 631-444-1299

Submitted by: Diane Ruenes/UHMC

4. Not getting along with your partner

Researchers at Stony Brook University are looking for couples to participate in a relationship behavior survey.

Eligible couples will attend the research lab together for one session, and complete questionnaires and interviews.

Each person will:

1. Be paid \$35 for participation (\$70 per couple)
2. Recieve relationship feedback (optional)
3. Recieve therapy referrals

You may be eligible if you are married or have been living together for at least one year and aren't getting along with each other.

Call now: (631) 632-7850 (ask for Anita) or email: stonybrook_relationshipstudy@yahoo.com
(Include your name and phone number)

Submitted by: Anita Jose/GST