

## Campus Announcements for the week of 12/10/2006

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## **01. Administrative (dept moves/closes, employee info, Admin announcements)**

### **1. REMINDER: International Travel Policy**

As the semester begins, this is a reminder for the University community regarding the International Travel Policy (ITP).

1. All students who travel abroad on University programs are required to complete all ITP forms;
2. Faculty traveling abroad with students on University programs are required to complete the two-page itinerary form;
3. Faculty or staff traveling abroad on University business are strongly advised to complete all of the forms as well.
4. Permission for travel is required ONLY for countries on the State Department Travel Warning list at <http://travel.state.gov/travel/warnings.html>.

Forms can be found on the International Academic Programs (IAP) website at [www.stonybrook.edu/iap](http://www.stonybrook.edu/iap) (at the bottom of the home page).

All completed forms, questions, e-mails, or comments regarding the ITP should be sent to Jennifer Schlitz, E5320 Melville Library, Z=3390 or [Jennifer.Schlitz@stonybrook.edu](mailto:Jennifer.Schlitz@stonybrook.edu).

Please keep copies of all forms for your own records before you submit them to this office

<http://www.stonybrook.edu/iap>

Submitted by: Jennifer Schlitz/Prov

### **2. Winter 2007 Blackboard Courses have been created!**

If you are teaching a class during the Winter 2007 session, please be aware that a Blackboard course has automatically been created for you.

If you would like to use your Blackboard course, please contact the Blackboard support team at: [bboard@notes.cc.sunysb.edu](mailto:bboard@notes.cc.sunysb.edu) to obtain more information or visit:

<http://www.ic.stonybrook.edu/blackboard/faculty.shtml>

<http://www.ic.stonybrook.edu/blackboard/faculty.shtml>

Submitted by: Blackboard Support Team

### **3. Lotus Notes users(PC not MAC)- the Out of Office Reply may not work unless you have the latest release (7.0.2).**

Click here to find out more <http://clientsupport.stonybrook.edu/public/notes/howto/ooo.shtml>

Submitted by: Kim Rant/DoIT

#### **4. Procurement Office Closing Early on Thursday December 14th, 2006**

The Procurement Office which includes Purchasing, Accounts Payable and the Travel Office will be closing at 1:30 p.m. on Thursday, December 14, 2006. Please plan your needs accordingly.

Submitted by: Christine Wilson/Admin

#### **5. Life Sciences Stockroom will close at 1:00 PM on Wed., Dec. 20th, 2006.**

The Life Sciences Stockroom will be closing at 1:00 P.M. on Wednesday, December 20th, 2006. The stockroom will re-open on Thursday, December 21st, 2006. We apologize in advance for any inconvenience this may cause. If you have any concerns or questions, please contact Linda Millet at extension 2-0820.

Submitted by: Linda Millet/Admin

#### **6. The Stony Brook University Student Health Service Is Offering Flu Vaccine And Flumist Vaccine To Students, Faculty And Staff.**

The Stony Brook University Student Health Service is offering Flu Vaccine and FluMist Vaccine to Students, Faculty and Staff.

It's not too late to get your vaccine against influenza. While supplies last, the Student Health Service will be offering the Flu vaccine and FluMist Vaccine to students, faculty and staff members of Stony Brook University. (FluMist is a needle free, intranasal vaccine to help prevent the flu). Regular Flu vaccine (injectable) will cost \$20. The FluMist vaccine will cost \$25. For more information and to schedule an appointment during our morning hours, please call the Student Health Service at 632-6740

<http://studentaffairs.stonybrook.edu/shs/>

Submitted by: Robert Ansbach/OSA

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### **03. Workshops/Courses/Training (work related; HR, EAP, DoIT, etc...)**

#### **1. EAP Lunchtime Learning How to Use Your Credit Cards Wisely this Holiday Season**

This interactive workshop will cover how holiday spending and aggressive marketing can entice consumers to spend more than they can afford. We will discuss in depth the psychological

spending patterns of consumers during this time of the year and all year round.

The use of credit cards and their minimum monthly payment calculations are broken down to reveal the reason for the extremely long payoffs. We will discuss tools for smart spending to understand that we sometimes have a false impression of what it will take to pay off these bills in a reasonable amount of time.

A real world exercise will be presented to enlighten consumers on how they feel when they use their credit cards compared to when they use cash.

This workshop comes with a handout of all the information addressed.

Thursday, December 14, 12:00-1:00, Wang Center, Room 103

To register call EAP at 632-6085.

<http://www.sunysb.edu/eap>

Submitted by: Linda Tatem/Pres

## **2. Mastering Performance Reviews**

Just as faculty members evaluate students on their performance in courses through papers, tests, classroom discussion, etc., managers evaluate employees on the quality and quantity of their work performance. These evaluations are made every day, every week, every month, depending on how closely the manager works with or observes his/her employees. These informal ratings form the basis for what we now call the more formal "performance appraisal" or "performance review".

This program is designed to:

Clarify the manager's role as a communicator, counselor and mentor.

Guide the manager through the process: from preparing for and conducting the appraisal session, to concluding the appraisal session, with follow-up.

Target Audience: Managers and supervisors responsible for managing the performance of others.

Date: December 19th; Time: 9:30 a.m. - 12:30 p.m.

Place: Administration Bldg., room 192; To register: click below

<http://naples.cc.sunysb.edu/Admin/HRSForms.nsf/aac30a50eebe3a8185256a6f004b0a84/7c48757ce9aedf9a85256a8d004b4293?OpenDocument>

Submitted by: Patricia Lore/Admin

## **3. A Woman's Money, A Woman's Future - TIAA-CREF**

Each phase of a woman's life brings unique financial challenges. With smart planning, you can make the most of your money, whether you're just starting out, single or married with a family, starting over, or in your golden years. Come find out about some proven tips, tactics, and solutions that you can use now - wherever you are in life - to prepare for a more secure financial future. We'll discuss:

Investment ABCs and Planning for your retirement

Strategic portfolio building

Selecting the best products to help meet your financial goals

The benefits of early planning and tax-deferred savings

Target Audience: Women of any age who are interested in learning more about managing their money.

Lunch will be provided.

Date: December 20th; Time: 12:00 p.m. - 1:15 p.m. Place: Wang Center, room 401

To register: Call: 632-6161-leave name, department, phone number

Submitted by: Patricia Lore/Admin

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## **04. Conferences/Seminars/Lectures**

### **1. Ocean and Atmospheric Colloquium, December 15, 2006**

Professor Kamazima Lwiza from Stony Brook University will present a seminar entitled, "Dynamics of Dissolved Oxygen in Long Island Sound" at 12 noon on December 15, 2006. The seminar will take place at the Marine Sciences Research Center, South Campus, in the Endeavour Hall 120. Light refreshments will be served. For additional information, please call 631-632-8781.

<http://www.msrc.sunysb.edu/news.oac.html>

Submitted by: Katerina Panagiotakopoulou/MSRC

### **2. SBDC Workshop Is Your Website Working For You?**

December 13, 2006 9:00 am - 11:00 am 9:00 am - 11:00 am

Come and have your website critiqued by an expert.

FREE WORKSHOP

to register, call Lynne @29084 or e-mail: [lynne.schmidt@sunysb.edu](mailto:lynne.schmidt@sunysb.edu)

Submitted by: Lynne Schmidt/CEAS

### **3. Ecology and Evolution Seminar**

3:30 P.M., Wednesday, December 13, 2006, Life Sciences Building, Room 038. "Male-Killing Wolbachia: Origins, Persistence and Impact." Dr. John Jaenike, Department of Biology, University of Rochester. Host: Dr. John True. If you need a disability-related accommodation, please call the Department of Ecology and Evolution at (631) 632-8600.

Submitted by: Donna Digiovanni/CAS

### **4. Neuroscience Semiar Series**

On Thursday, December 14, 2006 at Noon in room 038 of the Life Sciences Building, the

Department of Neurobiology & Behavior will be hosting a Seminar. Robert Gibbs, PhD, Professor of Pharmaceutical Sciences, School of Pharmacy, University of Pittsburgh, Pittsburgh, Pennsylvania will be speaking about Hormones and Cognition: What the Animals are Telling Us  
Host: Mary Kritzer

Submitted by: Karen Morse/CAS

## **5. Relationships 911**

Are you having difficulty in a romantic relationship? Stressed with juggling school with your relationship? Are you dealing with a break-up? Come together to understand, explore, and learn how to have a relationship that is satisfying and supportive. Open to all genders and sexualities. Fridays 12:00 - 1:00 PM at the Wo/Men's & Gender Resource Center, 216 Union. Please call 632-9666 for more information.

Submitted by: Justine Perkowski/OSA

## **6. The Eighteenth Annual Jacob Bigeleisen Endowed Lecture**

Professor Charles M. Lieber, Professor of Chemistry at Harvard University, will present the Eighteenth Annual Jacob Bigeleisen Endowed Lecture on Friday, December 15 at 4:00 pm in the Student Activities Center Auditorium (SAC). The title of his talk is "Nonawires, Nanoscience and Emerging Nanotechnologies." Light refreshments will be served at 3:30 pm in the SAC Auditorium. For further information, please contact the Chemistry Department at 632-7884.

<http://www.stonybrook.edu/chemistry/seminars/posters/lieber.pdf>

Submitted by: Norma Reyes/CAS

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## **05. Hosp/HSC Conferences/Seminars/Lectures**

### **1. Twelfth Annual Perinatal and Pediatric Bereavement Conference**

Friday January 19, 2007 7:30 am 4:30 pm Location:TBA

Topics include: Perinatal hospice, bereavement photography, palliative care in the NICU, pediatric palliative care and the grief of children. To register for conference, contact Kathy Southerton at 4-3783 or via lotus notes. There is no fee for SBUMC staff. Contact hours for nurses will be awarded.

Submitted by: Kathleen Southerton/UHMC

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## **06. Charitable (Habitat, Blood drives, Cats, etc...)**

## **1. Holiday Gift Program**

For almost 20 years, through the generosity of University/Hospital employees and students, we have been able to provide Holiday gifts to children and their families who live near or below the poverty level in Suffolk County. You can help by purchasing a new toy(s) for children in the 1 to 12 year old range. You decide what to buy: gender, price, qty., etc. You can drop off the unwrapped items at the following location, times and dates: Social Behavioral Science Building Main Lobby (12/12 and 12/21) 11 AM - 2 PM.

Submitted by: Maryann Bell/CAS

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## **07. Entertainment (Sports, Movies, Events, etc...)**

### **1. 4th Annual Sweet Dreams Chocolate Event to benefit the Cody Center for Autism and Developmental Disabilities**

Please join us on Monday, January 29, 2007 for the 4th Annual Sweet Dreams chocolate event to benefit the Cody Center for Autism and Developmental Disabilities at Stony Brook University, a division of the Department of Pediatrics at Stony Brook University Medical Center. This evening of chocolate indulgence, at Watermill Caterers in Smithtown, is tailor made for chocolate lovers. Purchase VIP reception tickets at \$125 or tickets to the Main Chocolate event at \$100. Many sponsorship opportunities are available by calling 631 444.2899. Reserve early-last year's event was a sell-out! Tickets make a great holiday gift! The VIP Reception begins at 6PM and the Main Chocolate Event begins at 7 PM and concludes with guests voting on their favorite chef and chocolate creation at 9PM.

Submitted by: Nancy Leiken/UHMC

### **2. Holiday Baseball Camps - Stony Brook University Baseball Camps For Grades 2-12 On Dec 27-30,2006.**

The camp will be held at Stony Brook University Sports complex. The outstanding indoor facilities allow for expert instruction in hitting, pitching, fielding and base running. Campers in grades 2-6 will participate in the junior session 9am-12pm while campers in grade 7-12 will workout from 12:30pm-3:30pm in the senior session.

<http://goseawolves.cstv.com/camps/ston-camps.html>

Submitted by: Anthony Stutz/Pres

### **3. Stony Brook Composers Concert**

Dazzling PREMIERE performances of new music by performers of our renowned Music



Department. Reception follows. FREE event.  
December 14, 2006 at 8p.m., Thursday, Recital Hall, Staller Center for the Arts.

<http://naples.cc.sunysb.edu/CAS/music.nsf/pages/ensembles>

Submitted by: Daria Semegen/CAS

#### **4. CSEA Local 614 Members**

Members of CSEA Local 614 are invited to attend a Holiday Gathering being held at the Student Activities Center, Ballroom A from 11:00am 1:30pm on December 18, 2006. Refreshments will be served.

Submitted by: Louise Melious/Admin

#### **5. Sunday Acoustic Series at University Cafe to feature Garland Jeffreys and Ellis Paul in January 2007**

The Sunday Acoustic Series at The University Cafe has announced two shows scheduled for January, 2007.

On January 14th, Garland Jeffreys will perform at the Cafe. A veteran of the New York music scene since his 1970's release of "Wild in The Streets," Jeffreys will re-visit his extensive catalogue of songs that captured the New York airwaves in the 70's and 80's, in addition to presenting new songs and his interpretations of songs by Bob Dylan and others.

On Sunday, January 21st, Ellis Paul, who stands at the top of the singer-songwriter genre these days, will return to the Cafe. His new 2 CD release, Essentials, showcases a career that has brought him national acclaim. Antje Duvekot will open for Ellis.

Both shows are are 2 P.M. Admission is \$25.00 with a \$20.00 admission for Stony Brook students, faculty and staff.

Reservations by e mail to [SundayStreetWUSB@aol.com](mailto:SundayStreetWUSB@aol.com)

Submitted by: Charles Backfish/CAS

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## **09. Research (Studies, Testing, etc...)**

### **1. Office of the VP for Research - Monday Memo**

The Office of the Vice President for Research distributes a biweekly electronic "Monday Memo" with items of interest to Stony Brook's research and creative activities community. If you would like to join our mailing list, please visit

<http://www.stonybrook.edu/research/monmemo/mmarchive.html>

<http://www.stonybrook.edu/research/monmemo/mmarchive.html>

Submitted by: Marc Demspey/Res

## **2. Seeking Volunteers Men And Women 18 Years Of Age And Older With A Diagnosis Of HIV+ And/Or AIDS**

We are researching insulin sensitivity in HIV (leading to diabetes) and possibly body fat distribution (HIV Lipodystrophy)

Compensation up to \$2,450.00 plus transportation expenses

Contact: Barbara Lubarda @ (631) 444-9362, General Clinical Research Center, Stony Brook University Hospital

Submitted by: Danielle Hill/UHMC

## **3. Seeking Volunteers Children Eight to Seventeen Years of Age With a Diagnosis of Irritable Bowel Syndrome (IBS)**

The Purpose of this Study is to Determine if a Drinkable Aloe Vera Gel will Decrease Symptoms of IBS in Children.

It is Important to Explore Simple, Relatively Non-Toxic Therapeutic Options for this Condition Which can be Difficult to Treat.

For further information, please contact Alycia Leiby, MD at (631) 444-8115

Submitted by: Danielle Hill/UHMC

## **4. Take Part In Clinical Research Studies**

Inquire about Clinical Research Studies. Call Albert Ruenes at (631) 499-8697 or email at aruenes@notes.cc.sunysb.edu.

Submitted by: Danielle Hill/UHMC

## **5. Research Volunteers Wanted At The General Clinical Research Center, Stony Brook University Hospital.**

Seniors 60 and over in reasonably good health and young adults 20-35 years of age to participate in a research study.

Eligible volunteers will be compensated up to \$1600 for their participation.

For more information please contact Jeanne Kidd at (631) 444-3740.

Submitted by: Danielle Hill/UHMC

## **6. Are You Overweight?**

We are Seeking Individuals, Both Men and Women, 25 to 45 Years of Age to Participate in a Research Study Looking at "Markers of Pre-Diabetes" in Overweight People

This Study is Being Conducted at the General Clinical Research Center (GCRC) at Stony Brook

University Hospital.  
Participants Will be Compensated up to \$500.00  
For More Information, Please Contact Jeanne Kidd @ 631-444 3740

Submitted by: Danielle Hill/UHMC

### **7. Volunteers Needed To Determine if Prenatal Obstetric Anesthesia Consults In Third Trimester Improves Maternal Birth Outcomes.**

Volunteers Needed For A Study To Determine If Prenatal Obstetric Anesthesia Consults In The Third Trimester Improves Maternal And Infant Birth Outcomes  
Compensation \$50.00

Submitted by: Danielle Hill/UHMC

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## **10. Miscellaneous**

### **1. Campus Child Care Available**

Stony Brook Child Care is now accepting applications for children 2 months-5 years old. NAEYC Accredited Center with caring, professional early childhood teachers, low child-to-teacher ratio, sliding fee scale. Immediate openings for Preschoolers - call for other age group availability. Call 632-6930 for more information or to visit the Center.

Submitted by: Nancy Walker/Affl

### **2. Career Center announces NEW JOB LISTING SERVICE**

As of January 15, 2007 the Career Center is no longer using MonsterTRAK as its preferred job listing service. Students & alumni may now view jobs & internships online with us through ZebraNet. Employers may post jobs with ZebraNet free of charge. Visit our website for more information:

<http://www.stonybrook.edu/career>

Submitted by: Antony Lin/OSA

### **3. 19th Annual Photo Contest**

The Auxiliary is holding its 19th Annual Photo Contest from November 15 to December 15, 2006. The purpose of the contest is to enhance the morale of patients, visitors and staff. The

contest is open to amateur photographers only. Deadline for entries: December 15, 2006. For information and an entry blank, please call 444-2699 or stop by our office (Level 2, Rm. 617) or the Gift Shop.

Submitted by: Patricia O'Brien/UHMC

#### **4. Receiving Clerk wanted for HSC Bookstore**

Receiving and shipping clerk wanted for Matthews HSC Bookstore on Level 2 in the Health Science Center. Candidate must be dependable and hard-working. Some relevant experience preferred in receiving, retail, data entry, and/or customer service. Ability to lift 60 lbs and attention to detail necessary. Full time position 32+ hours with full benefit package available. Not a NYS position. Please stop by to fill out an application or call for more information.

Submitted by: William Offerman/FSA

#### **5. Pottery Sale : Craft Center**

Your Craft Center is having its ANNUAL HOLIDAY POTTERY SALE. Come visit on December 12 & 13 (Tuesday & Wednesday) at 9am 4pm in the Student Union Fireside Lounge. Choose from hundreds of handmade items for that unique piece to suit each person on your list. No time for shopping cuz of finals and work? Get all your gifts in one spot, ON CAMPUS!. Pick up the new brochure too, registration for coveted Spring classes has begun.

<http://www.stonybrook.edu/craftcenter>

Submitted by: Thomas Maher/GST

#### **6. Recycle your Laser Jet Toner Cartridges and Cell Phones**

Did you know:

- \* That more than 85% of used printer cartridges are simply tossed in the trash?
- \* More than 90% of a laserjet cartridge consists of recyclable materials. Help us remove them from the waste stream by recycling.

Please contact Maria Maloney at 632-1287 to arrange for a pickup.

Thank you.

Brought to you by the Department of Recycling and Resource Management.

Submitted by: Michael Youdelman/Admin

## **7. No Estee Lauder Tickets**

There are no Estee Lauder tickets left. There was a limited amount. Please do not call.

Submitted by: Augusta Kuhn/CAS

## **8. Holiday Gift Sale & Silent Auction**

The hospital's Auxiliary is sponsoring a Holiday Gift Sale & Silent Auction on Monday, December 11 from 9-2 in the vendor area by the deli. Please stop by!

Submitted by: Patricia O'Brien/UHMC