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#### 01. Administrative

### 1. Procurement Satellite Office Closure

The last day of operation for the Procurement satellite office in room N4071 of the Melville Library will be June 30, 2009. Effective July 1st the satellite office will be closed and will no longer accept hand carried documents from Campus departments. As of July 1st, all Purchasing, Accounts Payable and Travel procurement documents must be forwarded to the Procurement Office's new location via campus mail.

The campus mailing address for the Procurement Office is:

**Procurement Office** 

R&D Park, Bldg #17

Z = 6000

Should you have any questions please feel free to call the Procurement office at 2-6010.

Submitted by: Christine Wilson/Admin

# 2. Automotive Repair Facility Dept-closed for Inventory on June 30th, 2009

The Automotive Repair Facility will be closed on Tuesday, June 30th, 2009 for our annual physical inventory. We will assume normal business on Wednesday, July 1st. We apologize in advance for any inconvenience this may cause. If you should have an emergency, please contact Patricia Corn at extension 2-6219. Thank you.

Submitted by: Patricia Corn/Admin

# 02. Administrative - Hosp/HSC

## 1. Stony Brook Medical Center Giftshop Hours

The Stony Brook University Medical Center Auxiliary Giftshop is now open 9am-6pm on Saturdays and 10-6pm on Sundays. Monday through Friday they are open 8am-8pm. In observance of the Fourth of July the giftshop will be closing at 3pm.

Submitted by: Jennifer Desposito/UHMC

# 03. Workshops/Courses/Training

## 1. Register now for July's Blackboard workshops!

TLT has scheduled numerous Blackboard workshops for Summer 2009!

Register now! <a href="https://tlt.stonybrook.edu/FacultyServices/Pages/On-campusCalendar.aspx">https://tlt.stonybrook.edu/FacultyServices/Pages/On-campusCalendar.aspx</a>

Scroll down to the desired workshop and click "Register."

Topics include:

- Basics and posting content
- Discussion board and other tools
- SafeAssign and the Assignment tool
- Blogs and wikis
- Tests and surveys
- Grade Center (aka Gradebook)
- Respondus
- What's new in Blackboard 8.0?

For those unable to attend, contact us to set up a one-on-one consultation.

https://tlt.stonybrook.edu/FacultyServices/Pages/On-campusCalendar.aspx

Submitted by: TLT Blackboard Support Team

# 2. We are pleased to announce the Administrative Skills Certificate Program (ASCP) to all clerical, and secretarial Csea employees!

Please click on the link below for more information!

http://www.stonybrook.edu/hr/employmentservices/recruiting/data/Administrative\_Skills\_Certificate\_Program\_Flyer.pdf

Submitted by: Lillian Valdez/Admin

## 3. The Power of Rubrics: Assessment as a Guide to Learning

Tuesdays, July 14, 21 and 28, from 1pm to 2pm - Javits Lecture Center, Room 223 Whether you would like to explore what a rubric is and how to use it in your own courses, or would like to explore ways to integrate these powerful assessment tools into your teaching practice, this webinar series is for you. Email Nancy Wozniak, Learning Architect, The Faculty Center at nancy.wozniak@stonybrook.edu to enroll. There is no charge for the workshop series. Bring your lunch along and join us afterwards for discussion.

Session 1: An Introduction to Rubrics

Session 2: A Rubric for Rubrics

Session 3: Cases of Creative Rubric Use

Submitted by: Theresa Ogazon/DoIT

## 05. Conferences/Seminars/Lectures

# 1. Ecology and Evolution Dissertation Defense

Please note change in location: 9:00 A.M., Tuesday, June 30, 2009, Health Science Center, T8, Room 025. "The influence of post-burial environment and plant-bone interactions on vertebrate preservation: an experimental taphonomic study." Christopher R. Noto, Department of Ecology and Evolution, Stony Brook University. If you need a disability-related accommodation, please call: The Department of Ecology and Evolution at (631) 632-8600.

Submitted by: Martha Nolan/CAS

# 06. Hosp/HSC Conferences/Seminars/Lectures

## 1. Caring for Pandemic Flu Patients: When Ventilator Demand Exceeds Supply

Caring for Pandemic Flu Patients: When Ventilator Demand Exceeds Supply

Date: July 14, 2009

Place: HSC Lecture Hall 6

Time: 1 - 3 pm RSVP: 444-1954

Submitted by: Connie Cincotta-Kraft/UHMC

#### 07. Charitable

## 1. Cops Who Care 2nd Annual Golf Outing to Benefit the Sunrise Fund

Monday, August 17, 2009, Spring Lake Golf Club, Middle Island. Debbie Giugliano 444-7720.

Submitted by: Victoria Irwin/HSC

## 08. Culture & Entertainment

#### 1. 2009-2010 Seawolves All-Sports Pass!

Attention all Stony Brook Faculty and Staff: Be sure to purchase your 2009-2010 Seawolves All-Sports Pass! Four great seasons for one great price-A \$350 value for just \$150! http://goseawolves.cstv.com/auto\_pdf/p\_hotos/s\_chools/ston/genrel/auto\_pdf/All-Sports

Submitted by: Andrea Lebedinski/Pres

# 2. Stony Brook University Summer Softball Camps

Pitcher/Catcher Camp July 13-16,2009 - 9:00a-12:00, Cost is \$180.00 General Skills Camp July 20-23, 2009 - 9:00a-12:00, Cost is \$165.00 Both camps will be held at University Field on the SBU Campus. Camps are open to players ages 8-17 years old. Application and required forms are available on line. Questions? Please call 631-632-4517/7282

http://www.goseawolves.org

Submitted by: Megan Bryant/Pres

# 3. Adaptation Panel Marsha: Norman and Tim McDonald

Marsha Norman was awarded the Pulitzer Prize, Susan Smith Blackburn Prize, Hull-Warriner, several Drama Desk Awards, a Tony Award, the John Gassner Medallion, Newsday Oppenheimer award, and the American Theatre Critics Association Citation. for Getting Out.Norman is also co-chair of the Playwriting Department of the Juilliard School and vice president of the Dramatists Guild of America.

Timothy A. McDonald is a respected director and playwright (Roald Dahl's Willy Wonka, The Ant and the Elephant, The Musical Adventures of Flat Stanley) and CEO of the New York-based educational musical theatre consulting company iTheatrics.

http://commcgi.cc.stonybrook.edu/am2/publish/sbsouthampton/Southampton\_Writer\_s\_Confere\_nce\_Opens\_Several\_Events\_to\_the\_Public.shtml

Submitted by: Darren Johnson/Pres

## 4. DigiGirlz High Tech Camp at Stony Brook University

July 21 - 23, 2009

This exciting three-day mini-camp held on the Stony Brook University Campus will introduce High School age girls to the many career fields available within the High Tech world of the future.

What to Expect:

Hands-on learning sessions to explore options for careers

Speakers who have achieved success in technology to inspire

Career/technology tours to heighten awareness

Resume workshops to prepare

Employee panels to answer questions

**Application Details:** 

The program is FREE of charge to participants. Students must currently be in 8th - 11th grade.

For application details for this free camp opportunity visit: <a href="https://microsoft.crgevents.com/DigiGirlzCamp2009/Register/Contact/Default.aspx">https://microsoft.crgevents.com/DigiGirlzCamp2009/Register/Contact/Default.aspx</a>

Submitted by: Amy Margolies/Prov

# 09. For-Pay Workshops/Courses

## 1. Microsoft PowerPoint

NCE 318 - 4 sessions - Fee: \$259

Creating Dynamic Presentations with PowerPoint. A must for sales professionals, trainers, teachers and business presenters, this course demonstrates how to create and combine text and graphics for professional-looking business presentations. Learn to create your own slide presentation in a minimum amount of time.

Prerequisite: Introduction to Windows or equivalent experience.

Required Text: Microsoft Office PowerPoint 2007 Step-By-Step (ISBN # 0735623015) Cost of text not included

10% discount University employees and students, CSEA LEAP Vouchers accepted Visit our website at www.stonybrook.edu/spd/computer for registration information Section G: Wesnesdays/Thursdays, 10:15am - 11:45am; July 21 & 22, 29 & 30, August 5 & 6, 12 & 13, 2009

Submitted by: Amy Margolies/Prov

# 2. Digital Camera Basics Class

Today's digital cameras are packed full of features. Exploring those features and various photographic techniques will help you become a better photographer. Demonstrations, examples and hands on practice. Bring your camera and owner's manual to class. Two Mondays, 7/6 & 7/13; 6pm8pm. Fee: \$35/SB Student, \$50/Faculty/Staff, \$55/Community. Location: Union Photo Lab 081. Registration is necessary. For a full brochure of classes call 631-632-6822. In person registration at the Craft Center, Student Union, lower level room 049, by mail download the registration and send with payment to: Craft Center, Z=3200. www.stonybrook.edu/craftcenter

http://www.stonybrook.edu/craftcenter

Submitted by: Janice Costanzo/OSA

## 3. Pottery on the Wheel Classes

NCE 318 - 4 sessions - Fee: \$259

Creating Dynamic Presentations with PowerPoint. A must for sales professionals, trainers, teachers and business presenters, this course demonstrates how to create and combine text and graphics for professional-looking business presentations. Learn to create

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http://www.stonybrook.edu/craftcenter

Submitted by: Janice Costanzo/OSA

# 4. Drawing Class at the Craft Center

Drawing For Those Who Think They Can't But Would Like To.

If you can hold a pencil, you can learn to draw! To make your drawings look more realistic, you must first learn to quiet the dominant left side of the brain and let the creative right side take charge. Bring to first class an HB pencil, vinyl eraser and 9X12 size sketch pad. No Experience required. Visit www.nicklastorka.com to view instructors work. Five Thurs, begins 7/02 (No class 7/16), 6pm 8pm. Location: Union Studio 081. Fee: \$50/Students; \$80/Faculty/Staff; \$90/Community. Registration is necessary. For a full brochure of classes call 631-632-6822. In person registration at the Craft Center, Student Union, lower level room 049, by mail download the registration and send with payment to: Craft Center, Z=3200. www.stonybrook.edu/craftcenter

http://www.stonybrook.edu/craftcenter

Submitted by: Janice Costanzo/OSA

#### 5. Introduction to Microsoft Word

NCE 316 - 5 Sessions - Fee: \$289

This course provides an introduction to the most popular word processing program. Streamline workflow by learning shortcuts.

Topics inlcude: creating, saving, editing and printing a document, spell check, thesaurus, search and replace, moving text, multiple document management and mail merge functions; valuable skills that reduce waste, streamline mass mailings and tables and document forms (mailing labels and envelopes).

Prerequisite: Introduction to Windows or basic computing skills as described in our self-test. Note: In order to save their work, all students are required to bring a flash drive to class. Required Text: Microsoft Office Word 2007 Step-By-Step (ISBN # 0735623023). Cost of text is not included in the course fee. Students must bring textbook to the first class meeting. Section G: Wednesdays, 12:30-3:30pm; July 15, 22, 27; August 5 & 12, 2009 10% discount for University employees and Students. CSEA LEAP Vouchers accepted

# http://www.stonybrook.edu/spd/computer

Submitted by: Amy Margolies/Prov

# 6. Creating Dynamic Presentations with PowerPoint

NCE 318 - Fee: \$259

A must for sales professionals, trainers, teachers and business presenters, this course demonstrates how to create and combine text and graphics for professional-looking business presentations. Learn to create your own slide presentation in a minimum amount of time. Prerequisite: Introduction to Windows or the basic computing skills as described in our self-test. Note: In order to save their work, all students are required to bring a flash drive to class. Required Text: Microsoft Office PowerPoint 2007 Step-By-Step (ISBN # 0735623015). Cost of text is not included in the course fee. Students must bring textbook to the first class meeting. Section G (8 Sessions); Wednesdays and Thursdays, 10:15-11:45am; July 22 & 23, 29 & 30; August 5 & 6, 12 & 13, 2009

10% discount for University employees and Students. CSEA LEAP Vouchers accepted

## http://www.stonybrook.edu/spd/computer

Submitted by: Amy Margolies/Prov

# 7. Microsoft Office BootCamp for Kids

NCE 550 \* 4 Sessions \* \$150

This four-day intensive computer camp will explore age/grade specific topics in Introduction to Excel, Word and Access.

Excel topics include: overview of the program: using the toolbar; entering data; simple calculations and formulas' simple graphs and pivot tables.

Word topics include: creating documents; entering data and importing tables.

Access topics include: overview of the program; tool bar functions; creating tables, forms and filters.

last day students will review how to use the three programs together by importing and exporting files from one to the next.

Prerequisite: Familiarity with use of a mouse.

Section A: 4th and 5th graders; 12:30-3:30pm; July 21 & 23, 28 & 30, 2009 Required Text: Microsoft Office 2007 Simplified (ISBN 9780470054893)

Section B: 6th, 7th and 8th graders; 12:30-3:30pm; August 4 & 6, 11 & 13, 2009.

Required Text: Microsoft Office Step-By-Step (ISBN 0780735622784)

BOOKS NOT INCLUDED.

# http://www.stonybrook.edu/spd/computer/courses

Submitted by: Amy Margolies/Prov

#### 8. Foundations of Accounting Methods

NCE 500 \* six sessions \* Fee: \$595

This introduction to accounting demonstrates basic accounting fundamentals. Students will explore the recording, summarization and adjusting transactions and the understanding of the basic accounting cycle. Accounting principles and concepts, preparation of budgets and variance analysis will be demonstrated. Hands-on problem sets will be used to reinforce concepts relating to financial statements. At the completion of this course, students should have an understanding of accounting concepts and how they apply to current business situations.

Required Text: Accounting Essentials, 2nd Edition, Neal Margolis, N. Paul Harmon (ISBN # 978-0-471-82721-4). Cost of text is not included in the course fee. Students must bring textbook to the first class meeting.

10% discount for University employees and students, CSEA LEAP Voucher accepted. Section A: Wednesday, 7-9:30pm; July 8, 15, 22, 29; August 5 & 12, 2009 To register visit <a href="http://stonybrook.edu/spd/career/registration/html">http://stonybrook.edu/spd/career/registration/html</a> or call 632-7022 for questions.

Submitted by: Amy Margolies/Prov

#### 10. Research

# 1. Efficacy and Safety of VICRIVIROC in HIV-Infected Treatment Naive Subjects

Must be 18 yrs or older
Must have a CD4 cell count of plus/minus 100/cells/mm
HIV RNA must be plus/minus 2000 copies/mL at screening
Anti-retroviral therapy of less than 4 weeks
Females must not be pregnant
Call Sandra Brown @ 631-444-1659

Submitted by: Diane Ruenes/UHMC

## 2. Do You Have Chronic Fatigue?

If you have chronic fatigue, you are invited to participate in a study in the Family Practice Center at Stony Brook University funded by the National Institutes of Health to learn fatigue self help skills. Internet and Windows 2000, XP, or Vista required. Participants will be paid up to \$420. For further information call: Dr. Fred Friedberg (631) 632-8252; Email: fred.friedberg@stonybrook.edu

Submitted by: Diane Ruenes/UHMC

3. Seeking Healthy Volunteers 18-65yrs, non-smoker/5 years smoke free to participate in a research study on the safety/tolerability of Poly-MVA

Looking for Healthy Adults between 18 and 65 years of age, non-smoker or 5 years smoke free to participate in a research study on the safety and tolerability of Poly-MVA (Minerals, Vitamins, Amino acids) over a 9-15 week period. This study is being conducted at the General Clinical Research Center (GCRC. For More Information, Please Contact, Susan Fiore at 631-444-9425.

Submitted by: Diane Ruenes/UHMC

#### 4. Do You Have Osteoarthritis of The Joint at the Base of Your Thumb?

You May Be Eligible To Participate In A Clinical Study To Treat This Painful Problem. To Learn More About This Clinical Study, Call: Department Of Orthopaedics @ (631) 444-2215

Submitted by: Diane Ruenes/UHMC

#### 5. Take Part In Clinical Research Studies

Inquire about Clinical Research Studies. Call Albert Ruenes at (631) 499-8697 or email aruenes@notes.cc.sunysb.edu.

Submitted by: Diane Ruenes/UHMC

# 6. Are You Obese? Do You Want To Learn More About How Your Metabolism May Put You At Risk For Diabetes?

We are Seeking Participants in a Research Study to Investigate Fat and Sugar Metabolism.

Obese Men and Women, 25 to 45 Years of Age

You may be compensated up to \$1,800 for participating in this study.

HEIGHT WEIGHT

62 inches and >165 pounds

63 inches and >170 pounds

64 inches and >175 pounds

65 inches and >180 pounds

66 inches and >186 pounds

67 inches and >191 pounds

68 inches and >197 pounds

69 inches and >203 pounds

70 inches and >209 pounds

71 inches and >215 pounds

72 inches and >221 pounds

73 inches and >227 pounds

74 inches and >234 pounds

77 menes and >251 pounds

75 inches and >240 pounds

76 inches and >246 pounds

For more information please call 631-444-3740

Submitted by: Diane Ruenes/UHMC

# 7. Seeking Healthy Individuals 18-40yrs to participate in a study on the Absorption of Levothyroxine

when co-administered with other medications

(women on birth control pills are excluded)to participate in a research study on the Absorption of Levothyroxine (thyroid hormone) when co-administered with other medications. Compensation of \$100 per session for your participation (up to \$400 total)

Please contact The General Clinical Research Center at (631) 444-6900 weekdays between 9:00am and 4:00pm or by email to: izamfirescu@notes.cc.sunysb.edu

Submitted by: Diane Ruenes/UHMC

## 8. Does Your Child Have ADHD and Severe Problems With Aggression?

Researchers at the Department of Psychiatry and Behavioral Science at SUNY Stony Brook are conducting a study of children ages 6 - 12 with ADHD and severe problems with aggressive behavior.

Children will receive a thorough diagnostic evaluation, and treatment with one or two medications. Parents will receive nine weeks of parent training. There is no charge to families for these services.

To learn more about the project, please call Dr. Jayne Schneider at 631-632-3091.

Submitted by: Diane Ruenes/UHMC

## 9. Study of Hiv Positive, Aids And Chromium Picolinate

The General Clinical Research Center at StonyBrook University Hospital is seeking volunteers 18 years of age and older with a diagnosis of HIV Positive or AIDS to research the effectiveness of Chromium Picolinate in the treatment of complications of current HIV therapy including insulin resistance, leading to Diabetes and possibly body fat distribution, HIV Lipodystrophy,. Volunteers are offered compensation up to \$1,700 plus transportation expenses. 63) 444-9362 or 631 444-3740

Submitted by: Diane Ruenes/UHMC

## 10. Treatment Study for Behavioral Control Problems for Boys and Girls 6 to 12 years old

Treatment Study for Behavioral Control Problems for Boys and Girls 6 to 12 years old. Stony Brook University's Division of Children and Adolescent Psychiatry is conducting a study supported by the national Institute of health of treatment steps for children, ages 6 to 12, who have attention deficit hyperactivity disorder and other behavioral control problems such as aggressiveness, explosiveness and low frustration tolerance. Eligible children receive free evaluation and study treatment including medication and help with behavioral support strategies.

For further information, please call Ashley Conway at (631) 632-8317

Submitted by: Diane Ruenes/UHMC

### 11. Miscellaneous

# 1. Campus Child Care Available

Stony Brook Child Care is now accepting applications for children 2 months through 5 years old. NAEYC accredited Center with caring, professional early childhood teachers, low child-to-teacher ratio, sliding fee scale. Call 632-6930 for more information and to arrange a tour. Visit our website at www.sunysb.edu/childcare.

Submitted by: Patricia Birbiglia/Affl

# 2. Harriman Cafe Summer Hours of Operation

Monday, Wednesday, Friday - 10:00am - 3:00pm

Submitted by: Denise Salzman/FSA

# 3. Starbucks Smoothie Tasting

Join us Thursday, July 2, Main Lobby, 11:30 - 1:30 for a free sample of our delicious 7 nutritious Fruit Smoothies!

Submitted by: Christine Hibbert/FSA

#### 4. Job Opportunity - Accountant

Faculty Student Association at SBU seeks an experienced Accountant. Required: BS Degree in accounting or business; minimum of 4 years of progressive accounting experience to include G/L, financial analysis, budgeting, fixed assets, year-end closings, audit oversight, and use of integrated computer accounting systems; proficiency in Excel, Word; experience developing and implementing accounting policies. Candidate must be detail-oriented with proven customer service skills, together with the ability to work in a fast-paced, multi-cultural student team setting. Send cover letter and resume with salary requirement to Chris Oster, HR Manager, FSA, Room 250 Stony Brook Union, Stony Brook, NY 11794-3209 or fax to (631) 632-6573. Equal opportunity/affirmative action employer.

Submitted by: Christine Oster/FSA