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cc

bcc

Subject   Elections - faculty and professional employees

From: W. Brent Lindquist, Univ. Senate President

Colleagues:

Online voting for the 2004 elections for the University Senate, the
Arts and Science Senate, PEGBoard, Stony Brook representatives to the
SUNY-wide Senate, and Faculty/Professional Employee seats on the FSA
board is now open. Detailed instructions to access your ballot and
vote via your Solar System account appear below. Balloting closes May
28 at 3 PM.

Voting:
After signing on to your solarsystem account, click on "For
Employees" menu.   A light yellow colored menu tab will then show up
labeled "Voting".   Click on that to see the ballot. Make your
selections and then press the "Place Vote!" button to submit your
vote.

Signing on to the SOLAR System:
The SOLAR System can be accessed from the University's main web site
(http://www.sunysb.edu). The link to the SOLAR System site is half
way down the page on the left. You will be presented with another web
page. You should press the login button on the upper left hand corner
of that web page and you will be directed to the SOLAR Signon Web
page.

What's Needed to Sign On to the SOLAR System:
To access the SOLAR System, you will need your Stony Brook Id Number
and a password. The Stony Brook Id number is the number of that
appears on the front of your Stony Brook University ID card, IT IS
NOT YOUR SOCIAL SECURITY NUMBER. If you do not have an Id Card, we
strongly suggest that you go to the campus ID card office and get
one. Besides being the credential that Campus Security may require
to confirm your authority to be on the campus, it is needed to borrow
books from the campus libraries, is sometimes used for building
access, and may be used to for various campus and banking services.
You will need to bring one form of government issued photo id with
you when you go to get your id card. Please see the campus card
website for information on locations and hours. The website is
http://ws.cc.stonybrook.edu/campuscard/

What to do if you don't know your password:
If you don't know your password and you have your Stony Brook Id
Number, you can answer some simple questions on the signon page and
your password will automatically be e-mailed to you. Follow the
instructions for signing on to the SOLAR System (above) and click on
the text line that says "To get your Stony Brook Id". If that doesn't
work, call the Computer Accounts Office at 632-8011 during regular

working hours or e-mail them at caccount@notes.cc.sunysb.edu.