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Subject SICK LEAVE EXCHANGE Program (SLEP)

HUMAN RESOURCE SERVICES-TIME & ATTENDANCE NEWS
HSC & WEST CAMPUS UUP-BU #08 and MANAGEMENT CONFIDENTIAL BU#13
SICK LEAVE EXCHANGE Program (SLEP)

The State of New York - Governor's Office of Employee Relations provides for a Sick Leave Exchange Program. Eligible full time and part-time employees may elect to participate by reducing their sick leave accruals, in exchange for a credit to be applied towards the cost of their New York State Health Insurance Program (NYSHIP) insurance premiums paid during the calendar year 2003.

FULL-TIME employees will receive a credit of up to \$300.00 to be used to reduce their bi-weekly insurance premium, in exchange of earning 3.00 less sick days during their period of obligation in calendar year 2003.

PART-TIME employees will receive a credit of up to \$150.00 to be used to reduce their bi-weekly insurance premium, in exchange of earning 1.50 less sick days during their period of obligation in calendar year 2003.

ELECTION PERIOD: November 18, 2002 - December 13, 2002
Employees who participated in the program during 2002, must re-enroll if they wish to participate during calendar year 2003.

ELIGIBILITY - Must earn at least .50 days sick leave credit per month, have a minimum of 15 sick days at time of election, be a NYSHIP contract holder in the Empire Plan of HMO (see HRS website for full details)

ANNOUNCING - THE ELECTRONIC SUBMISSION of SLEP applications will be available on Thursday, 11/21/02 through the Human Resource Services (HRS) website. We encourage employees to APPLY FOR SLEP ONLINE. Go to HRS website at <http://www.stonybrook.edu/hr>

QUESTIONS - Call Time & Attendance, Delma Ilarraza at 2-6186 or Des Jessop at 2-6181.