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Subject Changes in the Office of Conferences and Special Events

To: All Faculty and Staff

Elizabeth Schwartz, Director of the Office of Conferences and Special Events, has decided to relocate. Her resignation from her current position becomes effective on November 7, 2003.

During the two years that Liz has served as Director, she has improved the services of the Conferences and Special Events Office to the campus and community, and brought her leadership, creativity, resourcefulness, dedication, and positive "can do" attitude to many projects large and small. Her departure is a loss to Stony Brook; her professionalism and helpful ways will be missed. We wish her a future filled with success and happiness.

A search for a successor will be announced shortly. I have asked Ms. Arlene Skala, Associate Director of the Office of Conferences and Special Events, to serve as Interim Director commencing November 10, until a new Director is appointed. Beginning November 10, please contact Arlene at 632-6320 for your conference and special event needs.

George J. Meyer
Assistant Vice President for Presidential Initiatives
Deputy to the President