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Subject Important Winter Reminders for RF and State employees

The winter season and the holidays are upon us. To assist you in your plans and to ensure that you are familiar with campus procedures for State and Research Foundation employees, Human Resource Services has posted memoranda that address Winter Holiday Reassignments, Snow Emergencies, Energy Conservation, and HRS Holiday Closing Information. Please access the Human Resource Services (HRS) home page at <http://naples.cc.sunysb.edu/Admin/HRS.nsf> to review these important notices.

Human Resource Services wishes all of you a happy and healthy holiday season.

Lynn Johnson
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Human Resource Services