



VOLUNTARY SEPARATION PROGRAM EXPRESSION OF INTEREST FORM

We are pleased to offer a one-time, local, **Voluntary Separation Program** to Stony Brook University (West Campus, HSC, and Stony Brook Southampton) full-time State employees, as well as full-time employees of the Stony Brook Foundation and Research Foundation. We are unable to extend this opportunity to Research Foundation employees who are compensated from the direct costs of an externally sponsored project.

Employees who have 30 or more years of service at Stony Brook University and who are on the payroll full time as of March 1, 2010, are eligible for a lump-sum payment of fifty percent (50%) of their base salary. Individuals who think they might want to participate are asked to submit this form to Human Resource Services no later than May 7, 2010. Employees would then have several weeks to explore the option and to determine finally whether they wish to separate from Stony Brook University.

NAME (PLEASE PRINT CLEARLY)	DATE OF BIRTH
HOME ADDRESS (Number, Street, City, State, ZIP)	PREFERRED CONTACT TELEPHONE
DEPARTMENT NAME	EMPLOYEE ID Number (if known)
YOUR JOB TITLE	E-MAIL ADDRESS
YOUR PAYROLL / AFFILIATION CHECK ONE OF THE BOXES BELOW: State Payroll Faculty <input type="checkbox"/> Separation date (last day on payroll) no later than August 31, (UUP) 2010. Must tender a resignation or retirement letter no later than June 18, 2010. State Payroll Professional <input type="checkbox"/> Separation date (last day on payroll) no later than July 30, 2010. Must tender a resignation or retirement letter no later than (UUP & M/C) June 18, 2010. State Payroll Classified Service <input type="checkbox"/> Separation date (last day on payroll) no later than July 30, 2010. Must tender a resignation or retirement letter no later than (all bargaining units) June 18, 2010. Research Foundation <input type="checkbox"/> Separation date (last day on payroll) no later than July 30, 2010. Must tender a resignation or retirement letter no later than June 18, 2010. Stony Brook Foundation <input type="checkbox"/> Separation date (last day on payroll) no later than July 30, 2010. Must tender a resignation or retirement letter no later than June 18, 2010.	YOUR DIVISION (if known) <input type="checkbox"/> President's Office <input type="checkbox"/> Provost Office <input type="checkbox"/> Research <input type="checkbox"/> Health Sciences Center <input type="checkbox"/> School of Medicine <input type="checkbox"/> Stony Brook Southampton <input type="checkbox"/> Advancement <input type="checkbox"/> Economic Development <input type="checkbox"/> Facilities & Services <input type="checkbox"/> Finance & Administration <input type="checkbox"/> Student Affairs
SIGNATURE <i>By signing this form, I am formally expressing interest in participating in the Voluntary Separation Program. I understand that I have until June 18, 2010 to commit to or withdraw from the Voluntary Separation Program.</i>	
SIGNATURE	DATE

FAX TO HRS ATTENTION: VSP COORDINATOR AT (631) 632-1350