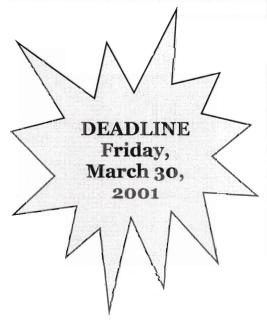


ISSUE # 2 March '01



# Individual Development (ID) Awards

Applications and additional information on these awards are available in the chapter office and online at www.albany.net/~nysuup.

# Applications <u>must be submitted</u> no later than March 30, 2001.

It is anticipated that campus committees will announce awards on or before May 1, 2001. Expenses must be paid up front; receipts are then submitted for reimbursement up to the approved award amount.

Only one application and one project or activity will be accepted per UUP employee per award period.

### Inside this issue...

•	President's Message	. 1
	Individual Development Awards	
	Focus on the Candidates—Chapter Elections	
	Focus on the Candidates—continued	
	Free Tax Guides	
	Defensive Driving Program	
	New Professionals' Luncheon	

# \* SPECIAL EDITION \* CHAPTER ELECTIONS 2001

A message from
John P. Schmidt
Chapter President

NO BUTTERFLY BALLOTS IN THIS ELECTION!

On or about the time you receive this special newsletter your Chapter ballot will arrive in the mail. You

will be asked to cast your vote for Chapter President, Vice President for Academics (faculty and librarians only), Vice President for Professionals (professionals only), Secretary, Treasurer, academic delegates (faculty and librarians only) and professional delegates (professionals only). The term of office for each position is two years.

What was your reaction to the Florida recount debate last November? Was your opinion of the political scene reinforced? Was the disenfranchising of thousands of votes an affront to your sense of civics and democracy?

Your vote counts! Casting a ballot, even in an uncontested election is important. In 2003 the current agreement with SUNY and New York State will expire. Our bargaining strength is proportional to the degree to which our members express their involvement. The extent to which we are viewed as serious players is proportional to the number of respondent's that take <u>our business</u> seriously. Our election procedures provide the opportunity to write-in candidates. This is particularly important in the case of academic delegate seats. Based on our Chapter's membership we are entitled to 10 academic representatives. At the close of the formal nomination period there were only 5 academic candidates. I urge our faculty and librarians to seriously consider making a commitment.

ISSUE # 2 March '01

## Performance Programs and Evaluations

By Ed Quinn,
Vice President for Professionals

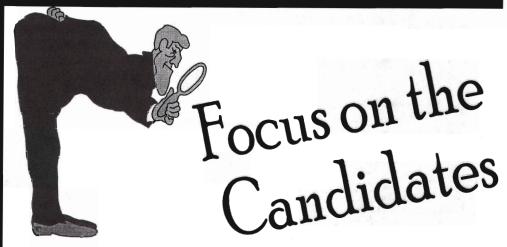
As a Professional employee it is required by the Policies of the Board of Trustees (Article XII, Title C, 4(a)) that each employee be evaluated each year and that, "Such evaluation shall be based on a performance program determined by the immediate supervisor after consultation with the employee, a copy of which shall be given to the employee." This is also stated as part of the contract in: Article 30, Section 2; Appendix A-13; and Appendix A-28.

The Performance Program and Evaluation is the basis of salaries increases, promotions and obtaining permanent appointment. It is every supervisor's responsibility to complete an evaluation and performance program for each UUP employee annually. It is the employee's responsibility to work with and in consultation with the supervisor to complete an annual evaluation and performance program. This applies to all employees in Bargaining Unit 08 (UUP) regardless of their appointment type temporary, term, or permanent.

The performance program and evaluation is a great tool for both the supervisor and the employee. For the employee it explains in detail what you are expected to do for the upcoming year and how well you did in accomplishing the goals set. For the supervisor it provides documentation of what the employee is expected to do for the upcoming year, what the employee is accountable for, and what criteria will be used to evaluate the employee. It's good for everyone involved and provides an avenue of communication between the supervisor and the employee.

If you do not have a current performance program or evaluation I strongly recommend you contact your supervisor to remedy the situation. If you are not sure or do not have a copy of your most recent performance program, then you can request to see your Personnel File at Human Resources and obtain a copy.

Don't delay. If **your** performance program and evaluation is not current, contact your immediate supervisor. If you need any assistance please do not hesitate to contact the UUP Office (2-6570) or Ed Quinn (2-7275).



We have dedicated the majority of this newsletter towards providing our membership with a bit of information, self-provided on a voluntary basis, about each of the candidates running for Chapter positions. Our hope is that this will enable voters to develop informed decisions and facilitate a participatory election.

Most important of all—PLEASE VOTE! Your vote Counts!

### Chapter President and Delegate JOHN P. SCHMIDT

I seek your vote for a second two year term as Chapter President. I view every vote cast as an affirmation of direction and content that you see for the UUP agenda. At our next labor/management meeting it would be my pleasure to report that a significant percentage of the Chapter membership cast a vote in this election. In unity there is strength. In strength there is successful negotiating on your behalf. It has been my pleasure to serve and with your support I will continue to serve the best interests of professionals, librarians, and faculty of this university.

### Vice President for Academics and Delegate MICHAEL F. ZWEIG

I ask for your support to continue as UUP campus Vice President for Academics for a second term. I will bring the resources of the union to bear on behalf of our academic colleagues (and all who work at Stony Brook) to defend academic freedom and to provide money for travel, research, and other professional development. I will work to develop cooperation with our UUP colleagues in the Health Science Center across the road, and with other Stony Brook employees to make Stony Brook a Fair Labor Practice employer. Please feel free to contact me at <mzweig> on Notes. Thank you.

## Vice President for Professionals and Delegate EDWARD H. QUINN

I am running again for the Vice President for Professionals. Over the past four years I have enjoyed working for and with Professionals on the campus. I will continue to push for updated performance Programs and Evaluations for all Professionals. These are necessary for any chance of promotion or a salary increase. I will also work with the rest of the officers to set the direction and tone for our chapter. If you have any issues or concerns let me know. Thank you for your support and I look forward to your continued support.

#### **SECRETARY**

#### Arthur M. Shertzer

I have been employed at Stony Brook for 17 years. I began my tenure here as a Residence Hall Director, I then became the Traffic Hearing Officer and subsequently became the Assistant Director for Parking Services. I have a BA in Political Science and a MA in Labor Management Studies, both from Stony Brook.

Community service has always been a priority for me. I have been involved in many campus events and programs, either as a volunteer or through my job title. As a Stony Brook lifer, my main priority has always been to make our campus a fair and friendly place to



(Continued from page 2)

work and go to school in. I believe that our campus provides such a vast amount of opportunity to grow and learn. It is up to us to make certain that nothing gets in the way of anyone's access! Whether it is parking issues, labor problems, ADA access, or just a lack of knowledge, we as campus leaders must take the time and effort to clear away any and all roadblocks!

As a UUP Officer, I hope that I can continue to my efforts to ensure that all of our community can enjoy and appreciate our campus as much as we do.

TREASURER (contested position—2 candidates)

José L. Feliciano

Charles A. Wrigley

GRIEVANCE CHAIR ACADEMIC

Joel Rosenthal

#### **GRIEVANCE CHAIR PROFESSIONAL**

#### Melissa Bishop

I have been on Campus since 1993 and have been with the Division of Information Technology as Campus Web Developer since 1997. I have been active with the Union from the start as member of the Professional Issues Committee, Statewide Technology in Higher Ed Committee, Statewide Web Site Committee and Delegate and have made it a point to attend nearly every Executive Board meeting. My interests are enhancing the working environment for professionals and working with the UUP team to express the importance of competitive salaries and positions to SUNY in Information Technology. Other interests are advocacy for the disabled and bringing the benefits of technology to everyone on campus.

#### PROFESSIONAL DELEGATE TO DELEGATE ASSEMBLY (9 Seats)

Richard Berscak, Instructional Support Specialist, Physics & Astronomy

Melissa Bishop (see statement under Grievance Chair Professional)

Marlene Brennan, School of Professional Development

I am Director of both the Workforce Development Center and Computer Technologies & Specialized Programs in the School of Professional Development at the State University of New York @ Stony Brook. In my position as chief administrator of the Dislocated Worker Programs, I serve as initial contact, trainer, and counselor for students. I am also a motivational speaker and present seminars and training workshops for the corporate community on topics such as self-assessment, leadership and life-long learning.

Bushra R. Butt, Instructional Support Associate, Cataloging Department, Library

David V. Ecker, Manager of Desktop Support, Admin. Tech Support

I have worked for Stony Brook for 5 years and am currently the Manager of Desktop Support. I work for Client Support providing computer support for the campus. I thought I could help to support the University and the UUP community in their efforts to make the University at Stony Brook a better place for everyone.

José L. Feliciano, University Instructional Specialist, Physics & Astronomy

Diane C. Godden, Staff Assistant, Chemistry

Charles C. Hansen, Professional (Retired)

Ellen L. Hopkins, Acting Director, Academic Advising

Sanjay Kapur, Assistant Director, Computing Center

I am a graduate of Stony Brook and have been on Campus for over 20 years. I have been a UUP member for 12 years in my position with the Division of Information Technology. If elected as Delegate I would focus my energies on improving the parking situation on campus and to fight against out-sourcing to private companies for any teaching or professional services.

#### Edward J. O'Connell, University Radiation Safety Officer, Environmental Health & Safety

I began my career at Stony Brook in October of 1976. I believe strongly in empowerment for professionals... there is a pecking order here at the University that needs to be re-examined if we are ever to become a "Model Employer." Professionals are the backstage champions that really make this place work. I will never forget the time when there was a re-examination of the rank levels for UUP professionals called the MACC review (late 80s'). I spent about 20 minutes with Bonnie Beck (NYSUT/UUP Labor Specialist) ... we filled out a survey form and the next thing I knew... I was bumped up two grades and I received a raise. I will never forget what UUP has done for me then or through all my years here at the Brook. Thanks again - Bonnie and UUP.

#### Colleen R. Wallahora, Assistant to the Chair, Women's Studies Department

I started working for SUNY Stony Brook in 1986 in the Economics Department. While there, I became a Staff Assistant for the Institute for Decision Sciences, and organized the summer Game Theory conferences. In 1997 I began working in Women's Studies as the Assistant to the Chair. Over the past two years, I've had several occasions to work with the officers, and staff of UUP, and have become involved with the many social events UUP organizes for its members. By attending Executive Board meetings, I have seen firsthand how the officers of UUP are truly dedicated to the welfare of Stony Brook's professional employees. I would like to continue to be part of the UUP team, and become

Charles A. Wrigley, CAD Manager, Facilities Engineering



Insight is published by the Stony Brook Chapter of United University Professions. Items for inclusion should be sent to the UUP Office, 104 Old Chemistry, Zip=3475. The opinions expressed in articles in the newsletter are those of the author or the Stony Brook Chapter of UUP and are not necessarily the opinions of United University Professions.

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Vice Presidents		
Professional		
Ed Quinn	2-7275	equinn
Academic		
Michael Zweig	2-7536	mzweig
Grievance Chair	S	
Professional		
José Feliciano	2-8069	jfeliciano
Academic		
Joel Rosenthal	2-7493	jrosenthal
Treasurer		
Sally LaForte	2-7129	slaforte
Secretary		
Steve Larese	2-7247	slarese
Committee Chai	rs	
Membership		
Ed O'Connell	2-9674	eoconnell
VOTE/COPE		
Ed Quinn	2-7275	equinn
P/T Concerns		
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Bonnie A. Beck	273-8822	
	2-6570	
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Willa Smith 2-6570 wismith 104 Old Chemistry

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Email: uup@notes.cc.sunysb.edu

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The Chapter Office is open

Monday through Friday, from 9 am to 3 pm.

The Executive Board meets on Alternate Fridays at 12 noon, and members are encouraged to attend.



### Completely FREE! **Educator's Tax Guides** Still Available



Educator's Tax Guides are available in the Union office. This guide specializes in publishing tax related materials for those in the field of education, including teachers, administrators, and all academic personnel. A useful handbook, valued at \$16.75, will make tax preparation much easier. In addition to including the most recent changes in the tax laws, it contains a special guide to tax preferred accounts.

Drop by and pick up your free copy, while supplies last, at 104 Old Chemistry.



## **Defensive Driving Program**

You've asked for it—You've got it! A Saturday class!

Saturday, April 7, 2001 10 a.m. to 4 p.m. Room 303, Student Activity Center

Bring, or mail, checks payable to "NYSUT Benefit Trust" to the UUP Office. 104 Old Chemistry, Z=3475. Space is limited—Register early!



### **New Professionals Luncheon**

All new UUP Professionals (within the past year) are invited to attend a special gathering on:

Thursday, April 12, 2001 12:30pm

Peace Center, Old Chemistry (across from the UUP office)

Network with colleagues,

learn about Performance Programs & Evaluations, hear about what your Union can do for you! Please RSVP @ (63)2-6570 by 4/06/01 (Pre-registration is required)



**UUP Chapter Office** 104 Old Chemistry SUNY at Stony Brook Stony Brook, NY 11794-3475