

Arts and Sciences Senate
Undergraduate Curriculum Committee
Academic Year 2012-13
Minutes

1st meeting, August 29, 2012– approved Sept 5, 2012

Present: Ritch Calvin, Kane Gillespie, Beth Squire, Ryan Minor, Abhay Deshpande, Richard Gerrig, Anne Moyer, Arlene Feldman, Ridha Kamoua, Peter Stephens

I. Committee Business

- 1 Review minutes of May 2, 2012: Approved
- 2 The committee welcomes new members Abhay Deshpande, Richard Gerrig, Ryan Minor, and Peter Stephens.
- 3 Review of 2011-2012 Annual Report: postponed. Members please review for next week's meeting.
- 4 Election of Chair: postponed.
- 5 The committee needs student representatives. Kane will ask the Senate for recommendations.
- 6 Review of the Report of the Committee on General Education

The committee began review of the Report of the Committee on General Education. Discussion will continue next week. Issues of concern include:

1. **Increasing the grade requirement to satisfy general education courses.** A course with a grade of 'D' will satisfy most categories of the existing DEC. The proposed new Gen Ed would require a grade of 'C' to satisfy requirements. Although the purpose of this change is to improve the student effort in courses and to raise the stature of the Gen Ed curriculum vis-à-vis other programs on campus, and because doing so is important to the overall quality of the proposed Gen Ed program, the committee is concerned that there could be administrative implications regarding course seat availability, financial aid, course repeat rates, and academic standing.
2. **The effect on CEAS students or other high-credit majors.** CEAS representative Kamoua states concern for implementing the new Gen Ed among CEAS programs. To satisfy part 3 of the proposed Gen Ed, the proportion of Gen Ed courses that CEAS courses satisfy will increase. Currently, the only DEC courses among CEAS courses are E (science), H (implications of science) and some C (math), as well as the upper division writing requirement. Many CEAS majors currently are not required to complete language, skill 4, DEC D or DEC J courses. In the new Gen Ed, all students regardless of major would be required to satisfy the same set of Gen Ed requirements. More study is needed, but so far undergrad directors for AMS and BME have agreed that the new Gen Ed is doable for these two CEAS majors.
3. **A need for more general/better informed learning objectives.** The committee agrees that the proposed learning objectives need some revision to better reflect what can be reasonably expected of faculty and students. For example, the Arts objectives would be difficult to achieve among some of the existing music courses that currently satisfy DEC. More discussion later.
4. **Certification/recertification committees.** The logistics and membership of the certification/recertification body for the new general education curriculum remains unclear. The committee is concerned about creating a new certification committee in addition to the A/S CC as doing so would create an additional layer of bureaucracy for course approvals. Instead, the committee agrees that, to achieve proper representation and increased work-power, the certification committee membership should leverage existing committee structures, possibly merging the Arts and Sciences Curriculum Committee with the Engineering CTPC, the sum of which could be split into subcommittees to manage the increased workload of implementing the new Gen Ed. More discussion is needed.
5. **Second Bachelor degree students.** The report does not address whether second bachelor's degree students will be required to satisfy all of the proposed general education

requirements.

II. Routine Administrative Matters

- 1 Add recitations to LIN 431 The Structure of an Uncommonly Taught Language: Approved
- 2 Reactivate THR 110 Public Speaking: Approved
- 3 Add lab to ARS/MUS/THR 317 Media, Performance, & Installation: Approved
- 4 Change for AAAS majors: students cannot take AAS/HIS 351, Revolutionary China AND AAS/POL 339, Contemporary China for credit toward major/minor: Approved
- 5 Change in prerequisite for THR 322 Acting III : current prerequisite: THR 264 (no longer being offered) change to THR 245: Approved
- 6 Title change for MAR 308 "Principle of Instrumental Analysis" to "Environmental Instrumental Analysis": Approved
- 7 Remove the advisory prerequisites (BIO 320 and BIO 351) for BIO 321 Introduction to Ecological Genetics and Genomics: Approved
- 8 Reactivate THR 406 Eastern Styles in Acting: Approved
- 9 PHI--add missing categories to existing courses in catalog/Bulletin: Approved
- 10 SUS 301 Environmental Ethics --add PHI 104 to prerequisites: Approved
- 11 Reactivate ARB 211-S3 and ARB 212-S3 due to the addition of ARB 111 (& add ARB 111 as option for prereq): Approved
- 12 Update CCS 325 Culture in Context and CCS 326 Social and Cultural Theory to allow multiple completions: Approved
- 13 Add lab to HUS 390 Latin American Cinema: Approved
- 14 Add lab to CCS 395 Digital Cultural Studies: Approved
- 15 Add Skill 3 to CHI 426 Structure of Mandarin Chinese and JPN 426 Structure of Japanese: Approved

III. Curriculum Proposals

All new proposals deferred to next week.

**Arts and Sciences Senate
Undergraduate Curriculum Committee
Academic Year 2012-13**

Minutes

2nd meeting, September 5, 2012– approved Sept 12, 2012

Present: Ritch Calvin (Chair), Kane Gillespie, Beth Squire, Ryan Minor, Richard Gerrig, Anne Moyer, Arlene Feldman, Ridha Kamoua, Peter Stephens, Darcy Lonsdale, Jessica Munno

I. Committee Business

- 1 Review minutes of August 29, 2012: Approved
- 2 Review of 2011-2012 Annual Report: Approved
- 3 Election of Chair: The committee is grateful to Ritch Calvin for agreeing to serve as Chair for the Fall 2012 semester. The committee will elect a new chair for Spring 2013.
- 4 Review of the Report of the Committee on General Education

The committee continued review of the Report of the Committee on General Education, and discussed the certification/recertification process and committee.

Issues of concern and suggestions:

1. **CAS Curriculum Committee membership.** Curriculum committee membership is dictated by Senate bylaws. The committee recommends that the CAS curriculum committee serve as the initial certification committee, however, the committee suggests increasing membership at least temporarily to manage the increased volume and so that each area campus is appropriately represented.

Suggestion for augmented faculty representation: Current areas (Humanities/Fine Arts, Social and Behavioral Sciences, Natural Sciences) will each gain one member, with added representation from CEAS (2 members given the effect on CEAS courses), Business (1 member), and HSC (1 member). Increasing the committee in this way will enable members to divide the course proposals and effectively cover the amount of courses required for the initial certification process.

2. **Time frame for implementation.** The committee agrees that the amount of time necessary to for the initial review process is impossible given the April 1, 2013 Bulletin publication deadline, and the limited membership resources of the committee.

The committee suggests a modified schedule, as follows:

- Initial course mapping to occur in Fall 2012 (an automatic process based on current DEC, with review necessary only for courses in part 3 of the new gen. ed.). Discussions in Fall 2012 will include the logistics of the implementation process: degree audit, transfer articulation, impact on majors, meeting demand of new categories, communication to students and updating the bulletin.
- New members needed to supplement the committee starting in January 2013. Courses in each major will need to be certified to fill part 3 of the new requirements (representatives from the committee and the CEAS ex-officio member agree that part 3 courses already exist within majors, but these courses will need to be officially certified).
- After initial mapping, the recertification process will begin in Fall 2013 will be spread throughout a 4-5 year period, covering a portion of the courses each year.

II. Routine Administrative Matters

N/A

III. Curriculum Proposals

All new proposals deferred to next week.

Arts and Sciences Senate
Undergraduate Curriculum Committee
Academic Year 2012-13
Minutes

3rd meeting, September 12, 2012– approved Sept 19, 2012

Present: Ritch Calvin (Chair), Kane Gillespie, Beth Squire, Ryan Minor, Richard Gerrig, Anne Moyer, Arlene Feldman, Ridha Kamoua, Peter Stephens, Darcy Lonsdale, Abhay Deshpande

I. Committee Business

1 Review minutes of September 5, 2012: Approved

2 Review of the General Education proposal for committee structure

The College of Arts and Sciences Curriculum Committee unanimously agrees with the intent of this document; however, in view of the aggressive timeline, the Committee expresses concern about the workload and its impact on other responsibilities of the faculty and staff.

The members of the committee suggest that the authors of the proposal visit departmental meetings to explain the new General Education requirements and the impact on faculty and course availability.

II. Routine Administrative Matters

N/A

III. Curriculum Proposals

1 Updates to GEO 440 Geological Applications of Remote Sensing

The committee is pleased to approve the proposal to update the course number of GEO 440 to GEO 347 Remote Sensing, along with updates to the title, description, and prerequisites.

Note that the committee does not see where GEO 440 is included in major/minor requirements in the Bulletin. Please advise if the new GEO 347 should be included in major/minor requirements.

2 ENV 310-H Sustainability and Renewable Energy - Costa Rica

The committee approves the proposed ENV 310-H Sustainability and Renewable Energy - Costa Rica, pending receipt of responses to the following questions:

1. Although it looks substantial, it is unclear that the workload for this course would equate to 4 credits. The answer to question 3 on the proposal would seem to indicate 3 credits. How many hours do students spend in class or preparing for class per day?
2. Note inconsistencies between syllabus and proposal: attendance and participation are listed as 40% of final grade on the proposal, but 50% on the syllabus, while quizzes are listed on proposal but not on the syllabus. The Committee generally recommends a maximum of 20% of a grade to be determined by attendance and participation.
3. The syllabus is missing a letter grade of 'F' on the grading scheme.
4. To remain consistent with the syllabus template and current terminology, please change 'course objectives' to 'learning objectives.'
5. The committee recommends adding a prerequisite of 'permission of the instructor' to ensure that students are aware of the nature of the course.
6. What is the cost of the course for students?