



Printing and Reviewing Your Unofficial Degree Progress Report



- **To print your degree progress report, follow these steps:**
 - Go to www.stonybrook.edu
 - Click on SOLAR system
 - Login with your Stony Brook ID and password
 - Under "ACADEMIC RECORDS" click "VIEW DEGREE PROGRESS REPORT"
 - Scroll down the page
 - Where it says "Academic Inst" click "SUNY at Stony Brook"
 - Where it says "Report Type" click "Degree Audit – Including Courses in Progress"
 - Click "GO"
 - Print out the Degree Progress Report by clicking "PRINT" at the bottom of the audit

You are responsible for reviewing it and for planning all future coursework to meet graduation requirements. The Registrar's Office will complete the official review of your graduation record once you have applied on-line for graduation.

Degree Requirements

- All undergraduates must complete 128 credits for a Bachelor of Engineering in CEAS; 127 credits for a Bachelor of Arts in the School of Journalism; and 120 credits for all other schools and majors; a minimum of 100 earned credits must be letter-graded (A-D or S).
- All undergraduates must complete at least 39 upper-division credits (classes at the 300-level or higher), all required skill and DEC requirements, an academic major (minor is optional), the residency requirement (at least 36 credits at Stony Brook after earning the 57th credit), and earn at least a 2.00 cumulative GPA. An official listing of degree requirements appears in the Undergraduate Bulletin at www.stonybrook.edu/ugbulletin under "Academic Policies and Regulations".
- Once enrolled at Stony Brook as a matriculated student, the DEC A writing requirement (WRT 101 and WRT 102) must be completed at Stony Brook.
- There are limits on the number of credits from certain courses that can be applied toward a student's degree. See the Bulletin for full details.
 - Physical education: 4 credits maximum
 - Internships: 12 credits maximum
 - Independent study: 30 credits maximum
 - Activity related courses: 9 credits maximum
 - Graduate courses: 6 credits maximum
 - Teaching practica: 6 credits maximum

Degree Progress Review & Application to Graduate

- For assistance in reviewing degree requirements, undergraduates in the College of Arts & Sciences (CAS), College of Business (COB), School of Journalism (SOJ), and School of Marine and Atmospheric Sciences (SOMAS) should visit the Academic & Pre-Professional Advising Center, E-2360 Melville Library, (631) 632-7082. Undergraduates in the College of Engineering & Applied Sciences (CEAS) should visit the CEAS Undergraduate Student Office, 127 Engineering, (631) 632-8381.
- Candidates for graduation apply on-line in the final semester they expect to graduate. The Registrar audits academic records of CAS, COB, SOJ, and MSRC undergraduates. The CEAS Undergraduate Student Office audits academic records of CEAS undergraduates.
- Any in-progress (IP) courses, missing grades, pending grades, or incompletes must be resolved in order to graduate, and may affect a student's ability to meet the minimum GPA and credit requirements.
- Once a student's degree is conferred, no change can be made to the academic transcript or record.

Reading the Degree Progress Report

- Requirements in **BOLD** text are **NOT** satisfied.
- Requirements in PLAIN text have been satisfied.
- Requirements in PLAIN text with the designation **in progress (IP)** may be satisfied upon successful completion.
- **In-progress (IP)** courses may show as satisfying degree requirements on the degree progress report, but once a grade is posted, the requirement may in fact **NOT** be satisfied if the course is REPEATED, a course EQUIVALENT, a CROSS-LISTED course, or not completed with the required grade.
- **REPEATED** courses (the same course taken more than once), **EQUIVALENT** courses (two or more similar/same courses taken for credit), or **CROSS-LISTED** courses that are **in progress (IP)** show as counting toward degree requirements. However, once a grade is posted for the REPEATED, EQUIVALENT, or CROSS-LISTED course, any credit for the second (or multiple) attempt will be removed, except when no credit was earned on the first attempt (e.g., the student earned a grade of F, NC, or W). Check the course descriptions in the *Bulletin* at www.stonybrook.edu/ugbulletin to see what special topics courses or other classes may be repeated for academic credit.
- While students cannot earn additional credit for a **REPEATED** class that was passed in the first attempt, grades earned in repeated courses are factored into the semester and cumulative GPA. A repeated course grade does not replace the grade earned in the first attempt.
- Courses taken under the **PASS/NO CREDIT (P/NC)** option DO NOT count toward entry skills, DEC, or major requirements.
- This degree progress report DOES NOT review **MAJOR/MINOR REQUIREMENTS**. Major (and minor, if applicable) requirements must be reviewed with the Director of Undergraduate Studies or departmental representative.
- This degree progress report DOES NOT review the **RESIDENCY REQUIREMENT**. The residency requirement means that upon earning the 57th credit, students must complete **at least 36 credits** at Stony Brook's Main, Manhattan, or Southampton Campuses.
- The degree progress report does not apply to students in the Honors College. Honors College students should visit the Director of the Honors College for a review of degree progress.
- There is no degree progress report for students enrolled in a second baccalaureate degree program. Second bachelor's degree students should visit the Academic & Pre-Professional Advising Center for a review of degree progress.
- For dual-degree candidates in an HSC program, the degree progress report only tracks students' West Campus programs, including CAS, CEAS, COB, SOJ, and MSRC.

Legend

- **EN** = in progress or completed course at Stony Brook.
- **I** = incomplete; no grade factored into the GPA; no credit earned; unresolved I becomes I/F.
- **I/F** = incomplete which has become an F; occurs after the 9th week of the following semester.
- **NC** = no credit; selected the P/NC option and earned an F in the course; no grade is factored into the GPA; no credit earned.
- **NR** = no record; the faculty member has no record of attendance in course; no grade factored into the GPA; no credit earned; unresolved NR becomes N/F or N/U.
- **N/F** = no record; grade has become an F; occurs after the 9th week of the following semester.
- **N/U** = no record; grade has become a U; occurs after the 9th week of the following semester.
- **P** = pass; selected the P/NC option and earned a grade of D or better in the course; no grade is factored into the GPA; course credit is earned (no skill, DEC, or major credit earned.)
- **PQ** = prerequisite met for select courses through transfer or other credit; PQ remarks are not for credit and do not count toward degree requirements.
- **Q** = charge of academic dishonesty; factors as an F into the GPA.
- **R** = registered for study abroad or year-long course.
- **S** = satisfactory; no grade is factored into the GPA; credit is earned.
- **T or TR** = credit received by transfer equivalent course.
- **TE** = placement level or credit earned by examination.
- **U** = unsatisfactory; no grade is factored into the GPA; no credit earned.
- **W** = withdrawal; no grade is factored into the GPA; no credit earned.
- ****** = no grade reported by faculty member.