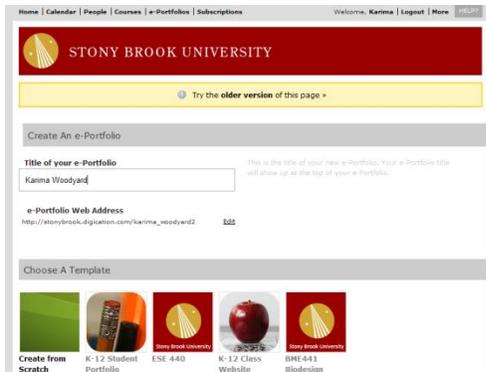
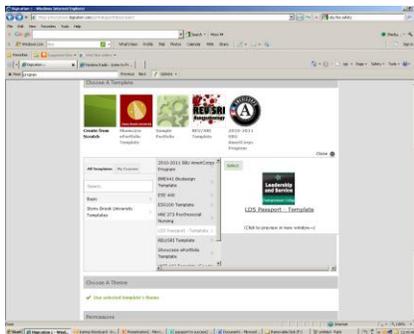


5. After clicking “Create”, you will arrive at the below screen. You **MUST** type in your full name in the “Title of your e-portfolio” text box.

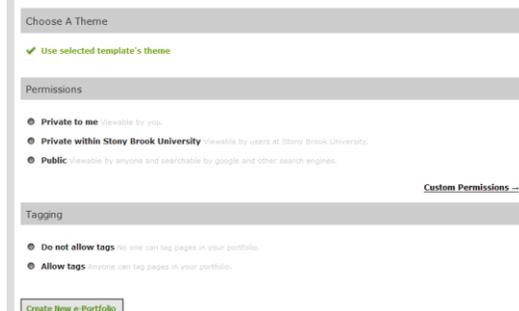


The screenshot shows the Stony Brook University e-portfolio creation interface. At the top, there is a navigation bar with links for Home, Calendar, People, Courses, e-Portfolios, and Subscriptions. Below this is a red header with the university logo and name. A yellow banner prompts the user to "Try the older version of this page". The main content area is titled "Create An e-Portfolio". It features a text input field for the "Title of your e-Portfolio" containing the name "Karima Woodyard". Below this is the "e-Portfolio Web Address" field, which shows a URL: "http://stonybrook.digipassion.com/karima_woodyard02". The "Choose A Template" section displays five options: "Create from Scratch", "K-12 Student Portfolio", "ESE-440", "K-12 Class Website", and "BME441 Blotdesign".

6. Now you must choose a Template, in order to gain credit, you **MUST** use the LDS Passport template.



7. You **MUST** select the “Private within Stony Brook University” .



The screenshot shows the "Choose A Theme" and "Permissions" settings for the e-portfolio. The "Choose A Theme" section is checked for "Use selected template's theme". The "Permissions" section has three radio button options: "Private to me" (selected), "Private within Stony Brook University", and "Public". Below the permissions section is a "Tagging" section with two radio button options: "Do not allow tags" (selected) and "Allow tags". A "Create New e-Portfolio" button is visible at the bottom.

8. Now that your LDS Passport e-portfolio is complete, you should take time to read all of the tabs and information provided, and also make your e-portfolio as creative as you can. Have fun!



9. Log on to the LDS website to view various tutorials that will help you personalize your e-portfolio.