



STONY BROOK UNIVERSITY
Application for Tuition Waiver or Stipend

IMPORTANT DEADLINES
Application must be received in
SBU Accounting dept by
Feb 28, 20__ Fall Semester
July 30, 20__ Spring Semester

PLEASE PRINT ALL INFORMATION

Part I - To be completed by School District or Agency & Cooperating Teacher

School or Agency School District

Name of Cooperating Teacher

Home Address

Telephone (Daytime) E-mail Address

SBU Student Name SBU EMPL ID

Check one: FALL 20 SPRING 20

We certify that the requisite instruction and counseling were provided to the student.

Signature of Cooperating Teacher Date

Part II - To be completed by the Coordinator for Cooperating Waivers and Academic department

Department Name Course Name & Number

SBU Approval Dept Representative Sign

Title Title

Part III- To be completed by the Cooperating Teacher

A Tuition Waiver Certificate or Stipend may be used by any authorized holder in accordance with the items below:

- 1. An authorized holder is a supervising/critic teacher or any professional staff employee in the school system...
2. The authorized holder must meet all requirements for admission to the course or program...
3. A combination of certificates may be applied to a combination of courses.
4. If a certificate(s) is applied to a course(s) of less than the dollar amount of the certificate...
5. Tuition will be charged for costs in excess of the dollar value of the certificate(s) presented at registration.
6. Tuition may be waived up to a maximum of \$250 for each certificate.
7. A tuition waiver certificate, which has been submitted as payment for a course, will be returned to the student ONLY if there is withdrawal from the course at the time when there is no tuition liability.
8. The effective date of the certificate is the beginning of the next academic period immediately following the academic period at which the service was rendered.
9. A critic teacher stipend is considered taxable income by federal/state and is treated as 1099 eligible.
10. The course to which this tuition waiver certificate is being applied must commence prior to the designated certificate expiration date.

This election allows the supervising teacher to choose a stipend or a waiver of tuition as specified below. The waiver of tuition is valid at any state-operated unit of the University. In the event the named teacher elects not to use the certificate, the waiver of tuition portion may be transferred to the school system in which service as a supervising teacher was rendered for use by other professional staff members of that school system.

I have read the above and understand my decision is irrevocable.

I choose \$200 Cash Stipend Tuition Waiver valued at \$250

Sign Date SS#