



# Stony Brook University

## Professional Education Program

### STONY BROOK UNIVERSITY – PROFESSIONAL EDUCATION PROGRAM STUDENT TEACHING APPLICATION PROCEDURES

**All materials must be typed.**

**Deadlines:** Placement request forms must be submitted by:

October 15 for **Spring** placement

March 15 for **Fall** placement

Completed applications must be returned to the program director/director of student teaching by the above deadline. If these deadlines fall on a weekend, the materials are due the following Monday.

Students will be placed in our partner schools. It is our policy not to place students in schools where they attended high school or in districts where immediate family members are employed or attending school. Students are responsible for providing their own transportation. For further information on student teaching requirements, please consult the PEP [Guide to Teacher Education](#).

The application packet consists of:

- Student Teaching Placement Request Form.
- New York City Student Teaching Request Form (if applicable). Applications for New York City student teaching should be returned to the program director.
- Resume highlighting relevant experience and showing list of relevant coursework and grades. The Career Center (located on the ground floor of the main library) will provide assistance in writing a resume.
- Autobiographical statement/statement of teaching philosophy: Please submit a brief (2-3 page, double-spaced) statement which gives a sense of who you are, your reasons for choosing teaching as a career, and your approach to teaching. Some of the topics that you may wish to include are:
  - 1) Background and any experiences you feel have shaped your personal development.
  - 2) Experiences with children.
  - 3) Why you want to become a teacher.
  - 4) Your particular strengths in teaching.
  - 5) Your teaching philosophy and your long-term goals for yourself and your students.
  - 6) What were the most significant things which you learned in field experience.
  - 7) What you hope to achieve during your field experience or student teaching.

You will be notified when your placement has been confirmed.

## Student Signature

Student teaching is a full-time commitment, and teacher candidates are expected to be in the building for the entire school day. Therefore, teacher candidates are strongly discouraged from working during this semester. Teacher candidates should try to arrange their finances so that outside employment is not necessary during this semester. If it is absolutely necessary to work, it is important to keep priorities straight and not to jeopardize professional success to meet short-term financial needs.

Student: \_\_\_\_\_

Date: \_\_\_\_\_

## Completion of Major Requirements – To be signed by the major advisor.

Please check one:

- The above-named student will have completed all course requirements for the major by the end of the current semester (pending satisfactory performances in the courses for which the applicant is currently enrolled).
- At the end of the current semester, the above-named student will not yet have completed all course requirements for the major. The student will still need to complete the following courses:

---

---

---

---

---

---

Signature of Major Advisor

# STUDENT TEACHING APPLICATION

**Directions:** Student teaching applications must be submitted by the proper deadline. All materials must be typed.

Name: \_\_\_\_\_  
Last First MI  
Stony Brook ID#: \_\_\_\_\_

Please check one:  Undergraduate  Graduate

Students in **Foreign Language** or **Science Education** – Please identify the specific language or science in which you are seeking certification: \_\_\_\_\_

## Home Address

## College Address

_____	_____
_____	_____
_____	_____

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

District where you attended high school (if LI/NYC region): \_\_\_\_\_

District(s) where you or your family members are employed or attending school: \_\_\_\_\_

District where you currently reside: \_\_\_\_\_

District(s) where you did your field experience: \_\_\_\_\_

## Geographical Preference

Student teachers will be placed in school districts and with cooperating teachers where we can be confident that students will receive proper mentoring and supervision. We will, however, make an effort to keep commuting time to a minimum and satisfy geographical preferences. Please check the area where you would prefer to student teach:

- |   |  |
|---|--|
| <input type="checkbox"/> Eastern Suffolk County | <input type="checkbox"/> Nassau County |
| <input type="checkbox"/> Western Suffolk County | <input type="checkbox"/> New York City |

Please explain any special requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To be accepted for student teaching, students must:

1. meet minimum GPA requirements,
2. pass the LAST, and
3. complete all courses (major and education) required for certification.

Revised July 2012

# SUNY Stony Brook

## New York City Student Teaching Request Form

Student teaching opportunities in New York City are available through SUTEC (SUNY Urban Teacher Education Center). Professional Education Program students requesting a student teaching placement in New York City must complete this form and return it to the teacher education program together with the other parts of the application. Subsidized housing is available for students interested in student teaching in New York City. The cost for such housing will be approximately the same as what you would pay for dormitory housing at Stony Brook.



Name: \_\_\_\_\_ 2. Last Name: \_\_\_\_\_

3. Social Security: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (optional) 4. DOB: \_\_\_\_\_

5. College / University: SUNY Stony Brook 6. Expected Graduation Mo. \_\_\_\_ Year \_\_\_\_

7. Campus Address : \_\_\_\_\_  
 City: \_\_\_\_\_ Zip Code \_\_\_\_\_

8. Campus Phone : \_\_\_\_-\_\_\_\_-\_\_\_\_ / \_\_\_\_-\_\_\_\_-\_\_\_\_ 9. E-mail: \_\_\_\_\_

10. Student Teaching Level: All student teachers must divide their time evenly between placements in grades 7-9 and 10-12.

11. Certification Area: \_\_\_\_\_

12. Student Teaching Term: Fall \_\_\_\_; Spring \_\_\_\_ Year \_\_\_\_

13. Permanent Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_ / \_\_\_\_-\_\_\_\_-\_\_\_\_

14a. Are you applying for housing through SUTEC Yes \_\_\_\_\_ No \_\_\_\_\_

14b. Do you need housing subsidy? Yes \_\_\_\_\_ No \_\_\_\_\_  
 (If yes, an application will be sent to you.)

15. If No, where do you plan to reside while student teaching in New York City? Provide your address:

\_\_\_\_\_  
 City State Zip Code

Phone: \_\_\_\_-\_\_\_\_-\_\_\_\_ / \_\_\_\_-\_\_\_\_-\_\_\_\_

16. Which of the following applies to your interest in student teaching in a New York City school?  
Check below all that apply to you.

\_\_\_\_\_ My permanent home near New York City

\_\_\_\_\_ Want to know more about urban teaching

\_\_\_\_\_ Would like to obtain a permanent teaching position in a New York City school

\_\_\_\_\_ Want to teach where “the best” or “good teachers” are needed most

\_\_\_\_\_ More openings for beginning teachers in New York City school system

\_\_\_\_\_ Encouraged by faculty or administrator on campus

\_\_\_\_\_ Other reason(s): \_\_\_\_\_  
(Please fill in)

17. Please indicate which borough you would prefer to teach in:.

Brooklyn \_\_\_\_\_ Bronx \_\_\_\_\_ Manhattan \_\_\_\_\_ Queens \_\_\_\_\_ Staten Island \_\_\_\_\_

Reason(s): \_\_\_\_\_

\_\_\_\_\_

18. The Director of Student Teaching on campus is \_\_\_\_\_  
( Name )

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(Telephone )

19. SUTEC requires each applicant to submit his/her resume and a short personal essay of no more than 500 words on the title “Choosing Teaching As A Career.”

**Do you have any questions regarding student teaching in a New York City school?  
Contact the SUTEC office at 718-935-5515 or e-mail to Eseifman@notes.cc.sunysb.edu.  
Post: 65 Court Street, Room 314 Brooklyn New York 11201**