

**STONY BROOK UNIVERSITY SCHOOL OF MEDICINE**  
**Strategic Planning: EDUCATION**

**Membership:** Committee Members for the Strategic Planning Education Committee include:

<b>Latha Chandran</b>	<b>Committee Chair, Vice Dean UME</b>
John Aloia	Chief Academic Officer, Winthrop
Iris Granek	Associate Professor and Chair, Preventive Medicine
Susan Guralnick	Director of GME and DIO, Winthrop
Andre Haddad	Associate Program Director, Medicine
Dorothy Lane	Associate Dean, CME
Joshua Mirrer	Medical Student
Elza Mylona	Associate Dean, Educational Development and Evaluation
David Paquette	Associate Dean for Education, School of Dental Medicine
Stephen Post	Professor of Preventive Medicine Director of the Center for MHCCB
Michaela Restivo	Medical Student
Avi Rosenberg	Medical Student
Frederick Schiavone	Vice Dean, GME
Jason Tucciarone	Medical Student
Andrew Wackett	Assistant Dean, UME
William Wertheim	Residency Program Director Vice Chair, Medicine
Peter Williams	Vice Dean, Academic Affairs

**Principles of Work:**

- Work in collaborative teams: the whole is greater than the sum of the parts
- Every opinion is valued; however, majority opinion wins
- Intellectual dissent is welcome and will result in a better product
- Transparency in communication is key; therefore, all key items and minutes will be posted for review
- Alignment with overall institutional goals is a key consideration
- Input for key stakeholders external to the committee is valued
- All committee members will actively engage and participate in the process

**Work Distribution:**

- There will be pre meeting readings/ writings as well as concise presentations at every session
- We will receive post meeting feedback or closure as needed
- Work will be fairly distributed among all committee members

**STONY BROOK UNIVERSITY SCHOOL OF MEDICINE**  
**Strategic Planning: EDUCATION**

**Education Strategic Planning Committee Work Plan**

<b>When?</b>	<b>Action items</b>	<b>Website/ Postings</b>	<b>Comments</b>
Pre meeting I: May	<ul style="list-style-type: none"> <li>Principles &amp; Work plan document</li> <li>Assignment of readings to members</li> </ul>	Strategic planning principles	
<b>Meeting I:</b> <b>May 14</b>	<ul style="list-style-type: none"> <li>Discussion/Finalization of Work Plan</li> <li>Strategic Plan Highlights: SUNY/SB</li> <li>National Data Presentation by Members</li> </ul>	Highlights; National data summaries	Where are we now? SB, SUNY, trends in medicine
Pre meeting II: May	<ul style="list-style-type: none"> <li>National data presentation assignments reminders</li> <li>SWOT analysis template to UME, GME, CME leaders</li> </ul>	SWOT analysis; National data summaries	Where are we now?
<b>Meeting II:</b> <b>May 21</b>	<ul style="list-style-type: none"> <li>National Data Presentation by Members</li> <li>SWOT analysis</li> </ul>		Where are we now?
Pre meeting I: June	<ul style="list-style-type: none"> <li>Stony Brook SOM Mission Statement</li> <li>Create your own mission and vision</li> <li>What should we be know for?</li> <li>Is your plan aligned with over all SP?</li> <li>Is your plan building on existing strengths?</li> <li>Seek input from external stake holders</li> </ul>	Email reminder for <b>broader input from others</b>	Where do we want to be in 10 yrs?
<b>Meeting I:</b> <b>June 9</b>	<ul style="list-style-type: none"> <li>Complete SWOT analysis</li> <li>Finalize Mission Vision Values Document</li> <li><b>Check alignment with overall SP</b></li> </ul>	MVV document; SWOT document	What do we want to be?
Pre meeting II: June	<ul style="list-style-type: none"> <li>Create your own bulleted action ideas</li> <li>Are they pragmatic? Aligned with MVV?</li> </ul>	Posting of action ideas; <b>Seek broad input</b>	How do we get there?
<b>Meeting II:</b> <b>June 25</b>	<ul style="list-style-type: none"> <li>Finalize priority items</li> <li><b>Alignment check</b></li> </ul>		How do we get there?
Pre meeting I: July	<ul style="list-style-type: none"> <li>Dyad input into each priority item: Budgets, issues</li> </ul>		
<b>Meeting I:</b> <b>July 9</b>	<ul style="list-style-type: none"> <li>Dyad presentations reg priority items</li> </ul>	Post items and budgets	How do we get there?
Pre meeting II: July	<ul style="list-style-type: none"> <li>Dyad input into each priority item: Budgets, issues, evaluation plans</li> </ul>		
<b>Meeting II:</b> <b>July 23</b>	<ul style="list-style-type: none"> <li>Dyad presentations reg priority items</li> </ul>		
Pre meeting I: August	<ul style="list-style-type: none"> <li>Finalization Efforts: First draft of Education SP, Evaluation Plans</li> </ul>		Are we getting there?
<b>Meeting I:</b> <b>August 13</b>	<ul style="list-style-type: none"> <li>Discussion of First Draft: 15-20 pages</li> <li><b>Evaluation plans</b></li> <li><b>Alignment check</b></li> </ul>	First draft posted; <b>Seek wide input</b>	
Pre meeting II: August	<ul style="list-style-type: none"> <li>All input posted for dissemination</li> <li>Feedback on first draft</li> </ul>		
<b>FINAL Meeting:</b> <b>August 25</b>	<ul style="list-style-type: none"> <li>EDUCATION STRATEGIC PLAN: FINALIZATION</li> </ul>	Posted; submitted to Steering Cte	

**STONY BROOK UNIVERSITY SCHOOL OF MEDICINE**  
**Strategic Planning: EDUCATION**