



Application for Vendor Permit

Stony Brook University
Stony Brook, New York 11794
Phone: 631.632.6517



Fax completed form to: 631.632.6573

Date of Application: _____ Event Date: _____
 Event Name: _____ Event Location: _____
 Contact Name: _____
 Company: _____
 Address: _____
 Phone: _____ Fax: _____
 E-mail: _____

Type of Goods/ Services _____	
NY State Tax ID #: _____	Event Fee: _____

*Any fees due for the permit should be made payable to the **Faculty Student Association** and paid on site the day of the event. Checks may be mailed to the Faculty Student Association at the above address provided payment is received prior to the event date.*

Terms and Conditions

Should the vendor be granted the permit so applied for, said vendor, by said acceptance, agrees to the following:

- Vendors agree to indemnify and hold harmless the State of New York (SUNY), Stony Brook University (SBU), and the Faculty Student Association of the State University of New York at Stony Brook Inc. (FSA), from and against any damage, fine judgment, expense or charge suffered, imposed, assessed or incurred for any violation, or occasioned by any act, neglect, or omission of Vendor acting by himself/herself or any or all, acting singly or together, of his-her employees, servants or agents. So too, as concerns the obligations of SBU, or FSA, the permit shall be deemed executory only to the extent of monies received by them hereunder and no liability shall be incurred by them beyond said monies.
- Vendors shall comply with all applicable Federal, State, and local laws and campus regulations regarding the sales of their products/services.
- The permit is only valid for the dates specified.
- Vendors must comply with all regulations of SBU and FSA currently in effect of that may be in effect during the term of the permit.
- Permits are not transferable and can only be used for the vendors specified.
- Vendors must comply with all regulations of SBU and FSA currently in effect or that may be in effect during the term of the permit.
- Permits will be revoked if vendor becomes a nuisance or causes any commotion whatsoever.
- The permit may be revoked for failure to comply with any or all of the terms stated above. Such revocations may be without notice and the permit fee, if any, will be forfeited by the vendor. No refunds will be issued for no shows or cancellations. If the building is closed due to emergency or weather a new date will be assigned.
- SBU and/or FSA may delay enforcement of the above terms but any such delay shall not be construed to limit their authority to enforce the rights of SBU or FSA.
- Vendors at his/her own expense shall obtain a sales tax collection number from the State of New York, Department of Vendors. Vendors must make this information available if requested.
- Vendors shall be responsible to be aware of all regulations of any municipal entity having jurisdiction over the sale of the items proposed to be sold. Vendors shall be required to obtain the proper Health Department permit, if applicable, and shall be required to show evidence of same if required. Vendors further agree to abide by all necessary rules and regulations to, the regulations for the sale of non-repackaged foods. Any violation of the health regulation shall be deemed to cancel the Permit without further notice.

Signature: _____

Date: _____