

Undergraduate Student Government
Stony Brook University
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Deborah Machalow
Executive Vice President

Thomas Kirnbauer
President Pro Tempore

SENATE

USG Contract Reform Act 2011

An Act to clarify contracting procedures of the Undergraduate Student Government

Be it enacted by the Senate of the Undergraduate Student Government,

SECTION 1. SHORT TITLE

This Act may be cited as the “USG Contract Reform Act of 2011.”

SECTION 2. DEFINITIONS

For the purposes of this act, the following definitions shall apply:

- (a) Club Services—Services rendered to funded clubs and organizations including but not limited to coaches, trainers, DJs, performers, photographers, public speakers.
- (b) Direct Pay Organizations—Direct Pay Organizations are organizations that receive USG funds pursuant to service contracts for direct payments. Direct Pay Organizations include, for example, SB Statesman, NYPIRG, and Response.
- (c) Contracts approved by the Senate shall not constitute acceptance by USG. Contracts shall not be executed until signed by the appropriate signatory.

SECTION 3. TREASURER CONTRACTS

The USG Treasurer shall sign USG contracts entered into on behalf of clubs and organizations without Senate approval only if funds for those purposes have already been appropriated by law.

SECTION 4. PRESIDENT CONTRACTS

- (a) The USG President shall sign contracts on behalf of the Undergraduate Student Government and its agencies without Senate approval only if funds for those purposes have already been appropriated by law.
- (b) Any contract for goods or services to be rendered or paid beyond the current fiscal year shall be signed by the USG President subject to approval by the Senate.
- (c) USG contracts between the USG and Direct Pay Organizations shall be signed by the USG President subject to approval by the Senate.

SECTION 5. PROHIBITIONS

- (a) No Club Services shall be paid for except pursuant to a contract that was fully executed prior to the rendering of such Club Services.
- (b) Any invoices for Club Services without a contract shall not be paid.
- (c) No funded clubs and organizations shall contract or render payment to Stony Brook University students for goods or services.
- (d) Coaches and trainers may only be contracted after proof of requisite certificates, including CPR certification, has been presented to the USG Administrative Director, and after approval by the Campus Recreation advisors of the contracting clubs and organizations.
- (e) Contracts shall be considered as is by the Senate and may not be amended on the Senate floor.

SECTION 6. ENACTMENT

This Act shall take effect immediately following the enactment of this Act.

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Deborah Machalow	Date	Matthew H. Graham	Date
Executive Vice President		President	