

# PERSONAL SAFETY

# PERSONAL Safety



A safe campus community  
depends on all of us

STONY  
BROOK

# WALKING ON CAMPUS AT NIGHT?

**Call the Walk Service  
for a Free Escort  
2-6337  
8 p.m.-3:30 a.m.**

**Personal Safety Ride Program  
Dial  
2-RIDE**

**24-Hour  
Emergency Number:  
333  
From off campus  
call 632-3333**

**M**aintaining a safe environment for our campus community is of the highest priority at Stony Brook. The University is committed to ensuring the safety of students, employees, and visitors through effective policies and procedures, educational programming, and community involvement. Heightened awareness of safety and security issues and enhanced cooperation in dealing with them represent both short- and long-term goals for the campus.

The University Police, located in Dutchess Hall on South Campus, operates 24 hours a day, seven days a week. If something unusual occurs, call University Police immediately.

## **IN CASE OF EMERGENCY**

Dial 333 from on campus

Dial 632-3333 from private or coin phones

## **NON-EMERGENCY PHONE NUMBERS**

Community Relations Office 632-7786

Student Union Substation 632-9317

## **Policy on Reporting Incidents**

Reports of fire or medical emergencies, as well as criminal activity, can be made directly to the University Police from student room telephones or emergency phones located throughout campus. The emergency number on campus is 333. Each campus residence hall is equipped with fire/smoke alarms that signal directly to the Police Department. Response is immediate. Incidents can be reported in person to the University Police headquarters at Dutchess Hall 24 hours a day or to the University Police Substation in the Stony Brook Union during regular hours of operation. University Police officers respond to all reports of criminal activity regardless of the nature of the crime. A complete follow-up investigation is conducted in regard to these matters.

**Be a Crime Stopper!  
Call 2-TIPS (2-8477).  
From off campus call  
1-800-220-TIPS.**

## The University Police Department

The University's Police Department is staffed by 105 employees, 55 of whom are sworn police officers. The University Police have jurisdiction over the 1,100-acre campus and its 123 buildings. Police officers are available to respond and assist around the clock throughout the year.

Prior to being appointed, an officer must have two years of college (although most have four-year degrees), pass a competitive exam, and pass extensive background, physical, and psychological examinations. Once appointed, every officer attends the New York State Police Academy for 16 weeks of basic training. Additionally, officers receive continuous in-service training in topics that include crime prevention, CPR, bias-related crime, ethical awareness, multicultural diversity, and crisis intervention. The University Police have a mutual aid agreement with the Suffolk County Police Department.

## Community Relations Team

The members of our department are committed to community policing and are actively involved in campus activities. The goal of the Community Relations Team, recipient of the International Association of Campus Law Enforcement Administrators (IACLEA) Award, is to educate the campus community on such topics as personal safety, risk awareness, crime prevention (including date and acquaintance rape prevention), drug and alcohol risk awareness, and many other community safety issues.

The team's members accomplish their mission through formal and informal talks, faculty/staff and student orientation programs, and the creation and distribution of pamphlets and posters across the campus. The team also engraves personal and state property to aid in its recovery if it is stolen.

## Personal Safety at Night Be alert and take precautions.

- ⊃ Never hitchhike.
- ⊃ Never walk alone unless it is absolutely necessary.
- ⊃ If you must walk alone, inform someone of your destination and approximate time of return. Telephone if you change your plans.
- ⊃ Walk in an assertive manner; late at night, walk facing the flow of traffic.
- ⊃ Know where you are going. Plan your route in advance.
- ⊃ Avoid shortcuts. Always walk where there is plenty of traffic and light.
- ⊃ If you suspect you are being followed, walk to the nearest group of people or to a well-lighted area.
- ⊃ Always lock your room or office if you are alone at night.
- ⊃ Have your keys ready before you reach your door.
- ⊃ Don't provide access to closed buildings to strangers without keys.
- ⊃ Avoid excessive alcohol consumption and the use of drugs. Alcohol and drugs impair judgement and the ability to communicate effectively.

For more information on crime prevention and the personal safety program call the Community Affairs Office at 632-7786.

**Student Walk Service** will escort any student, faculty, or staff member from one place to another on campus, seven days a week from 8 p.m. to 3:30 a.m.; ext. 2-6337. The service is free.

Report suspicious people or misconduct to University Police immediately!

**As members of the campus  
community we must  
look out for one another.**

## Living on Campus

Members of our campus community who live in residence halls and campus apartments have a special responsibility to one another. Be aware of suspicious people or circumstances. Pay attention to details for descriptions and identification.

### In Residence Halls

- ⊃ Don't admit anyone you don't know to any of the residence halls.
- ⊃ Visitors and guests must sign into the residence halls between 9 p.m. and 3:30 a.m. Sign guests in and out. Escort guests to and from your room.
- ⊃ Don't leave exterior or interior doors propped open.
- ⊃ If you take a nap, make sure the door is locked.
- ⊃ Ask who is knocking before opening your door.
- ⊃ Never admit repair men.
- ⊃ Never lend keys or leave them lying around. Report a lost or stolen key to your quad office.
- ⊃ Don't reveal your room lock combination to others.
- ⊃ Do not leave wallets, money, or jewelry exposed on desks or dressers.
- ⊃ Engrave your belongings. Photograph your jewelry. (See Operation ID under Protecting Your Property.)\*
- ⊃ Keep doors and ground-floor windows locked.
- ⊃ Report damaged or defective security hardware to your Resident Assistant or Residence Hall Director.
- ⊃ Report unauthorized people in your residence hall to your Residence Hall Director or University Police.

\*Ask your resident assistant or quad office staff about safety and security.

## Think Safety...

### In Campus Apartments

- ⊃ Leave on a light or radio while you are gone. Use a timer.
- ⊃ If you plan to be away, stop all newspaper deliveries, and have the post office hold your mail.
- ⊃ Do not let strangers in to make phone calls. Take the number and make the call for them.
- ⊃ Never admit workers to your home without proper identification. Call to verify their identity.
- ⊃ If you suspect a burglary in progress in your apartment, do not enter. Go to the nearest phone and call University Police.
- ⊃ Keep a phone near your bed. If you hear a burglar, give no sign of being awake. Call for assistance only if you can do so safely. Avoid alerting or interrupting the burglar.
- ⊃ If you encounter a suspicious person in your stairwell, leave the building. Don't lead a suspicious person to your apartment. Call University Police immediately.
- ⊃ Become acquainted with a neighbor you can call in case of emergency.
- ⊃ Keep in mind the special safety needs of children in our campus apartments.

### ATM Safety Tips

- ⊃ Be aware of your surroundings before, during, and after you use the ATM.
- ⊃ Have your ATM card readily available as you approach the ATM location.
- ⊃ Place **withdrawn** cash securely upon your person.
- ⊃ Stand between the ATM and anyone waiting to use the ATM so others cannot see your transactions.
- ⊃ If anyone follows you after you leave the ATM, go immediately to a heavily populated, well-lit area and call police.

## Safety When Driving

Follow these safety tips and use common sense.

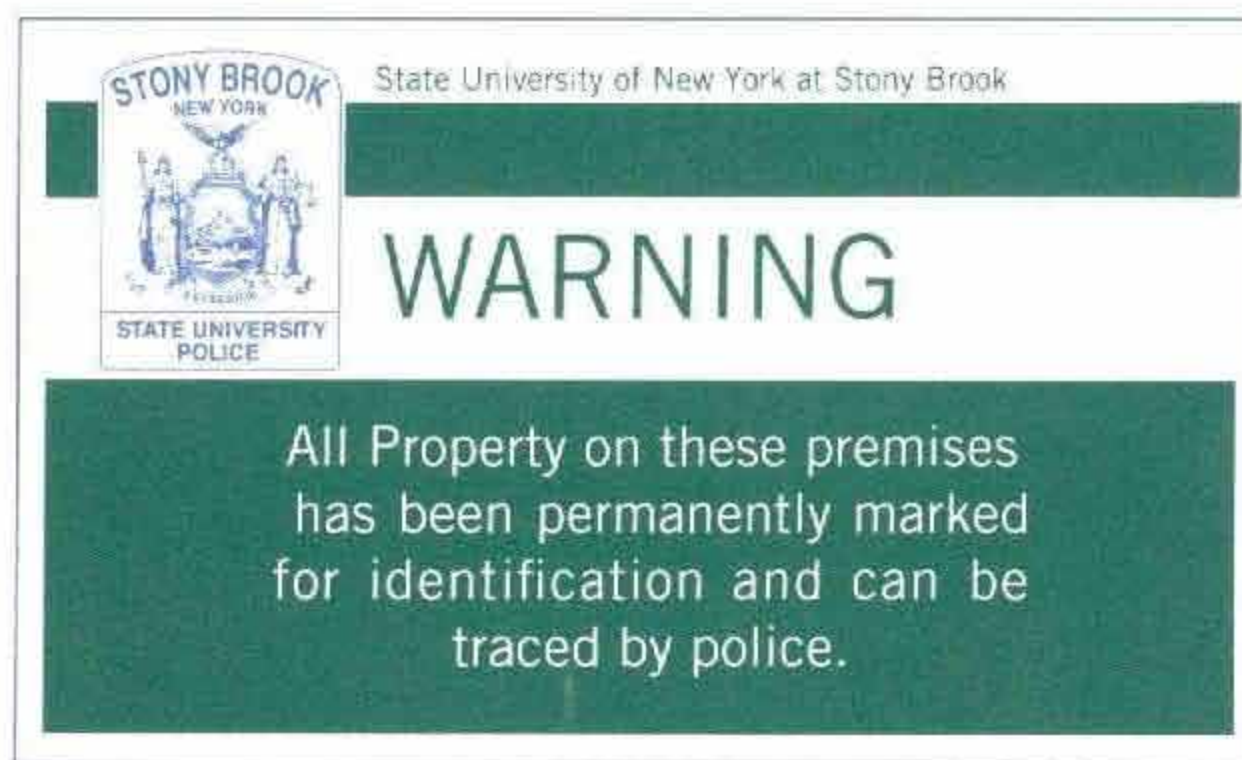
- ⊃ Always wear safety belts, even for short trips.
- ⊃ Never pick up hitchhikers.
- ⊃ Check your gas gauge before each trip.
- ⊃ Keep your car in good running order.
- ⊃ Drive on well-lit and traveled streets.
- ⊃ Know how to reach your destination. Carry a map with you.
- ⊃ If an intruder attempts to enter while your car is stopped, accelerate and leave the area immediately.
- ⊃ If stopped by another vehicle, lock all doors, and blow horn repeatedly for help.
- ⊃ Do not stop to aid a stranger in a stalled vehicle. Report the location to University Police or local police if off campus.
- ⊃ If you have car trouble, turn on your emergency flashers. Raise the hood and tie a white cloth on your radio antenna or car handle, then stay in your locked car. Ask anyone who stops to call University Police or the local police for you.
- ⊃ Park in a well-lit area designated for parking.
- ⊃ When leaving your car always lock all doors, roll up all windows, and take your keys with you.
- ⊃ Never leave an extra key on the exterior of your car. Tape an unmarked car key inside your purse or knapsack.
- ⊃ Check the interior before entering your car.
- ⊃ Photocopy your vehicle registration card and keep it in a safe place at home.
- ⊃ Report unusual or suspicious incidents to University police.

The University Police will assist you if your car does not start or you lock your keys in your car. Call 333 for assistance.

## Protecting Your Property

The most prevalent crime on the campus is the theft of wallets, bags, purses, or other personal belongings.

- ⊃ Never leave personal belongings unattended.
- ⊃ Keep your valuables out of sight and locked in a drawer.
- ⊃ Make certain that campus services personnel are campus services personnel before they remove equipment. Ask for an ID card.
- ⊃ If they fail to show an ID card or appear suspicious, notify University Police. An officer will be dispatched immediately.
- ⊃ Participate in Operation ID through the University Police Department and the Office of Campus Residences.



**Operation ID, a nation-wide crime prevention program, provides you with a personal ID number to record on all your property. It helps police officers trace the property back to you.**

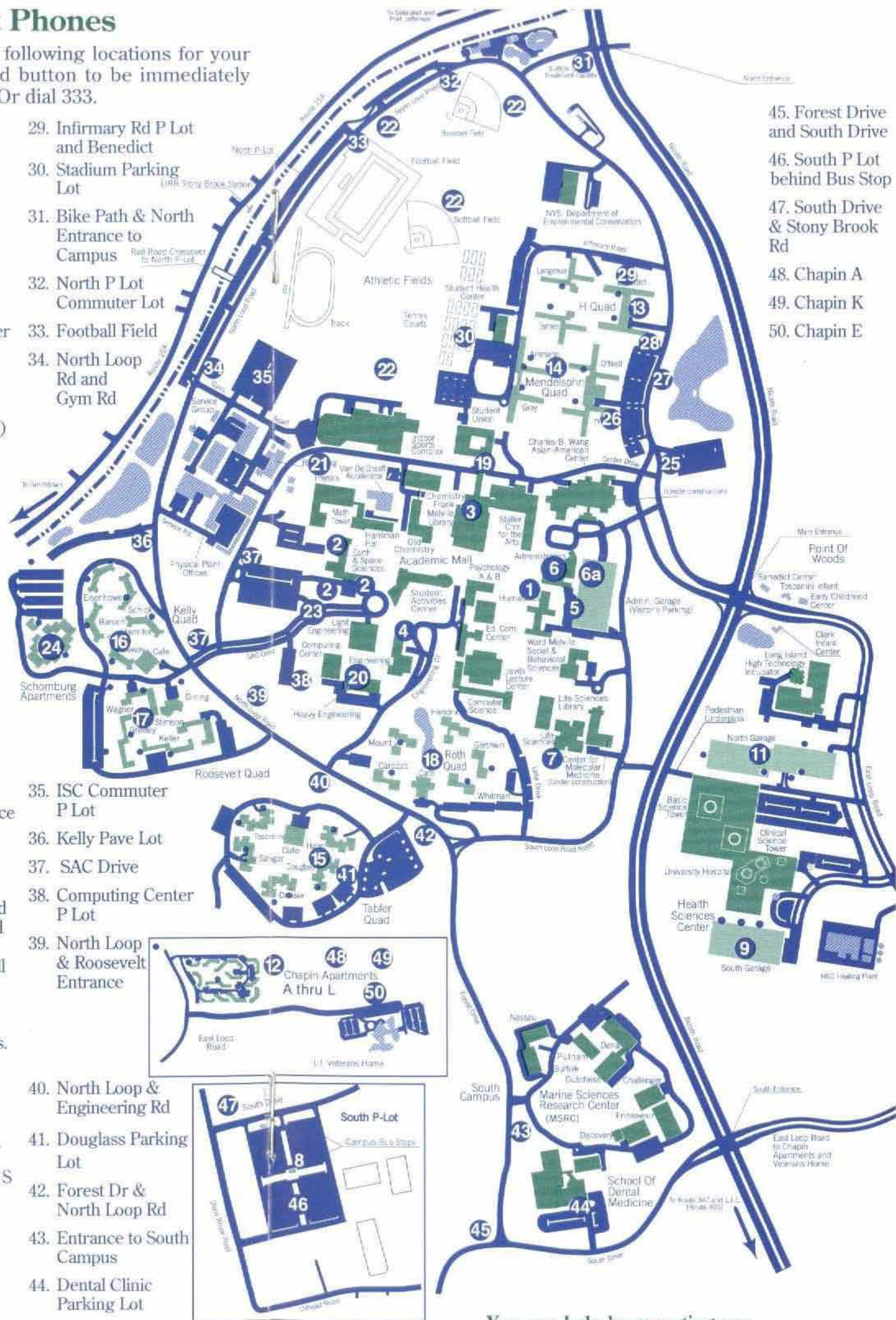
- ⊃ Record all serial numbers, brand names, and descriptions of valuable items. Keep a duplicate copy in a separate location. Stolen property cannot be recovered by you unless properly identified.
- ⊃ Obtain personal property insurance. Report stolen property immediately for insurance and recovery purposes.

Immediately report a loss, theft, or complaint to the University Police: call 333.

# Emergency Blue Light Phones

Outside security phones are at the following locations for your use in an emergency. Push the red button to be immediately connected to the University Police. Or dial 333.

1. Humanities Building entrance - northwest wall
2. Earth and Space Science northwest corner and High Pressure Lab. Bldg.
3. Library - northwest corner (facing Chemistry)
4. Engineering - eastern wall (Loop Bus Stop)
5. Administration Bldg. (loading dock)
6. Administration Bldg. main entrance
- 6a. Administration garage and 2nd level by entrance
7. Life Sciences (south)
8. South "P" Lot
9. University Hospital garage-second level (stairwell above the office)
10. Hospital middle surface-parking lot-center  
H Garage 1st, 2nd and 3rd levels
11. Health Science Center  
Second floor of HSC (entrance from garage)  
HSC garage 1st and 2nd N, 1st and 2nd W
12. Chapin Apts. Bus Stop (Bldg A, E, K, laundry rms.)  
**All residence halls outside every main entrance**
13. H QUAD  
Langmuir  
Benedict  
(north and south)  
James
14. MENDELSON  
Ammann  
Gray  
Irving
15. TABLER  
Toscanini (and road)  
Hand  
Sanger  
Dreiser (and parking)  
Douglas (and road)
16. KELLY  
Schick (and inner Quad)  
Eisenhower  
Baruch  
Hamilton (and inner Quad)  
Dewey
17. ROOSEVELT  
Wagner (and parking)  
Greeley (and parking)  
Keller (and road)
18. ROTH  
Hendrix  
Mount  
Gershwin (Lake Drive)  
Cardozo  
Whitman
19. Student Union (front and rear)
20. Computer Science
21. Sports Complex
22. Walkway on Athletic Fields  
North Loop Road by Football Field  
walkways by Softball, Baseball and Soccer
23. SAC Loop
24. Schomburg Apts. front walkway  
Community Center rear parking lot
25. Admin Overflow
26. Irving P Lot and S Loop Rd
27. Mendelsohn Resident P Lot
28. O'Neill P Lot at HDCP Parking
29. Infirmary Rd P Lot and Benedict
30. Stadium Parking Lot
31. Bike Path & North Entrance to Campus
32. North P Lot  
Commuter Lot
33. Football Field
34. North Loop Rd and Gym Rd
35. ISC Commuter P Lot
36. Kelly Pave Lot
37. SAC Drive
38. Computing Center P Lot
39. North Loop & Roosevelt Entrance
40. North Loop & Engineering Rd
41. Douglass Parking Lot
42. Forest Dr & North Loop Rd
43. Entrance to South Campus
44. Dental Clinic Parking Lot
45. Forest Drive and South Drive
46. South P Lot behind Bus Stop
47. South Drive & Stony Brook Rd
48. Chapin A
49. Chapin K
50. Chapin E



You can help by reporting any

## Sexual Assault

The University at Stony Brook recognizes the seriousness of the physical and psychological impact of sexual assault. It is one of the most frequently committed violent crimes in the United States and the most unreported.

If you are attacked or confronted by an unarmed assailant, try to attract attention. Fighting, talking, or pretending to be sick are judgement calls. Studies have shown that women who fought their attackers were less likely to be raped than women who did not.

Acquaintance rape, sexual assault that occurs between people who know each other, is far more common on college campuses than stranger rape. Acquaintance rape is as serious as any other form of rape.

### On Campus

- ⊃ Avoid working, studying, or being alone in buildings, residence halls, or in isolated areas of the campus.
- ⊃ Do not shower in a deserted gym or residence hall shower.
- ⊃ Be cautious about dating someone you do not know well. Obtain information from a mutual acquaintance or try to arrange a double-date or group activity.
- ⊃ Avoid alcohol and drugs. Alcohol and drugs interfere with clear thinking and effective communication.
- ⊃ Know your sexual desires and limits. Communicate them clearly.
- ⊃ Women: be assertive! Men: accept a woman's decision. **No Means No!**

### If You are Assaulted

- ⊃ Don't wash, change clothes, or douche before calling or going for help.
- ⊃ Don't touch any evidence of struggle even if the assault took place in your room or home.
- ⊃ Go to a safe place. Ask a friend to stay with you.

Call University Police: Dial 333.

Report the incident as a sexual assault so that trained University staff members can provide prompt and supportive assistance. Get immediate medical treatment.

### CALL ONE OF THE FOLLOWING:

#### University Health Service (Infirmary):

ext. 2-6740 (8 a.m.- 6 p.m.)

#### The University Hospital Emergency Room:

ext. 4-2465

#### The Stony Brook Volunteer Ambulance

Corps: ext. 2-8888

#### University Counseling Center provides

counseling services: ext. 2-6720.

#### Victims Information Bureau of Suffolk

(VIBS) provides 24-hour counseling, advocacy, and referral services: 360-3606.

#### RESPONSE, a crisis hotline, provides

24-hour crisis information services:  
751-7500.

#### Employee Assistance Program (E.A.P.)

ext. 2-6085.

The best way to prevent an assault is to avoid dangerous situations and stay alert.

**Help keep the campus safe and secure.**

## Community Service Phone Numbers

Listed here are some important community service resources available in Nassau and Suffolk counties.

Adult Protection Service	853-2225
Child Support Enforcement Bureau	853-2000
Crime Stoppers—on Campus	2-TIPS
Crime Stoppers—off Campus	1 800-220-TIPS
Dept. of Social Services 24 Hr.	854-9100
District Attorney, District Court Bureau	853-4104
District Attorney, Domestic Violence	853-4138
District Attorney, Victim's Advocate	853-4138
SUSB College Counseling	2-6720
UH Psychiatric ER	444-6050
Brighter Tomorrows 24 Hr. Hotline	395-1800
Child Abuse Reporting 24 Hr.	800-635-1522
Legal Aid Society	853-4343
L.I. Women's Coalition 24 Hr.	666-8833
Nassau/Suffolk Law Services	666-1225
Response (Crisis Counseling Clinic 24 Hr.)	751-7500
Retreat (East End Shelter)	329-2200
VIBES (24 Hr. Hotline)	360-3606
On Campus Emergencies	dial 333
Off Campus Emergencies	dial 911
NYS Asian Women's Center	(212)732-5230
University Police	
Community Relations Unit	632-7786

## Fire Safety

Fire drills are mandated by law. Please assist by leaving any building in which an alarm sounds. Take fire alarms seriously — they can save your life.

Plan different ways of exiting from campus buildings. Learn where fire alarms are located and how to use them. Report a fire safety hazard or damaged equipment to Campus Residences and Fire Safety at 2-6410. Families in campus apartments should practice exit drills and have a pre-arranged meeting place.

Never sound false alarms. Don't disconnect smoke detectors or tamper with fire extinguishers or alarms. Remember that you can be suspended from the University for tampering with fire safety equipment. Do not endanger the lives of your fellow students!

## FIRE CAN BE DANGEROUS. FOLLOW THESE RULES.

### In Case of Fire

- Sound the fire alarm and evacuate the building immediately. Take your key with you.
- Notify University Police of the exact location and size of the fire.
- If you are in your room when the alarm rings, feel the door. If it feels hot, stay in your room. Open the window and call for help. The Fire Department will get you out.
- In heavy smoke, stay close to the floor where the air is fresher.
- Do not use elevators. Use the stairs.
- Fight only small fires and then only after notifying University Police. Aim the fire extinguisher at the base of the fire and sweep from side to side. If one extinguisher does not douse the fire, get out and close the door behind you.
- Report all fires to University Police and Residence Hall Staff. A small fire in a mattress or furniture may appear to be extinguished, but may rekindle.



## **If Clothing Catches Fire**

- ▷ Stop, drop to the floor, and roll.
- ▷ Smother flames with a blanket or coat.
- ▷ Apply cold water to burns.
- ▷ Seek immediate medical attention for all burns.

Handicapped residents who may require assistance in an emergency, are urged to contact Fire Safety at ext. 2-6410 for door and window identification stickers.

**What you don't know CAN HURT YOU.**

## **FIRE SAFETY Check List**

Tear off this and the following page and post them in your room as a reminder. By reviewing this list you will be prepared to react wisely in the event of a fire.

### **Questions:**

- 1. Where are the nearest FIRE EXITS?**
- 2. What are your primary and secondary ESCAPE ROUTES?**
- 3. How many doorways are between your room and the FIRE EXITS?**
- 4. Where are the FIRE ALARM STATIONS?**
- 5. How do you activate a FIRE ALARM?**
- 6. Where are the FIRE EXTINGUISHERS located?**
- 7. How do you operate a FIRE EXTINGUISHER?**

## **“DO’S” AND “DON’TS”**

**If you are awakened by the sound of a fire alarm...**

- ▷ **DON'T SIT UP!**
- ▷ **Roll out of bed.**
- ▷ **Stay low.**
- ▷ **Crawl to the door.**
- ▷ **Feel the door to see if it is hot.**
- ▷ **Kneel against the door and open it slightly.**
- ▷ **Check the hall for smoke and flames.**
- ▷ **Crawl along the floor of the corridor to the FIRE EXIT, staying low and using doorways as a guide.**
- ▷ **Close FIRE EXIT door behind you.**
- ▷ **Exit building.**
- ▷ **Do not reenter until an authorized person signals that it is safe to do so.**

**24 Hour Emergency Number  
DIAL - 333**

If you have any further questions or would like to attend a FIRE SAFETY TRAINING SESSION, please call 2-6410.

## Names and Addresses:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Name \_\_\_\_\_

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## CAMPUS INFORMATION NUMBERS

632-SNOW

Emergency Weather Information  
Main Campus

444-SNOW

Emergency Weather Information  
HSC/University Hospital

632-INFO

Main Campus, HSC/University Hospital  
Physical Plant Service Interruption  
Information

632-NEWS

News and Events

63-ALERT

To report a safety hazard

Crime Stoppers

1-800-220-TIPS off campus  
2-TIPS on campus

632-6085

Employee Assistance Program

**In the event of severe weather conditions, electrical outage, or other campus-wide emergencies, call 632-SNOW (632-7669) for West and South Campus information and instructions, or 444-SNOW (444-7669) for East Campus information and instructions. All campus closings will be announced on this voicemail system.**

The University at Stony Brook is an affirmative action/equal opportunity educator and employer.

**Please note: As of November 1, 1999, Suffolk County's area code changes to 631.**

**Visit the  
University Police  
Web site at  
[www.stonybrook.edu](http://www.stonybrook.edu)**

