



Stony Brook University; The Department of Campus Recreation

Fitness Class Attendant

Job Description

The Department of Campus Recreation is currently looking for a qualified individual to fill the Fitness Class Attendant position(s). This position is directly supervised by the Manager of Fitness & Wellness Programming and the Coordinator of Fitness & Wellness Programs and will assist in a variety of areas, including, but not limited to:

- Responsible for the management and supervision of the Group Fitness Classes and Programs.
 - Assist Group Fitness Instructors with room/class set up and preparation (lights, equipment, etc.)
 - Oversee the signing in/registration process
 - Unlocking/locking procedures
 - Provide superior customer service to the participants
- Collaborate with the Marketing Department for the timely communication and distribution of group fitness-related programs and services.
- Model, promote, and consistently enforce Campus Recreation policies.
- Execute fitness-related special events: fitness jams, Healthier U events, workshops, health fairs, as well as University employee/community-based events.
- Respond to participants' questions and comments by utilizing the fitness program's e-mail database. Enter participant data into departmental database(s).
- Assist in the maintenance of fitness related equipment and inventory.
- Perform other duties as assigned

Job Requirements

- Outgoing personality with exemplary communication skills.
- Must be a registered/full time Stony Brook student who has/can maintain a Cumulative GPA of 2.25.
- Willing to work about at least 6 hours per week and have flexible availability

Preferred Requirements

- Valid C.P.R. & A.E.D. certification from the American Heart Association or the American Red Cross

Hiring Process

- Turn in a Resume and Application to Manager of Fitness & Wellness Programming for review (Campus Recreation Center, Room 116). If selected an interview will be scheduled.

The Department of Campus Recreation
Campus Recreation Center, Room 116
631-632-7168