
ARTS & SCIENCES SENATE MEETS

MONDAY, 14 December 1998, 3:30 PM SHARP

The third and final meeting of the Arts & Sciences Senate this Fall Semester will be held on Monday, December 14th at 3:30 pm SHARP, in Javits Room (2nd floor, Melville Library).

All Arts and Sciences Senators are kindly requested to attend.

The meetings of the Arts & Sciences Senate are open to all interested members of the University community.

TENTATIVE AGENDA

I. Approval of the Tentative Agenda

II. Approval of the Minutes of the Senate Meeting of November 9th, 1998, attached.

III. Report of the Arts & Sciences Senate President (Hugh J. Silverman)

Announcement of New Senate Secretary: Robert Bloomer

Activities of the five Senate Standing Committees

Announcement of Name Change: The Writing Program to be renamed Program in Writing and Rhetoric

Conflict of Interest Policy Issue

Revision of PTC Guidelines

Promotion and Tenure Committee Policy Issue

Specification of Teaching Effectiveness in PTC Guidelines

Second Discussion of Membership on the Arts and Sciences Senate -- Constitutional Change

IV. Conflict of Interest Policy Issue

The Senate Executive Committee recommends that a member of an Arts and Sciences Standing Committee who is a voting member of a department in which the department, a program, a candidate, a colleague, a course, a student, or a case from that department is under consideration by the committee shall not be present for the discussion or vote in such instances. The Committee Member may be present and available for any questions or comments prior to the official discussion and vote.

V. Promotion and Tenure Committee Policy Issues:

1. POLICY ON PTC MEMBERS PARTICIPATING IN DISCUSSION OF CANDIDATES FROM THEIR OWN DEPARTMENT

As in item IV (above), the Senate Executive Committee recommends that PTC members shall not review the file, be present for the discussion, or vote on any candidate from a department in which

that person is a voting member. The current guidelines state simply that the PTC member shall not vote. Passage of this recommendation will effect the further specification in the PTC guidelines.

2. ADDITIONS TO PTC GUIDELINES CONCERNING TEACHING EFFECTIVENESS

The Senate Executive Committee has adopted a recommendation from Dean Paul Armstrong which will further detail evidence of teaching effectiveness in Promotion and Tenure File Preparation. Therefore, the Senate Executive Committee recommends that the PTC Guidelines be revised as specified in the version supplied below.

VI. Constitutional Change: Membership on the Arts and Sciences Senate (second discussion)
Departmental and At-large members of the Arts and Sciences Senate shall hold seats on the University Senate (and not the reverse as currently formulated in the Arts and Sciences Senate Constitution).

VII. Old Business

VIII. New Business

HUGH J. SILVERMAN
PRESIDENT OF THE ARTS & SCIENCES SENATE

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ARTS & SCIENCES SENATE CALENDAR

Monday, 15 February 1999

Monday, 15 March 1999

Monday, 19 April 1999

All meetings are at 3:30 pm SHARP, in the Javits Room, 2nd Floor, Library

[Minutes: November 9th, 1998 Senate Meeting](#)
