

DIRECTOR'S COUNCIL
February 8, 2006

Dennis Andersen: (Serials, Acquisitions & Control)

(Susan Allen-Bosco to attend to represent Serials)

Dana Antonucci-Durgan: (Chemistry Library)

We hired two new student employees for the Spring Semester. All student employees have received training on ALEPH 17.

Sherry Chang and I met with Flad & Associates, the architects responsible for the Graduate Chemistry Building renovation project, to discuss plans for the Chemistry Library. The renovation of the building is anticipated to start in 2007.

Nathan Baum: (Digital Resources)

Aimee is making significant progress in correcting and maintaining e-journal holdings information in SerialsSolutions. Some of the specifics:

- Resolved access problems for 2005-2006 deGruyter titles on the Extenza platform.
- Resolved Maik Nauka change from AIP to Springer platform. Worked with AIP, Ebsco, Springer and Serials Acquisitions to ensure we didn't lose access/subscription during publisher's transition.
- Similar problems resulting from several Duke UP journals moving off the Project Muse platform required revision of SerialsSolutions data.
- Added SCIELO (Scientific Electronic Library Online) – an open access electronic virtual library covering Latin American scientific journals to our SerialsSolutions selection.

Special thanks to Dennis Andersen and Susan Allen-Bosco for their critical assistance in these efforts.

- Added direct article linking to JSTOR from participating databases:
 - Elsevier SCOPUS – no setup required
 - International Index to Music Periodicals Fulltext – setup, verified it's working
 - Music Index Online – setup, verified it's working
 - Thomson ISI – Web of Science – setup, verified it's working
(America: History & Life and Historical Abstracts have had this linking available for over a year.)

We are gearing up for another round of inputting records from the SerialsSolutions list into the catalog. Fang does the necessary programming for the process and Brigitte deals with records from SerialsSolutions that do not match entries in the catalog.

Aimee attended two webinars: one on SFX and another on Central Search, SerialsSolutions' federated search product.

The SUNY Council on Access and Collections (SCAC) is making progress on its shared university press collection pilot project. The plan is to buy one copy of all publications of a group of selected university presses (with online access if available), and make them available for interlibrary loan. We plan to implement the project with 2006 imprints. A coordinated purchase of the Institute of Physics archives was also facilitated by SCAC. The Research Foundation paid for Stony Brook. SCAC is also developing a wish list for other packages and will be looking into Sage and Blackwell journal collections as well as Early English Books Online. Our next meeting is Feb. 21 – 22 in Binghamton. It is preceded by a symposium at Binghamton that I also plan to attend: Funding Our Digital Future: Budgeting for Libraries & Scholarly Communication.

David Bolotine: (Cataloging)

NO REPORT

Barbara Brand: (ILL)

Because Universal Borrowing through Aleph has failed, the SUNY Office of Library and Information Services is sponsoring a two-day meeting of an ILL Performance Task Force on Feb. 7 and 8. We will be discussing improving SUNY-wide ILL Performance with existing systems.

Sherry Chang: (Public Services)

Report of the first Winter Session 1/3 – 1/20, 2006

Hours: Central Reading Room was open 8:30 a.m. to 9 p.m. Monday to Friday, and all other units were closed at 5 p.m., no weekend hours. Professional staff were on duty during the entire opening hours.

Course Reserve: 4 courses requested print material on reserve in CRR, total 10 books. One history course reserved video material. There were no Main E-Reserve and only one Music e-reserve requests.

Activities after 5 p.m.: Between 5 and 9 pm there was not much traffic at the Reference Desk. Most of the patrons were using the computers and the 2 PCs were in demand. A few (5 at most) patrons wanted books in the Main Stacks and journals in the Science and Engineering Library. Since the CRR and the SINC site in the Computing Center were the only computing facilities open to the students or community past 6 pm on campus, the thin clients and PCs appeared to be the main draw.

For next year:

- To keep only one reading room (CRR) open after 5 p.m. should be sufficient.
- Suggest IT to keep SINC site in Main Lib. open nights during weekdays and open some weekend hours.

MASIC was closed around 4:30 p.m. on Feb. 1, due to underground water pipe broken.

Janet Clarke: (Library Instruction)

1. Many thanks to Susan Kaufman and Connie Baker for holding down the fort while I was on leave.
2. Personnel: We have an assistant Instruction librarian, Karen Kostner. We also have the business librarian, Susan Lieberthal. Both are welcome additions to the Instruction Team.
3. Spring workshop schedule is out. We are getting additional requests for web research and plagiarism workshops.
4. We are continuing to add library content on Blackboard pages.

5. (Computer Science Report--per K. Kostner):

- We recently reviewed the Current Periodicals and found we only get about 35 titles in print at this time. We cleaned up and arranged this section but this leaves us with 4 rows of shelving that remains empty on the wall.
- We have a plan to remove 2 large office desks along the wall, which provided seating for 1 student each, and replace them with 5 carrels that are provided by the extras in the NRR. Jim has this in the works.
- There are plans to start weeding the collection to make room for the new purchases, which will be forthcoming due to the \$9500 left over after cancellation of Lecture Notes in CS.

Richard Feinberg: (Preservation)

Over 300 books came to preservation for treatment as a result of the annual Fall semester's end book return rush. Josephine sent 215 of these to Bridgeport for rebinding and fixed the rest (with the exception of some that had to be withdrawn).

A new edition of the Emergency Response Manual is about to be issued. In addition to sections on recovering books that have been exposed to water or fire emergencies, there are now new sections on treating microforms, paper object such as manuscripts and maps, and photographic materials.

Work orders have been in for some time to fix water leaks in the Dept. of Special Collections and the 4th floor stacks. People from Maintenance have been over to examine the problems and pose remedies. But no repair dates have been set at this time. More follow up telephone calls will be needed.

The fire extinguisher distribution is almost complete with the exception of Special Collection's third floor storage area, and the office spaces in Tech. Services. The fire marshals are aware that these areas need attention.

One hundred more Stony Brook concert tapes from the Music Library were transferred to archival tape by Cutting Corporation with Preservation Dept. funds. More tapes will be sent out this month. Other on-going contracted projects are for maps from SPEC (Etherington Conservation Center) Chang book reformatting (Acme Bookbinding) and preservation microfilming and digitization of the Statesman, 1958 to 2003 (Northern Micrographics, Inc.).

Chris Filstrup: (Library Administration)

At the provost's direction, the library is moving \$350K from personnel and other lines to the monographs budget. This will probably freeze the personnel budget for the rest of the year. The context for this decision is the significant expansion of library staff since 2000 – from 80 to 89 (including 5 lines under DoIT supervision) while personnel levels in other provostial areas have been relatively flat or declining. The \$350K figure is pitiful but it gets us through the FY without cutting other areas of the collections budget. The larger issues of how to protect serials and how to increase the monographs budget are unresolved.

It seems likely that the new School of Journalism will occupy the offices along the north side of the fourth floor and CELT. Interior space and the offices overlooking the roof of the galleria are still available to the library.

Negotiations over Southampton College are possibly coming to a head, at very high level. Among the things in contention is whether SBU will pay more than the agreed upon \$35M for existing assets. Among those assets is a book collection worth at least \$1.5M.

The New York State Higher Education Initiative (NYSHEI) is a consortium of public and private academic libraries. Its 140 members have chosen advocacy for academic libraries as the organization's primary activity. In comparison to public and school libraries, which have clear voting constituencies, academic libraries lack a strong presence in Albany. NYSHEI's first two advocacy documents are attached to the agenda. The "New Century Libraries" supports a comprehensive library bill and highlights specific support for academic libraries. The story is that economic development requires specialized information and the collection, organization, and delivery of information is the core activity of academic libraries. The "Legislative Alert" focuses on the academic library provisions of the New Century Libraries bill. I forwarded the latter to SBU's Governmental Relations Office for action.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

Uncataloged maps are piling up. Some will be cataloged and the rest will have to wait for Mark's replacement. Off-site project is moving along slowly.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

New Hires/Promotions:

Vacant Positions:

All recruitments are on hold as per the Provost's directive in order to cover acquisitions expenditures

- **Copy Cataloger for Govt. Docs., SL-2:** Admin. Council approved recruitment – submitted to Class and Comp., in queue to be posted
- **Serials/Acquisitions SL-1:** PDAR submitted to HR – add'l information provided to Class and Comp., in queue to be posted
- **Bibliographic Instruction Assistant, SL-1, .50 FTE:** description rec'd from Janet/Sherry, submitted to Class and Comp with the revised duties

- **Music Library SL-1, .50 FTE:** candidate accepted another offer, position has been re-written; will be submitted to Class and Comp for review and then posted
- **Music Library SL-1, .50 FTE:** position to be created for evening/weekend circulation
- **Special Collections SL-2, .50 FTE:** submitted to Class and Comp, in queue to be posted
- **Webmaster - Librarian position:** candidate declined offer, description being re-written as professional staff
- **Keyboard Specialist, CRR, .50 FTE:** Classified Recruiting has not been able to give us an adequate Clerk I pool of applicants – we have re-worked the duties to see if Class and Comp will approve a recruitment as a Keyboard Specialist

Godlind Johnson: (Science & Engineering Library)

Flat panel monitors at all service desks (except Music) were locked down (Raul did most of the work, Alan Cellini drilled the holes through the 3" butcher block in the NRR!)

We continue to move science journals from Main stacks to offsite, NRR, or discard, while also making similar decisions about science journals in Storage and shifting bound periodicals in NRR. I began weeding science monographs from Main Stacks (Q only, multiple copies, older editions, etc.), several carts, so far.

The old GIS workstation in the NRR and the Government Documents workstation in the CRR were replaced by state-of-the-art machines.

Cynthia wrote a grant proposal that was submitted to the USGS last week. Even if this proposal does not get funded, the consortium will move ahead with the creation of a Long Island Geospatial Data Center (or some such name) as described by Cynthia below:

Geographic Information Integration and Analysis: Long Island, NY

Through a new consortium, SBU's Melville Library has partnered with state and local agencies to create, catalog and make accessible a "Special Map Collection" of georeferenced data of Long Island, the first of its kind. The consortium participants include the Mineral Physics Institute, MSRC and the Division of Information Technology, SUNY-College of Environmental Science and Forestry, NYS Department of Environmental Conservation and Peconic Baykeeper.

The partners continuously generate data that, to date, is not in a format that can readily be shared with or amongst SBU researchers. The consortium will integrate data pertaining to phenomena at the land-air and land-water interfaces so that they can be analyzed in an unprecedented way. Data access will be provided by the SBU geospatial server and the National Map.

The Melville Library will customize metadata models, will verify that partner data conforms to our data models, and will load the data onto the server, which will be maintained by the SBU System Support Services with provisions for data archiving, backup, retrieval, and disaster recovery. Thereby, and via the National Map, SBU and partner datasets will be accessible to the world in a format recognized by the GIS community.

Reference, Acting Head - Godlind

We welcomed new business librarian, Susan Lieberthal, on January 26.

William created beautiful graphs from last semester's reference desk statistics; Helene may find them useful for staffing decisions.

MS Word re-installed on the Thin Clients - so far no reports of malfunctioning.

Daniel Kinney: (Technical Services)

The Technical Services STARS group met with Elaine Hoffman and Godlind Johnson to discuss the circulation of government documents. Elaine spoke to the selectors at the last selectors meeting on February 2 and will contact subject specialists for help in weeding the collection. David Weiner and Mary Ficuciello participated in the discussion on the maximum number of copies for reserve. The selectors decided to reduce the maximum number of copies from five to two. A revised statement for reserves will be posted on the Web. The statement will also promote the use of electronic reserves. This change in policy will also affect the number of copies of latest editions kept in the stacks. David has revised the weeding policy to reflect this.

A meeting was held to review the policies and procedures for gifts. The meeting was attended by representatives from the departments that are most involved with the gifts program (David Bolotine, Richie, Brigitte, Bob, Min, Kristen, and Lynn). Last year more than 15% of the library's monograph acquisitions were gift books. Since the program has been so successful and has become a major source for monographs, it would be helpful to codify the workflow, responsibilities, etc. and then discuss it with selectors at a future selectors meeting.

James LaPiano: (Building Manager)

Attempted break-in at our loading Dock. Last Thursday. Reported to Campus Police. New doors have been ordered by Physical Plant.

Min-Huei Lu: (Acquisitions)

CJK (Chinese, Japanese, Korean) Project -- With the upgrade of Aleph 17, we can now input and display CJK characters on our library web site. Searching by author and title, we can retrieve Chinese and Japanese records correctly but not the Korean. Korean records need to be re-imported again from OCLC to Aleph 17 in order to display correctly. CJK group members, including Bee Farina, Krystyna Madejewicz, Kyungmi Lee, Fang Peng and me, met on 1/19 to discuss the situation (Johng Jahng is also a CJK group member but was not in on that day). We decided that the promotion of using CJK on Aleph should be held off until the Korean records can be searched correctly. Kyungmi with the help of Johng will try to verify and re-load about 2000 Korean records from OCLC. As soon as they finish this project, the CJK group will start to promote and share this special capability of Aleph 17 with the campus community.

Kristen Nyitray: (Special Collections)

1) A press release and articles about the Jacqueline Newman Chinese Cookbook Collection appeared in over 50 newspapers and websites in the past two weeks. Two reporters from *The New York Times* visited the department and interviewed Dr. Newman. A two page article is included in the current edition of the local paper, the *Times Beacon Record*.

2) Upcoming programs: April 5 – Jacqueline Newman will present a program in the Wang Center on the philosophy of Chinese food; April 5 – a book launch for the forthcoming publication of *The Light of City and Sea: An Anthology of Suffolk County Poetry 2006* will be held in the Humanities atrium – the 80 poets featured in the book have been invited and 40 have RSVP'ed already; and planning has begun for the AIDC 100 annual event in October.

3) Collection processed: The C. David Heymann/Georgetown Ladies' Collection; Jud Miner Collection (AIDC); and Bill Hakanson Collection (AIDC).

4) Collections received: papers from Daniel Thomas Moran, Poet Laureate of Suffolk County; Graham Everett, founder of The Street Press, the most important publisher of Long Island poetry since the 1960s; and a third accession from The Long Island Pride organization.

5) Collections in-process: Dr. John Gagnon Collection (Distinguished Professor Emeritus, Sociology); Environmental Defense (Berkeley Office); Suffolk County Legislature Collection (1984-1989); Office of the President, SBU; August Franza Collection; and the Inkwell Press Collection.

6) Exhibitions: The 'Faces of Liberty' (NY ACLU) traveling exhibit is on display in the NRR through February 24. A diary (1864) from the department was loaned to the University Art Gallery (Staller Center) for the exhibition "John Huddleston: Killing Fields."

Gisele Schierhorst: (Music)

The streaming of course reserve listening assignments through the Central Audio Room's server is working well. The computers in the listening carrels provide access to these assignments, to other listening assignments posted by teaching faculty on Blackboard, and to a number of research databases as well.

Andrew Toulas enrolled in a Webinar hosted by the University of Maryland. However, a closed port on the campus network prevented him from being able to engage in the scheduled online chats. A temporary solution was found by the end of the second week. However, other staff members planning to enroll in online courses should be aware of this potential problem.

Richie Feinberg has given us the green light to prepare another shipment of reels to send to Cutting Corp. for preservation. We plan to select 100 reels from the archive of Music Department performances.

I am updating the Music Library's collection development policy, to reflect recent acquisitions, new methods of ordering, and increased availability of online information in the area of music.

I am working with Brigitte in making decisions about a number of music titles from 4th floor storage. If we have more than one copy, we will either keep them in Music or withdraw them. If there is just one copy, the title will be a candidate for off-site storage.

I provided BI for a graduate seminar, MUS 507, which is taught by Ryan Minor and is focusing on the works of Johannes Brahms. The session took place in the CRR's Classroom B. I also provided BI for a BUS 110 course taught by Professor Menton.

We are only ordering rush reserve requests this semester. Our remaining free balance will be easily subsumed by approval scores and standing orders for volumes of historical sets.

Andrew will be speaking with the music teaching faculty about the possibility of making Music Department recitals available from web space provided by Apple's I-Tunes service. Stanford has successfully made use of this opportunity.

Hélène Volat:

(See report from Godlind)

David Weiner: (Circulation)

1. Total E-Reserve lists as of 2/6/06: 50
Total Regular Reserve lists as of 2/6/06: 122
2. KI, the manufacturer of our new Circulation Desk, sent two laborers to repair a portion of the tops of the cabinetry, but unfortunately, the replacement pieces did not fit (were measured/cut incorrectly) the desk. They had to repack the material and report back to KI.
3. Met with Helene to discuss the placement of the "volunteer" Reference help, who will be situated at or near the STARS / Book Return desk, in order to assist patrons with STARS questions. We decided that afternoons would be best since that's when the terminals are most used by students.
4. Spoke with Janet Clarke about the possibility of a visit by 100 seventh graders from N. Babylon, who may plan a trip for a tour of the library. I have no problem with this at all...as long as the teachers/chaperones make sure that the students are considerate of our users.
5. Victor and Ken are working on the list of patrons owing \$300.00 and up, to see who should be manually blocked from registering; who could be contacted in order to return lost library material, etc. Ken will find out if this type of registration block could be placed automatically by Bursar.
6. Shifting in the Stacks is resuming again, but there are many areas in the Stacks where mini-shifts are needed in order to shelve "un-shelvable" books and we don't have the proper student staffing to work on all of these sections AND work on the major shifts that are needed. Extra shelving will need to be ordered and weeding of the collection will have to resume. Hanne and Kristen are working on the back-log of carts, ten or so, with material previously weeded, by looking for circulation activity, numbers of copies owned, etc. I've asked them to complete this project over the next couple of months and then we can continue searching through the Stacks for more items.
7. Discussed, with Scott Sullivan (Manhattan Campus representative) the procedures to loan material to adjunct faculty from the Manhattan Campus who are not in our Patron File. I sent him a copy of our sponsor form and an Application for these staff members to complete, if they want to borrow from Stony Brook.

Ken Doyle: (UUP Representative – No Report)

Charlie Bowman: (DoIT Client Support)

We are changing configurations of some new Aleph client and the print daemon on various PCs for usability.

We are beginning to get student workers to log on with their NetID and NetID password rather than the generic local user

Deployment of the fixes will require use of the version check software that is built into Aleph client. We are working with Information Systems to make this deployment work.

A Connexion client upgrade to 1.5 was performed and an Iliad upgrade to 7.0.5 will be performed soon. We will be attending a meeting with the LARS vendor for Math/Physics.

We are starting to rebuild PCs in the Tech Services area as some of them haven't been touched since we started supporting this area.

Phil Doesschate: (DoIT Information Systems)

1) Aleph Version 17 Upgrade

The upgrade done in December went in very cleanly, but a number of issues have arisen.

An inventory of the reported problems follows:

- Number of cursor parameter on Oracle level for Aleph did not set up properly. It caused a lot of transaction errors (Fang, fixed)
- Holding summary duplicates (Fang, fixed)
- Display single record in the table format of Brief View instead of Full View (Fang, Helen fixed)
- Default webpage for staff cataloging instead of full cataloging problem (Fang, Helen fixed)
- Patron information loading (PLIF) problem (Fang, Marge in testing)
- Lost material fine circulation problems (in testing by Helen)
- New records can not be searched by call number (Fang, will be fixed when service pack is installed)
- sftp to SUNY union catalog problem (fixed).
- Course Reserves problems solved case by case. But we are still studying it to see what caused the problem.
- Order record display problem (Fang, will be fixed when SP is installed).
- Unify the "My e-shelf/Basket" to "Basket" (Helen, fixed)
- Add Sort options to enable Reverse Year/Title/Author functions (Helen, fixed)
- Update the Copyright information (Helen, fixed).
- Fix the CJK examples display problems in the browse search list (Helen, fixed).
- Fix the printing problem that "Help/Library link" information would show up ahead of content whenever printing any information from library website (Helen, fixed)
- Upload the training material to the Staff Menu. (Helen, waiting for reply from the Exlibris)
- Repack the GUI package with version check setup. (Helen, done)

- Some Circulation issues required attention
- Setup new In-transit list with Client Support (Helen, done)

- Setup the Print daemon with the Client Support (Helen, done).
- Customize notice sending out way for each branch library (Helen, done).
- Setup 2006 spring calendar (Helen, done).
- Modify templates: remove patron barcode, add more information (call no, renewal times etc). (Helen, done)
- Investigate the fine problem. (Helen, in testing)

2) **Aleph System Service Pack 231-584 Application**

A number of problems have appeared in the production Aleph 17 environment over the past few weeks. We reported a few of these to Ex Libris. We were told that we would have to apply all released and unapplied fixes to either solve the problem, or to be able to open a new and actionable case. To that end, we took the necessary steps to install the most recent service pack (dated January 28th). We familiarized ourselves with the new fix installation utility (released with version 15) and procedures, installed the fixes in the PYXIS environment, coordinated installation efforts with Systems Support, coordinated testing and worked with Client Support to map out the client install procedures.

We successfully installed the new fixes on Pyxis and received a OK to install the software on Magellan. The efforts Raul Gonzalez on setting up the Library Classroom for testing, Margaret Tumilowicz for coordinating the testing, Sat Manthani for providing systems support and the library staff for jumping in and testing the software on short notice.

We attempted to install the software on Magellan on Friday, February 3rd, but this failed due to different environment settings and some other unknown reason that has been reported to Ex Libris.

Our next attempt to install the fixes will be on Friday, February 10th.

My special thanks go to Fang Peng for being diligent in working the underlying issues, the resolution procedures, the install and coordination with Systems. And, my thanks go to Heng Xue for supporting Fang in this effort.

3) **Research Library Group Extract**

Fang spent a considerable amount of time on the interface before her contact on the RLG staff was pulled off the project in the second quarter of last year to do their own upgrade and before we started our upgrade to Aleph version 17. Several test files had been sent to RLG and processed. The only problem remaining has to do with RLG's requirements for strict compliance MARC-21. It seems that some small number of records fail on each transmission because illegal Unicode characters are used. The RLG edits assure that the character set used is consistent with the language of the BIB record. The good news is that on the last transmission of 60,000 records about 200 errors were identified and these were easily cleaned up by cataloging. Fang is working with Dana L. Jemison of RLG on sending a new file. If the only problem remaining is the bad characters, we will ask RLG to process the full file inventory and minus the 4,000 or so estimated rejects.

4) SUNY Union Catalog extract data from aleph17

Scripts have been modified. Test extracts have been sent to the Union Catalog test system.

5) New Book List

This effort is still under development. We have received many good comments on this software. We propose to install the current version, and to develop an upgraded version by the end of the Summer. The URL for the current version is:
<http://magellan.cc.sunysb.edu:4330/newbook/newbook.html>

6) Reports

Report for Korean records reexporting project (Fang)
Item call number list report (inventory report) (Fang)
Fixed display problems on browse list (Author, title, subject) (Fang)
Title List Report for Special Collection (Fang).

7) Southampton

We're working with Ex Libris to develop and estimate of the cost of moving the existing Southampton collection into Aleph.

8) LDAP

Blackboard, NetApps, SINC Windows Signons, and some other functions have moved to authenticate under the LDAP. Planning is underway for moving STARs access, Journals access and Illiad under the LDAP authentication.

9) Other Projects / Activities

The faculty publications database was demonstrated and is undergoing testing. It will be moved to a DoIT server sometime in the next few weeks. Efforts are also underway to load data from other sources.
The Chinese Cookbook Collection access project is nearing completion and will be moved to a DoIT server shortly.
Attended a talk on systems customizations to LINUX to track provenances
Interviewed new graduate student candidates.

Nancy Duffrin: (DoIT Instructional Computing)