

DIRECTOR'S COUNCIL
January 11, 2006

Dennis Andersen: (Serials, Acquisitions & Control)

NO REPORT

Dana Antonucci-Durgan: (Chemistry Library)

- We have switched all American Chemical Society titles to the online only version for 2006 with the exception of the Journal of the American Chemical Society and Chemical & Engineering News. We now have access to all American Chemical Society journal titles online.
- We are weeding many of the journal titles that are available in other branch libraries such as the Journal of Biological Chemistry and Physical Review titles.
- The Chemistry Building will be shifting over to a new security system, the University's Lenel system. Currently they are still in the testing phase and have not transferred all of the keypads over the new system. The key available in the Science and Engineering Library still works but will need to be updated when the switch is made.

Nathan Baum: (Digital Resources)

NO REPORT

David Bolotine: (Cataloging)

The transition to version 17.2 was successful. As we use and explore the new system, minor flaws, which have already begun to appear, will be corrected with the assistance of either Do/It or Client Support. Greater indexing power has uncovered errors in data manipulation caused by either the previous authorities control vendor or a flawed Aleph authorities program. These errors can only be fixed by local database maintenance projects.

Barbara Brand: (ILL)

We have discontinued our LAND delivery contract for Stony Brook Manhattan. It was expensive and the service was poor. We will send material via UPS. Fiscal year statistics indicate that, compared with 2003/04, we provided about 500 fewer items to other libraries while we received about 2,000 more, an increase of about 18%.

Sherry Chang: (Public Services)

- Spring 06 calendar is ready for review
 - On Jan. 3, 06, the first SB winter session class started and we keep CRR opened until 9 p.m. for the first time in winter.

Janet Clarke: (Library Instruction)

PERSONAL LEAVE

Richard Feinberg: (Preservation)

NO REPORT AT THIS TIME

Chris Filstrup: (Library Administration)

As a follow up to Elaine's report to Director's Council, Administrative Council decided to determine whether we can circulate documents with SuDocs numbers. We would also like to see more involvement of selectors in the selection of documents, and we will encourage a reference librarian besides Elaine to attend the big GPO meeting in Washington. Germaine ordered new public computers to manage GPO and GIS data.

SBU is establishing a School of Journalism with a launch planned for Fall 2006 semester. Chris (and Elaine, Aimee, and Janet) have met with Howard Schneider to include library resources in SBU's application to establish the new school. In the next month, we will put together a request for funds to subscribe to journals and purchase monographs, including retrospective. Aimee is helping a current Journalism course instructor – currently part of the English Department – establish standards for media literacy, an important part of the proposed program.

Chris is still discussing inflation money with the Provost. \$350K has been identified to cover a small set of monographs. Chris will lead a discussion of the library's collection budget at the deans meeting this Thursday.

Negotiations for Southampton continue. The main issue for the library is whether the marine science collection will remain at Southampton and be part of the purchased assets or whether LIU will move them to the CW Post campus. The SBU negotiating team is saying that assets such as library materials are not on the negotiating table. Southampton boats are part of the assets discussion.

Administrative Council met with HSL administration (Spencer Marsh, Andrew White, Mary Chimato, Juletta Jo, Jeanne Galbraith). Now that both libraries are on Aleph 17,

we discussed how to enable joint searching of the two catalogs. HSL has little interest in a federated search engine. They run their own web servers, and use proxy interfaces to identify all users. They use web management software to manage their web pages. They also have created their own “Serials Solution” to track use of serials. They are interested in our faculty publications database. When we hire a webmaster, we will explore cooperation in web development.

Brigitte Howard: (Documents Receiving & Serials Cataloging)

With the help of a student, I started processing maps (to Masic for the most part) and we urgently need a replacement for Mark. I cannot catalog new maps because of lack of time. The work is piling up.

Germaine Hoynos: (Personnel)

Resignations, retirements, terminations:

New Hires/Promotions:

Susan Lieberthal, Business Librarian, proposed start date of 1/26/06

Vacant Positions:

- **Copy Cataloger for Govt. Docs., SL-2:** Admin. Council approved recruitment – submitted to Class and Comp., in queue to be posted
- **Serials/Acquisitions SL-1:** PDAR submitted to HR – add’l information provided to Class and Comp., in queue to be posted
- **Bibliographic Instruction Assistant, SL-1, .50 FTE:** description rec’d from Janet/Sherry, submitted to Class and Comp with the revised duties
- **Music Library SL-1, .50 FTE:** candidate accepted another offer, position has been re-written; will be submitted to Class and Comp for review and then posted
- **Music Library SL-1, .50 FTE:** position to be created for evening/weekend circulation
- **Special Collections SL-2, .50 FTE:** submitted to Class and Comp, in queue to be posted
- **Webmaster - Librarian position:** candidate declined offer, description being re-written as professional staff
- **Keyboard Specialist, CRR, .50 FTE:** Classified Recruiting has not been able to give us an adequate Clerk I pool of applicants – we have re-worked the duties to see if Class and Comp will approve a recruitment as a Keyboard Specialist

Godlind Johnson: (Science & Engineering Library)

Karen Kostner started in her position as Assistant Instruction/Computer Science Librarian on Dec. 16; until Janet comes back she is concentrating on becoming familiar with the Computer Science Library and her role there (already dealing with a gift collection and thinking about improvements of the facility); she is also scheduled at the reference desk every day.

So far the Winter Session does not seem to generate activity at the reference desk; however, complaints have been heard about the fact that neither the libraries nor any SINC Sites are open on weekends.

Upon Cynthia's request two workstations have been ordered, one to replace the old GIS workstation in the NRR and one to replace the Government Documents workstation in the CRR; this one will be primarily for Government Documents research, but double as a GIS workstation as well.

Daniel Kinney: (Technical Services)

Gifts (from Bob Lobou): We received a donation of 158 books relating to the Civil War. Donated by a former tour guide, the gift also includes a file of brochures and pamphlets for many Civil War sites (battles, buildings, etc.) and 3 packages of articles and newspaper clippings. The donor has promised us his WWII collections (about 5 times as large) at some future date. He is also the author of three books about the Home Front in America during the war, none of which the library owns. We also received a second, smaller collection of Civil War books from another donor dealing mostly with the military history of the Confederate States.

Justin Clarke, the new customer representative for Otto Harrassowitz, visited the library to introduce himself to staff and discuss services. Justin Clarke replaces Dena Schon who in the past served both as Stony Brook's YBP representative and Harrassowitz customer representative. Dena has been promoted to Head of Sales for Harrassowitz NA.

James LaPiano: (Building Manager)

1. The CRR received 28 virtually new chairs for their audio visual rooms, Director's Office got 6 beautiful maple kitchen chairs, Aimee was given a three tier lateral file cabinet and two under counter file cabinets for her office.
2. Circulation phase one rehab was completed with the arrival of their new carpeting.
3. All the ceiling work in the corridors is complete what remains is the installation of the lights which are here now.
4. State Fire code violations are currently being addressed.

5. The Center for Italian Studies has relocated from the fifth floor to the fourth floor. They donated twenty odd stackable chairs to circulation which will be used to replace the dilapidated chairs in this area.
6. The remodeling of the Sinc Site is nearing completion.

Min-Huei Lu: (Acquisitions)

Acquisitions had a relatively smooth transaction to Aleph 17. Staffs have learned to adopt the new changes quickly although it might take little more steps and time to pay & receive records against an invoice. Encumbrances, expenditures reports and new acquisitions list generated from Aleph 17, were sent to selectors successfully for their references. Some small programming or display problems here and there had been quickly resolved by Fang. A problem with the setting of the printer which affects the printouts of the order and claim forms is still waiting for the Client Support Team to help.

Kristen Nyitray: (Special Collections)

- 1) The Department was awarded a \$5,000 grant from the Alumni Association to digitize the *Statesman* newspaper (1958-1978).
- 2) Collection processed: The American Association of University Women (AAUW), Smithtown Branch -contains files generated by the Smithtown Chapter of the AAUW, including newsletters, membership directories, albums and scrapbooks, correspondence, memoranda, clippings, and memorabilia.
- 3) Collections in-process: Dr. John Gagnon Collection (Distinguished Professor Emeritus, Sociology); Environmental Defense (Berkeley Office); Suffolk County Legislature Collection (1984-1989); Office of the President, SBU; C. David Heymann/Georgetown Ladies' Collection
- 4) Collections received: papers from Julius Levine (Music Dept.); Egon Neuberger (Professor Emeritus, Economics); Charles Staley (Professor Emeritus, Economics); Bill Godfrey; Dan Moran (poet laureate of Suffolk County); SBU Alumni Association
- 5) Digital Initiatives: the *SCAN Newsletter* was digitized and uploaded to CONTENT dm - this newsletter was founded by George and Teddy Goldberg and was the first publication to document the AIDC industry; digitized issues of the *Statesman* were transferred from CONTENT dm to DSpace; videos of walking tours of the Ashley Schiff Preserve and the University's greenhouse were uploaded.
- 7) A Google search engine dedicated to Special Collections' was added to the Spec homepage.

8) The 'Faces of Liberty' (NY ACLU) traveling exhibit will be on display in either the NRR or CRR from 2/1-2/28.

_____ : (Computer Science)

Gisele Schierhorst: (Music)

Our preparations for the Spring 2006 semester involve adjusting to the new version of Aleph, ordering rush reserve items for faculty and preparing the reserve shelves. All course reserve listening assignments will be streamed on our new network server and will be accessible via the ten computers in our listening stations. Between Christmas and New Year's Andrew Toulas and Andrew Johnson completed installation of the remaining security and other hardware needed in these carrels. Listening assignments posted on Blackboard by teaching faculty, and music and general research databases will be available from these computers as well. A new computer has arrived and will be installed in the Music Library Seminar Room, to allow for teaching and presentations which require the Internet or computer software applications. Telecommunications staff came by to install the network connections in the Seminar Room. We are still awaiting wireless connections in the Music Library. Sherry Chang has written to Behzad on our behalf.

Hélène Volat: (Reference - Godlind Johnson will give updates)

ON SABBATICAL

David Weiner: (Circulation)

1. The first "phase" of our Circulation renovation project has been completed with the installation of carpeting in front of and behind the new Circulation desk, in Elba and Ken's offices and in our back office (installed on 1/3 and 1/4). Thanks to Chris, Sherry and Germaine for adding additional funds to cover the costs.

2. Final testing during the last week of the semester, for Aleph 17 (Circulation; Accounts; Billing and Reserve) went smoothly and when we returned to work in January we were happy to see that everything was working well. Alan Cellini came to work during the break between Christmas and New Years, and with the help of some students from the CRR, they were able to empty the outside book drops daily, and on Friday (when Aleph came up live), they checked in all of the books (428) that were returned after Friday, 12/23.

Total returns for the time period 12/22/05 - 1/03/06

AV=391
Chem=60
Computer Science=147
Math Physics=434
Main (and Cage)=3,356
MASIC=22
Music=305
Science and Engineering=642

Total returns for all circulation units = 5,355

3. Total returns for all units 12/1/05 - 12/31/05 = 164,607
Total check outs = 169,073
Total renewals= 62,079
Total holds/recalls=3,234

4. Twenty plastic chairs were obtained from the Italian Studies department, with the help from Jim, and will be distributed on the third floor - to replace some chairs from 1975.

Below are the 2nd Quarter FY 05/06 Fines collected totals as reported to David by Ken Doyle:

October 2005 - \$ 1,687.40
November 2005 - \$ 2,466.35
December 2005 - \$ 4,113.16
Total = \$ 8,266.91

1/2 to Albany - \$ 4,133.45

Ken Doyle: (UUP Representative – No Report)

Charlie Bowman: (DoIT Client Support)

Phil Doesschate: (DoIT Information Systems)

Aleph System Upgrade

We took advantage of the closure of the stacks during the period from Christmas Eve to New Year's Day to effect the migration of the library system from Aleph version 14.2.7 to Aleph version 17 running on a new server. The migration

started at the close of business on December 23rd. The new system came live around 8AM the morning of Friday, December 30th. On the 31st patterns were moved from the admin library to the holding library, and logic was run to adjust the placement CJK information. All went smoothly. A problem was identified with Web OPAC accessibility from off campus around noon on January 31st and corrected by about 3PM.

The HSC Library was moved to the new server starting at the close of business on December 22nd. The HSC library came live on the new server at 8:30 am on the morning of December 23rd.

Many thanks to Nikia, David, Mike and Charlie of Client Support in testing and deploying the client configurations for testing and production; Sat Manthani for his work in configuring the new servers; Irna, Luis, Jerry and James of Ex Libris support in helping us with upgrade express; Eric and Andrew for cooperating with us on the upgrade and the timing of the transition of their system; Raul Gonzalez of Educational Computing for his assistance in the Web OPAC transition; Helen and Fang of DoIT IS for their efforts to move the system; and the library leadership and staff for their support and cooperation in testing the system.

2) Course Reserves Improvements

Fang worked with the circulation staff (David Weiner, Mary) on desired improvements to course reserves and have sent a document to the enhancement group.

3) SUNY Union Catalog extract data from aleph17

Scripts have been modified. Test extracts have been sent to the Union Catalog test system.

4) Priorities for 2006

We have a handful of priorities that we are dealing with for 2006. Included in these are:

- Completion of testing of the RLG Interface
- Aleph Web OPAC signon authentication through the LDAP
- Deploying a solution for New Books
- Identifying and deploying new functionality from Aleph Versions 15, 16, and 17 that may have value to the library.
- Improved facilities for pulling e-Journal information into Aleph
- Metalib deployment?
- Incorporating other eBook collections into Aleph
- other?

Nancy Duffrin: (DoIT Instructional Computing)