

DIRECTOR'S COUNCIL
November 12, 2008

Dennis Andersen: (Serials Acquisitions and Control)

(1) As previously reported, we have completed the cancellation of titles received from the various Science Libraries, and posted them in the Serials Share Folder. Some titles were, however, re-instated, and these have been noted on the various lists. We have finished updating of our fund code spreadsheets with 2008 prices, including various new Science Fund spreadsheets for 2008 only.

(2) Stephanie Gaylor continues to work on the binding of the backlog of Reference and Documents. We also need to bind a considerable number of items for the Native American Collection, which will be done as time permits.

(3) We are expecting the arrival any day now of our Ebsco 2009 renewal invoices, at which point we will have to spend a good deal of time revising and itemizing various expenditures as to format.

(3) Other operations are up to date.

Dana Antonucci-Durgan: (Chemistry Library)

Construction update

The existing sprinkler system in the basement storage facility will not clear the top of the book stacks. The contractor has submitted plans to install a different sprinkler system that will clear the stacks. All work on the basement facility has ceased until the architects approve the new sprinklers. The projected start date for the move is 12/1/08.

The basement storage area was remeasured since the contractor measurements conflicted with the dimensions we received from the architect. The revised space plan has 160 fewer shelves.

Nathan Baum: (Digital Resources)

eresources

--There is a NERL/Springer license that could have significant savings for us and give us access to a much larger number of Springer journals, especially if we switch to online only subscriptions. Have been working with lists from Ebsco and Springer to determine which Springer titles we subscribe to in print and online and would like to circulate these to selectors, hopefully by week's end.

--Wiley and Cambridge renewals for 2009 are close to completion. As mentioned at last month's DC, Godlind and Dana have swapped approximately \$20,000 of low-use Wiley e-journals for an equivalent amount of other Wiley e-resources including e-books.

--A survey of Reference and Instruction staff about their use of 360Search was completed last Friday and the Galaxy Team will be reviewing the results and using them to guide decisions on changes in our implementation.

library website

--A couple of Drupal training sessions are scheduled for this week for web team members. A mock-up or two of a new homepage should be ready soon.

digital resources

--Aimee is getting videos of guest lectures from the School of Journalism to load into ContentDM. In relation to this project, she's trying to figure out how to decrease the upload time for large files. She's also been getting briefed by Jason about the first Iraq grant project in order to be better prepared for the new one.

--Scanner for e-reserves: after looking mainly at the Bookeye scanner as the best fit and price, I was notified by Lynn Patterson in Procurement that a new color Konica Minolta scanner was now on the market and would also be on NYS contract. This model, for the most part, matches the main features of the Bookeye we were considering, but in addition it includes a glass plate for holding books open and a book cradle. These features were highly desired by e-reserve staff. The cost for the scanner is below \$20,000. A Bookeye scanner with a glass plate and book cradle would cost about \$10,000 more. I've asked Germaine to go ahead and order the Minolta.

David Bolotine: (Cataloging)

NO REPORT

Sherry Chang: (Public Services)

- Winter calendar:

During this coming holiday season, besides official holidays and weekends, the only day we are going to close all libraries to the public is Dec. 26 (Friday). On Dec. 24 and Jan. 2, CRR will be open 8:30-5 p.m. and during 12/29-31 both CRR and NRR will be open 8:30-5. The campus police will be reminded to keep the library building open on all non-holiday weekdays.

- Public scanner

The public services units, Circ., CRR, NRR and Music, Math/Phy, Chem. would like to find out the possibility of installing public scanners by TLT, working the same way as copy machines.

Janet Clarke: (Library Instruction Team) *Fiona Grady is attending in Janet's place.*

Projector wall control unit has been fixed by AV in Classroom A.

Richie Feinberg: (Preservation)

The rebinding program in Preservation is in full swing. However, the dept. has still not set up its own Bridgeport Bindery account for this year because our state allotment has not been distributed. Thanks to Dan, Dennis and Sue Allen Bosco for allowing Preservation to tap general binding funds in the meantime.

I attended a Selectors Meeting on Oct. 23 to re-introduce the suggested preservation guidelines for accepting and integrating gift books into the collections. A variety of opinions were expressed regarding the merits of the Gift Books Program as well as the standards in the preservation guidelines. Dan sent out an email on Monday that outlines where the agreement between the two programs stands at this time.

Chris Filstrup: (Library Administration)

The good news is that NYSHEI successfully renegotiated its contract with Nylink, reducing it to one-third; that NYSHEI has engaged a lobbying firm headed by Steve Sanders, a former long-time Assemblyman from NYC and chair of the Assembly's Education Committee; and that the Research Foundation has agreed to support NYSHEI as a 501c3. The bad news is that ARIA has lost its Senate Republican sponsor. Although NYSHEI is primarily a licensed lobbying organization, several groups of private college libraries have approached the organization to facilitate group contracts with Elsevier and the American Chemical Association. NYSHEI hopes to work with Nylink on these deals.

Nathan and I have been working with Michael Marx, Provost's office, and Lynette Phillips, Legal Counsel, to see whether SBU can redefine its relationship to BNL so that BNL researchers have access to SBU's electronic resources. This will involve giving BNL researchers official status here and renegotiating many of our electronic licenses.

President Kenny announced that the Chancellor's search is reopened.

Brigitte Howard: ((Documents Receiving & Serials Cataloging)

Germaine Hoynos: (Personnel)

The hiring freeze continues on both state and student workers, work-study students exempted. Please remember that we cannot hand out student employment applications or submit requests to hire students. This policy is in effect until SBU receives their budget cut numbers.

Godlind Johnson: (Science & Engineering Library)

NRR seems extremely busy from midmorning to the evening. We are looking at rearranging space so that all available electric outlets can be used for laptops without stringing cables across the floor in unsafe ways. Decided to increase "food patrols" and to be just a little more strict, but still allow "small, unmessy snacks (yet to be defined more clearly).

Daniel Kinney: (Technical Services)

The offsite storage contract has been advertised. I worked with John Mastromarino in Procurement on revising the specs. The mandatory site visit for vendors is on Nov. 14. Vendors who plan to bid are required to attend.

Selectors met to discuss treatment of gift books by Preservation. The decision was to keep the current guidelines that are on the web site. Selectors are asked to be mindful of these guidelines when making decisions about gift books. Updating the library's collection development policy was also discussed. Attempts to digitize the conspectus tables have not been successful; therefore, it was decided that narrative policies would be developed and placed on the library web site. Special Collections has digital versions of existing policies that can be used for updating the individual subject policies.

James LaPiano: (Building Manager)

1. Elevator contract is being rebid which will delay the project completion.
2. Our south entrance is being replaced this week.
3. Procurement is moving to new location on the 17th thru 19th.
4. Engineering bids are being conducted to estimate what it would cost to recover the lost space under the fifth floor east skylights.
5. The ADA lavatory project has begun in the north west quadrant. The south east quadrant will begin when they finish this phase.
6. The Alumni Office has been renovated.

Susan Lieberthal: (Interlibrary Loan)

The ILL librarians of the 4 SUNY centers will meet to discuss collaboration. Some items include purchase on demand, other consortia to join, benefits and drawbacks.

ILL does not have a good mechanism for fining overdue ILL patrons, and to deal with patrons who don't return items. Sometimes a very stern phone call from me is effective but sometimes not. We don't use an automatic authentication process so if someone withdraws in the middle of the semester we won't know and they can go on ordering without being registered.

Min-Huei Lu: (Acquisitions)

A patron reported problem with using the electronic version of Si Ku Quan Shu, a Chinese database with 182 CDs stored on a server. It happened when DoIT changed the server for this database, these CDs were not re-loaded and set up correctly. Thanks to Raul Gonzalez's help, we were able to fix it and the database is now running smoothly.

I am checking on a free collection development/purchasing utility, JTacq. with JTacq, we can retrieve and compare vendor availability/pricing from Amazon, Amazon third-party offers and from numerous other vendors including YBP, Blackwell, Barnes & Nobel, Alibris, etc.. I am trying to see if we can use this software to enhance our current Acquisitions Module of Aleph.

Kristen Nyitray: (Special Collections)

Collections processed: Political and Social Movements (16 cubic feet) – newsletters, brochures, and flyers pertaining to 20th century political and social movements.

The following collections are in-process: Dr. John Gagnon (Professor Emeritus); Dan Rattiner Collection (founder and publisher of Dan's Papers); Environmental Defense; Turmoil Radio Collection (WUSB 90.1); Suffolk Symphonic Society; the Graham Everett Collection (poet and publisher); and a serial backlog inventory.

Collection received: papers pertaining to the AIDC 100 organization and plaques from the Office of the Provost.

The interviews for the History 414 course "Streaking Through the 70s" are about to conclude. 25 students interviewed 13 faculty, staff, and former students about their experiences on campus in the 1970s. In the spring, these video interviews will be made available online to the public. They are currently only accessible on the podcasting server to the students enrolled in the course.

The following items have been added to DSpace (SUNY Digital Repository): "UUP Happy Pay Day" newsletter; UUP Executive Board meeting minutes; University Senate meeting minutes; Library Bulletins; and the Long Island Historical Journal (2004-2008); and official electronic theses and dissertations.

Gisele Schierhorst: (Music)

We are ordering and cataloging purchase requests from faculty. We are also replacing worn or missing scores, with our allocation.

Hélène Volat: (Reference)

1. A list of current biography reference material was sent to Lynn Toscano for a change of location. Current biography presently shelved in the CRR will be interfiled into the reference collection. This will free up space (two long low shelving) for additional tables.

2. David agreed with our decision to move the authors' bibliographies (Z) to the stacks. We will proceed with the move in the following weeks. This will also free up additional space.

3. We are planning to consolidate the reference collection and possibly remove shelving.

4. Connie's former office is empty and could be used for quiet study space.

5. We have established a list of possible microform cabinets which could be moved to the 2nd floor. Storage on the 4th floor is not encouraged by Richie because the storage room is unfit.

6. We are concerned about the HSC library turning down patrons on week-ends and directing them to us. Since no one is managing their chat system we are also experiencing a strong surge in chat questions.

David Weiner: (Circulation)

1. With help from Helen Xue, we updated the text on our recall notice, and added a second recall notice for items whose recall due date comes after the original due date. This letter provides further information regarding the fines for regular overdue fines of 25 cents in addition to the recall fines of \$1.00 per day overdue.
2. Steven Berbig has volunteered to do a presentation to Public Service Unit staff, on *How to Deal with Difficult Patrons*. This event will be on Tues., Nov. 18. There has been a positive response with up to 15 staff members responding that they will attend.
3. We printed the Aged Bill job on 11/3. The total amount purged for uncollectible fees was \$2,450.34, for 61 patrons owing less than \$85.00. We received 836 notices that were mailed out to patrons owing greater than \$5.00. 145 patrons had non-deliverable addresses and notices were not printed for them. Each one of those patrons have had their accounts blocked.
4. Staff continue to weed the pre-1950 non-circulated items and a major shifting program is taking place in Core West.

Charlie Bowman and/or David Ecker: (Client Support)

Generic Sign on.

We are making progress on this issue. For Circulation machines, we are using a product from Microsoft called Microsoft Steady State. This will allow certain resources to be locked down even when signing on with a local account. Test will start soon on one or two machines in the circulation area. The Vista machine on the Reference Desk has been replaced with an XP machine. This eliminates the problem for now.

Phil Doesschate: (DoIT Information Systems)

Open Journal System (H.Xue, F.Peng, M.Purcell, Dana) [CONT.]

To make it possible for faculty to publish journals in house the OJS software has been installed. In order to do that we have also installed PHP, MySQL, Apache, OJS on a server set up for the library. The various components have been tested and found to work. We are studying the open source OJS software and working to enable all of its features. Work continues.

2. 2008 NY WorldCat hackathon Nov. 7 - 8, 2008 (F. Peng)

Sponsored by the OCLC Developer's Network and NYPL Labs of The New York Public Library, the WorldCat Hackathon gives participants the opportunity for two full days of brainstorming and coding mash-ups and other Web services to take advantage of all that WorldCat, the world's largest bibliographic database, has to offer.

3. Custom Services (F.Peng, Min) [CONT.]

Custom Services are programs written in house according to the library requirements and specifications. We have over a hundred such programs we have written to generate reports. We will promote some of reports so they can be run from Aleph GUI by library staff.

The entire process (Shell scripts, perl , DB connection and Aleph GUI connection) has been tested out. Testing of multiple formats and user permission need further investigation.

First custom services – Received Course Reserves List has been fully implemented.

4. **Aged Bill (F.Peng, Margaret Jamilkowski, Ken Doyle, Irene Grasso) [DONE]**
Circulation requested that we run the job to waive fines on patrons who were last active before 12/31/06 and who owe less than \$ 85.00. 61 patrons were affected and \$2450.34 was waived.

The aged bill has been run for fine amount >=\$5 on 11/02/2008. There are 836 letters with good addresses. 145 patrons who have undeliverable address were removed from agebill list and no letters were generated for them.

5. **Research Efforts (F. Peng) [CONT.]**

Web OPAC spelling check. Hopefully it can be launched on Pyxis in next two weeks.
Worldcat API and Worldcat Local
GIS self training

6. **Albany University Assistance (F. Peng)**

Phone conference and emailing with Library Support Team of University at Albany, SUNY. Consulted about Services Pack installation, SSL for Security Login on Web OPAC and How to launch New Book list.

7. **General Support : (F. Peng)**

- Add more fields to keyword index on Magellan (David Bolotine)
- Report for Electronic Standing Order has no URL in the Bib records (Min)
- Studying on Holding Summer function on Web OPAC (David Bolotine)

8. **Circulation and Web OPAC (H.Xue)**

- Researched normal loan period item with multiple recalls replaced
- Answered questions on AV recalls via STARS
- Worked with David, Ken and Hanne on new recall notices
- Configured the new workstation of Main circulation
- Worked on Spring 2008 calendar

Managed the Job daemon to prevent problems with change from Daylight Savings Time

Graham Glynn / Matthew Froelich: (Teaching, Learning and Technology)

Stephanie Gaylor: (UUP Representative – No Report)