Dana Antonucci-Durgan: (Chemistry Library)

Front Doors
The main entrance of the Chemistry Library Reading Room has been designated a fire egress/escape. Since access to the fire escape stairwell is through the reading room, the Fire Marshall as well as the project architects are not permitting the front doors of the Library to be locked. We have been working with Campus Facilities as well as the contractors to find a solution to this problem. The temporary solution is to lock out elevator access to the 2nd Floor when the Library closes. Once construction on the 2nd floor undergraduate laboratories is complete, we will no longer have the option of locking out the elevators.   The current proposal is to have cameras mounted outside the library as well as an alarm that will sound if the door is opened after hours.

Water Leak Fixed
We reopened the computer area of the Chemistry Library Reading Room on Friday. A leak from an overhead pipe caused damage to the carpet and walls in this area.

Furniture
The contractors have yet to complete the order for our new circulation desk. They have installed a temporary desk and storage cabinets.

Basement Storage Facility
We have established a procedure for retrieving books for patrons from the basement storage facility. For chemistry graduate students and faculty, we have placed self check-out forms in the basement to assist with after hours retrieval.

Nathan Baum: (Digital Resources)

NO REPORT

David Bolotine: (Cataloging)

Another technological breakthrough in STARS. Magellan can now function as a server. Five e-books by author Geoffrey Bennington can now be accessed by Stony Brook id holders. A browse author search under author reveals 5 e-books each with a full text icon. Clicking on the icon reveals a sign on requirement. When completed a repeat search is necessary to access the text. The local nature of this method obviates a URL.

Sherry Chang: (Public Services)

NO REPORT YET

 Janet Clarke: (Library Instruction Team)

1. We have a full lineup of Spring Workshops. Each month's list is sent out to all selectors to disseminate to their respective departments. Highlight of new ones: Citation Data: H-Index, Impact Factors and Citation Alerts; Research Skills for Philosophy Students; Business Databases; the American Community Survey: What It Is and How To Use It; The Basics Of Bioinformatics Resources; Every Item in Every Library Everywhere: An Introduction to WorldCat; Research Skills for Non-Traditional Students; Sharing Spatially with GeoPDFs.
2. As a result of a productive meeting with HSC librarians, we will conduct an EndNote workshop at HSC in March to help meet demand while they are low on staff.
3. Library Instruction participated in the Spring TLT Colloquium for faculty by offering several workshops. Two had enough participants to carry their sessions: Group Work and WorldCat. The colloquium took place in January.
4. In order to improve staff development programming, we have also set up three workshops for library staff this Spring: STARS Catalog; Facebook for Libraries, and Patent and Trademark Research. These are offered on the last Friday of each month beginning February in Classroom A, 10-11 AM. The February workshop drew a standing-room-only crowd!
5. We are working on a more restrictive high school visit policy.

Richie Feinberg: (Preservation)

The grant application for 2009-2010 has been submitted to the NYS Education Dept. Office of Library Development. The Preservtion Dept. receives $126,000 per annum. This year, the grant was trimmed by about $11,000. Next year, it will likely be further reduced, and heavily.

An allotment of $43,000 was held back by SUNY this year until mid-February. Then it took two weeks for the money to be distributed to the Preservation account. We have until mid-May to encumber spend these funds for preservation/conservation activities. Funding for the grant is usually allocated to Preservation by mid to late September.

Books are coming to us for repair from the stacks in record numbers.

Josephine did conservation work for books shelved in the Pollock-Krasner house living room.

Chris Filstrup: (Library Administration)

Budget

The overall context for the 09/10 budget is: 10% campus reduction in State funds; 8% for the provostial area; 5% for the library = $550K. Adding in inflation brings the total to at least $750K. I have proposed to the provost to hold research collections harmless and to take the reductions elsewhere:

234K	salary savings (existing vacancies: Brigitte, Dennis, Johng, Kyungmi)
126K	student budget
40K	OTPS (equipment)
10K	SBSH OTPS
40K	SBSH SL 2 + students (never posted)
100K	undergrad e-resources
550K	subtotal.

Where to find the additional $200K? Student budget? More undergrad e-resources?

Elsevier

The four Center libraries have agreed to a usage model for allocating the costs of the next Elsevier contract. This will reduce the costs to Albany and Binghamton and increase the costs to Buffalo and SBU, the latter two, by $500K. The provost has agreed to work with Buffalo to secure a SUNY subvention that would reduce this increase. At issue is the centrality of the full Elsevier package to SUNY as a research university. UCalifornia recently signed a multiyear, full package deal with Elsevier.

LIHJ

The Long Island History Journal is being revived as an online open access journal. The journal is returning to the embrace of the History Department under the auspices of Wolf Schafer and the Global Studies Center, and the new editor is Charles Backfish and associate editor Josh Ruff.   The journal will use Sharepoint software and if successful will be an example of the significantly reduced start up and overhead costs of publishing an online journal. Its open access status should increase readership enormously. Acquiring scholarly content will be the challenge.

Strategic plan

I will call a meeting in the next week or two to review a draft of the new plan.

Germaine Hoynos: (Personnel)

NO REPORT

Godlind Johnson: (Science & Engineering Library)

A "Collaborative Learning Center", configured and financed by TLT, is taking shape on the second floor of the NRR. It will offer students a variety of group seating and collaborative technology, and be monitored by a consultant - and it will become a very attractive space!

Dana has identified many Bio and Agriculture books from the 4th Floor Storage to be withdrawn. Cataloging is working hard to withdraw them in time for the consignment bookseller to pick them up in April.

NRR students have been watering the trees in the Galleria for many months now. We would be willing to continue to do this, but first the trees need to get some basic care, washing , pruning, straightening, that should be done by professionals. The trees add much to the ambience in the Galleria and we should do what is necessary to keep them healthy.

Daniel Kinney: (Technical Services)

The SUNYConnect recharge reached the campus. The total for Stony Brook was $106,070. The Melville Library's share was $91,220; HSL paid the remainder. The Melville Library's ScienceDirect recharge ($947,289) has not yet been charged to the library.

The library received a second donation of materials for the Tentaroh Inoh Collection, which was donated by Shizuo Inoh, Prof. Inoh's son. Dr. Murata has invited Shizuo Inoh to Stony Brook, and he has volunteered to help Tatsushi Hirono. the Cataloging Dept. graduate student who worked on the original donation, unpack and sort the collection.

The library has been selected as a recipient of The Nippon Foundation's "100 Books for Understanding Contemporary Japan" donation program. The books selected for this program provide a basic introduction to contemporary Japan. Thanks to Min for working with The Nippon Foundation to include Stony Brook in the program.

James LaPiano: (Building Manager)

1. Work on on elevators 3&4 will be scheduled to begin again during the Spring break.
2. Progress continues for the new classrooms on the fourth floor and is on schedule for completion for the Fall Semester.
3. The ADA project for the new lavatories is on schedule as is the new fire prevention system for the Library Building.

<u>**Susan Lieberthal: (Interlibrary Loan)**</u>

 The ILL department is joining IDS the SUNY ILL delivery system within the next couple of weeks. This will increase our lending and will position us to benefit from new memberships coming into IDS, including the New York Public Library.

We are exploring doing a purchase on demand project, purchasing new titles which would cost less than $75 and would be in stock from Amazon instead of borrowing them through interlibrary loan.
We are planning to put together a "shovel ready" proposal for obtaining a new scanner, so that when our present overhead scanner dies we will be able to replace it quickly.

Top Ten Requesting Departments 2007-2008

Department	Article Requests Received	Loan Requests Received	Total Requests Received
Undergraduate	1340	949	2289
History	427	975	1402
Psychology	784	402	1186
Art	191	966	1157
Other - Unlisted	681	473	1154
Music	193	656	849
Marine Sciences Research Center	741	106	847
Anthropology	597	240	837
Chemistry	586	79	665

Top Ten Requesting Departments 2008-2009

Department	Article Requests Received	Loan Requests Received	Total Requests Received
Undergraduate	1180	1073	2253
History	476	1075	1551
Other - Unlisted	895	547	1442
Art	145	806	951
English	491	448	939
Music	158	596	754
Anthropology	471	233	704
Psychology	503	170	673
Marine Sciences Research Center	534	85	619
Chemistry	477	63	540

Min-Huei Lu: (Acquisitions)

--At the end of December, there was a charge for iTune ($1) and two more attempts to use our corporate visa card after office hours on a weekend. Citi Bank credit card verification department got suspicious and called me to verify the charges. Since music department and I did not place such orders, Citi Bank has to close out our old credit card and re-issue a new one.   We were not able to place orders with credit card charges for about 10 days and we have to change our information with vendors which we use credit card.

-- I was notified by our campus Procurement Office at the end of the February that NYS did not renew contracts with all book vendors whose contracts with state expired on 12/31/2008. This included all our books vendors. We were forced to disencumber the balances on all the existing monographic purchase orders, re-write justifications and create new requisitions for these vendors.   It took us about a month to get the new purchase order set up for YBP.

-- Fang has loaded Ebsco's 2009 renewal invoices via electronic data interchange (EDI) into our Aleph system. Instead of checking Ebsco's paper invoices record by record against the electronic invoices as previously practiced, we switched to check the error and warning messages on "EDI Load Log" and have finished checking and revising these invoices in a more efficient manner.

-- Clancy has come twice to pick up a total of 9759 items or 1,020 linear feet for offsite storage. Stephanie is working on withdrawing multiple copies that are also going to offsite. This is a fairly time intensive project.

-- We are proud to be selected as a recipient of The Nippon Foundation's "100 Books for Understanding Contemporary Japan" donation program.   We have just cataloged and added these excellent books to our library collection and will make these books available to all faculty and students.

Kristen Nyitray: (Special Collections)

Kristen, Jason, and Richie prepared a proposal for replacement shelving for the department's oversized books. This shelving collapsed last month and could not be salvaged. The books are temporarily being stored on carts and tables. The request was forwarded by Chris to the VP for Facilities and Services.

Funding: a $5,000 grant was awarded by New York State Senator Kenneth LaValle and a $10,000 fund was established by Dr. Max Fink for the purpose of processing his collection. Two grant proposals are in-process.

Collection received: Official files from the Office of the President, Dr. Shirley Strum Kenny.

The following collections are in-process: Dr. John Gagnon (Professor Emeritus); Dr. Max Fink; Dan Rattiner Collection (founder and publisher of Dan's Papers); Environmental Defense; Turmoil Radio Collection (WUSB 90.1); Suffolk Symphonic Society; and the Graham Everett Collection (poet and publisher).

Special Collections is sponsoring three undergraduate interns. Their projects include: 1) creating a digitized version of the Chinese cookbook exhibit held in the Wang Center last semester using CONTENTdm; 2) inventorying 200 documents pertaining to legal proceeding on Long Island from 1780-1830; and 3) processing a legal collection relating to Agent Orange litigation.

Upcoming Program

WEDNESDAY, MARCH 18 at 12:45 p.m.
Melville Library Author Series**:** *The Modern Russian Theater: A Literary and Cultural History* featuring Nicholas Rzhevsky, Professor and Chair, Department of European Languages, Literatures, and Cultures. Program: This comprehensive and original survey of Russian theater in the 20 th and 21 st centuries encompasses the major productions of directors that drew from Russian and world literature. It is the result of more than two decades of research and the author's professional experience working with the Russian director Yuri Liubimov. The book traces the transformation of literary works into the brilliant stagecraft that characterizes Russian theater.
Location: Javits Room (2nd floor of the Melville Library)

Gisele Schierhorst: (Music)

We've spent the remaining amount of our allocation and Celeste is cataloging books, scores and a/v materials as they arrive.

John participated in a webinar given by Indiana University concerning its "Variations," software streaming program, described below:

> Variations enables institutions such as college and university libraries and music schools to digitize audio and score materials from their own collections, provide those materials to their students and faculty in an interactive online environment, and respect intellectual property rights.

John's impressions were that although there are some advantages to the system, it requires a different type of server (Linux) than we currently use to stream audio. It is a program to watch for the future, however, and several universities have already adapted it into their libraries.

Hélène Volat: (**Reference)**

CRR

Problems with the front security gate alarms which go off constantly. J. LaPiano has been called for help.

Microform area:

Few people are using the tables.

- Signs (quiet study area) have been ordered but not delivered yet (??)
- Statistics will be kept
- Lighting is poor.
- William pointed out that 1/3 of the microfiches and 14 cabinets of Technical reports are not catalogued.

Chat

Statistics show that the system is extremely popular. We sometimes receive 2 questions at once.

Adobe Connect

Susan has been working with Graham G. on the project. We will use the small conference room in CRR for practice (on a volunteer basis) with a PC with 2 monitors, a printer and Webcam. Ethernet connection has been approved for that room.

David Weiner: (Circulation)

1. Billing: Fines collected for fourth quarter = $5,183.91.   1/2 to Albany = $2,591.95
2. Reserve: Spring 2009 submissions: Print: 170   E-Reserve: 135   AV: 78 (Bookings = 141)
3. Stacks: Shifting continues in the stacks - Core West especially. Minor shifts throughout.
Since July of 2008:
 Regular carts shelved = 866; Journal carts = 73; New Book carts = 84; Shelves Read = 20,559; Searches = 744.
We hired 11 new student employees.
4. Desk: Returns from   12/1/08 - 1/7/09 = 16,940
                                          12/1 - 12/22 for 2008 = 12,250;
                                          2007 = 15,113;
                                          2006 = 17,470;
                                          2005 = 16,776;
                                          2004 = 18,848.
5. Worked out the procedures, with ILL, for sending books to/from Southampton and to Manhattan. Information was posted by Darren on the respective web pages.   Darren also updated our web information for Reserve, Photocopy and added a Proxy borrower form.
6. Asked Fang to create a new Item Status for books on our hold shelf = HS in the drop down menu.
7. Jeanne is now responsible for both AV and Electronic Reserve.
8. Asked Fang to send me a report for 535 items having the item processing status of Preservation (will use to search the stacks for many of these items).
9. Met with the Library Senate Committee to explain the reasoning for our new policy about ordering Reserve books. The new policy was approved and a letter detailing the policy was sent to all current Reserve instructors, AV Reserve instructors, Selectors, Catalogers, Reference and Service Unit staff.
10. Completed the weeding of 203 journal titles from CB3 - F431, as per William Glenn - THANKS William (for taking the time to identify journals for Clancy).
11. Ken and I created a new "post card" to be handed to patrons who want to replace a lost copy, which will be available at our Circulation Desk. It explains our policy for what we will accept plus the processing fee (per book) information.
12. Fang and Marge deleted 75,639 inactive patron accounts from the PLIF (owing no fines, no books).
13. Fang worked on a program to eliminate multiple active barcode in a patron's account.
14. Fang worked out the problem of having multiplication of Reserve titles, when cross listed (to the student searching, it would look like we might have four copies of a title when in fact we only had two. It was correct on the first course, but would be doubled on the cross listed course).
15. Helen helped to identify a solution to the problem we were finding with Rush Reserve recalls getting canceled when multiple copies were needed/recalled. She also assisted with editing the Hold Delete Letter that is sent to patrons when their hold/recall is cancelled (we added reasons for the cancellation).

16. I'm beginning to weed material out of the Cage Collection, but am waiting to hear what the criteria is for placing items there. Copies will be transferred to the Main Stacks/withdrawn (Multiple Copies) or sent to Clancy.

17. Had to have the tech (Peter) for the new overhead scanner, come back three times since they installed it, due to a number of scanning problems. He has responded quickly to our needs.

<u>Charlie Bowman and/or David Ecker</u>: (Client Support)

<u>Phil Doesschate</u>: (DoIT Information Systems)

DoIT Information Systems Library Systems Status Report: 9 March 2009

1. Version 20.0 Aleph Upgrade

Aleph version 20.01 was released on March 1st.   There are several reasons we wish to upgrade:

1. Exlibris only supports 3 versions. When a new version comes out, one of the older versions will be out of support. Now, Exlibris supports v18, v19 and v20. We are on v18. We will be out of support in a year or two.
2. New infrastructure of Course Reserves.
3. Interface of Acquisition: Aleph – Finance system, match and merge external acquisition data.
4. New cataloging and authority functions (CJK, services, ..etc.)
5. New circulation functions (Audio warning, XML templates, printing…etc.)
6. Web OPAC searching option, security, ..etc.

We have spoken to Maureen Zajkowski of OLIS about the prospect of doing an upgrade.   said that OLIS was reviewing its options and working to stabilize their systems at the current level. She said OLIS will go to version 20.0 if and when they make the decision to do so. She said it would be useful to them

2. Aleph Database Clean-up Project (F.Peng)

We have undertaken a library system cleanup project. We believe this is the first time such a project has been done. A lot of unused data, out of date data, inaccurate data and unformatted data has been added or created over time.

The cleanup has been ongoing for the last six weekends and is nearing completion. Over 900,000 out of existing 1.2 million Bibliographic records have been modified multiple times. Over 100,000 item records have been corrected. Over 6 million unwanted Marc fields have been deleted. Over 75,000 patron records have been purged from Pyxis and will soon be purged from Magellan. The cleanups have referenced and / or adjusted over 100 oracle tables. The work was done on the weekends to minimize the impact to the library patrons.   This effort could not have been done without the support and help of Sat Manthani (from

DoIT Systems Support), David Bolotine, David Weiner, Lynn Toscano and Ken Doyle. The Clean up project will continue.

Reasons we undertook the data clean up:

1. To get rid of unused data.
2. To reduce data chaining and fragmentation.
3. To improve Aleph performance.
4. To improve the appearance of the data.
5. To allow more accurate matching to external systems (Googe Book, WorldCat, etc)
6. To save space.

3. Spelling Checker on Magellan (F. Peng) (DONE)

The Web OPAC spelling checker now uses Yahoo's "Spelling Suggestion API". When a user type in a word or phrase with spelling error, if our system does not find a match, the spelling checker will call Yahoo spelling suggestion API to get the correct word and present a prompt to user with the correct words. The spelling checker has been launched on Magellan. It took longer than I thought to implement on Journal pages.

4. E-Book and ADAM (F. Peng, David Bolotine and Min)

ADAM is the **A**LEPH **D**igital **A**sset **M**odule which can hold digitized objects in Aleph. The object (PDF file, picture, music, movie, etc) can be cataloged, displayed and searched (full text search future) on Web OPAC. Our library has purchased 5 e-books that come as PDF files with access restricted license (Authorized user). ADAM fits perfectly for E-books. Per Min and David Bolotine's request, ADAM has been set up and configured on Magellan. David cataloged them on Magellan. To access those e-books, valid ID (Stars account) is requested.

We are working with Ex Libris on setting up a Full text search capability and an IP restriction function.

5. Reports: (F.Peng)

- Spanish Drama --- No Authority Heading report (David Bolotine)
- New Third Party Fine Report (Ken Doyle)
- Circulation stats by Language.
- ARL statistics -Collection (Dan Kinney)
- Serials EDI title and ISSN report (Min)
- ARL statistics - how many virtual visits (Nathan)
- ARL statistics – Circulation Stats (Nathan)
- Preservation Process Status Report (David Weiner)
- Gift item circulation stats in 7/1/2006 - 6/30/2008(Susan Lieberthal)

6. General Support : (F. Peng)

- Fixed -- Microfiche Call Numbers in STARS (Steve and William)

- EBSCO EDI invoice loading (Susan and Min)
- Set up and modified Stony Brook online Catalog on WorldCat (Nathan)
- Applied a quick fix to corrupted data in Oracle table on Magellan. The complete fix needs Aleph to be down for a couple of hours.   We recommend to it be done it during the upgrade.
- Set up New item status for Circulation (David Weiner)
- Set up new EDI account for Standing Order (Min)
- Worked with Marge and solved Multiple Active patron barcode problem (Ken and David Weiner)
- OWN field blocked modifying Bib record problem solved (Lynn Toscano)
- GAF access set up for offsite (Stephanie Gaylor)
- Sorting problem with local Call Number over 5 digits (

7. Circulation (H.Xue)

- Tested new Print Daemon procedure on Pyxis and set up the new Print Daemon procedure on Magellan.
- Took care of library circulation notices during holiday season from 12/24/2008 to 1/4/2009.
- Configured the new circulation workstation list for Chemistry library.
- Troubleshot and resolved a Main circulation workstation notice printing problem that was due to the incomplete IE7.0 upgrade.
- Modified "Hold Request Slip" on request.
- Researched and test the Recall cancellation problem requested by David and Mary.
- Answered the question about "Booking" function information display on GUI OPAC.
- Configured the new workstation for Math/Phy library.
- Troubleshot and resolved Aleph system problems of the new circulation workstation at Math/Phy library.
- Answered questions about Hold Delete letter setting.
- Took care of Job daemon and circulation notices on Daylight Saving changes weekend.

8. Web OPAC (H.Xue)

- Updated the new sub library and Material Type list on request.
- Modified related pages to enable Booking function on Pyxis
- Supported OJS on request.

Graham Glynn / Matthew Froelich: (Teaching, Learning and Technology)

Stephanie Gaylor: (UUP Representative – No Report)