

Minutes of the Library Faculty Meeting  
April 4, 2002

The minutes of the December 12, 2001 meeting were approved without corrections.

Director's Report – Christian Filstrup

Chris stated the computerized locking system for all outside doors has been approved. There will be a \$400K cut in the budget this year. The cut will be in print subscriptions, replaced with electronic subscriptions. There could be a 5% cut in next year's budget, which would result in a flat budget. There would be a freeze in vacant positions and the rest will be cut from monographs. Chris hopes to hire a webmaster, which would be a faculty position and a Head of Systems, a possible faculty position.

Library Assessment Survey-

Chris was very pleased with the overall results of the telephone survey. It showed high usage of the building, STARS, ILL/reserves and electronic resources. Social Science faculty is less satisfied with the Library than those in the Sciences and Humanities, and only 1/3 of the entire faculty felt the Melville Library was as good as their doctorate library. Paul Weiner is reviewing the data from the survey. The results will be publicized and possibly have a follow up survey, including students, next year.

Planning-

Chris discussed the role of the faculty as a group and its major responsibilities. Discussion included the role of the professional staff in planning, with all librarians included in planning, making the Director's Council meetings open to everyone, use of task forces and having the Faculty Meeting without administrators present. In response to a specific question from David Allen, Chris affirmed that meetings of the Director's Council were open to all, and that non-members could attend and speak. In April, Nathan Baum, Janet Clarke and April Brazill will be attending ARL's "Living the Future" conference at the University of Arizona at Tucson. Margaret Sullivan will be here in April to assist the faculty with Strategic Planning.

Executive Committee – David Allen

Corrections to minutes will appear on the following month's minutes. After some discussion, it was agreed that the minutes should be posted for the faculty on Blackboard. Senate Standing Committee nominations are due by this Friday. If there are sufficient number of nominees, (more than two nominees for any position), there will be a Library runoff election. David Allen has asked Ben Walcott for a clarification if the Library Faculty is included on the Council on Rights and Obligations of Faculty. Ben responded that the future of the Council was under discussion, and that he would make certain that the role of librarians is included in the discussion. After some discussion, it was agreed that the proposal to invite the Provost to meet with the Library Faculty be postponed until after the Provost has received the strategic plan for the libraries. A record retention schedule has been established for Library committee documents, and they are being kept in the Director's office. Minutes are needed for 1992-1999. The Executive Committee

will sponsor a brownbag lunch to discuss faculty status and the Health Sciences Faculty will be invited.

#### Appointment and Promotion – Nathan Baum

This committee has met several times to interview for two faculty positions and one reappointment position. They met recently with untenured faculty and discussed promotion and tenure issues. Nathan Baum defined the role of the A&P committee in mentoring untenured Library faculty.

#### Library Services – Brigitte Howard

The library is considering accepting a donation of 3,000 cookbooks in English on Chinese cuisine. On April 11th, the Committee will meet in the library and Nathan will give a tour of our new facilities and a demonstration of the new STARS. To improve our ARL ranking, the Library Services Committee is tentatively meeting with President Kenny on April 15 to show our concern and communicate to her the figures it would take to improve our ranking. On May 1<sup>st</sup>, one member of the Committee will attend the strategic planning segment of the Director's Council as an observer.

#### Inform on Senate Activities – Amelia Salinero

Amelia distributed a list of 14 items brought to the Senate for consideration. They included opening of SB Manhattan facility, preparations for the Middle States review, faculty salaries, campus budget cuts, course development and presentation on building plans.

#### Campus Environment - Helene Volat

Helene distributed the March 11, 2002 Proposal for the Establishment of the Stony Brook Campus Conservancy, including the background, responsibilities, staffing, governance structure and finances.

#### Computing and Communications – Roger Kelly

Roger distributed the committee's report stating there is a lack of information coming from the DoIT. The committee is still waiting for a copy of the presentation by John Stier, regarding the status of the network on campus and its direction over the next three years. The committee was not included in the creation of a questionnaire circulated last Fall, regarding software packages commonly used on campus. The Provost's Office has not yet responded to requests for information regarding SCAP and equipment replacement funds.

#### New Business – David Allen

We discussed what our relationship with the Health Science Librarians should be and how beneficial a closer relationship would be for us. There was a consensus to invite the Health Science Library to send a representative to our Faculty meetings.

The meeting was adjourned at 11:50am.

Respectfully submitted,

Susan Werner