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To Maryanne Vigneaux/Lib@SUNYSB
cc
bcc F.Jason Torre/Lib
Subject Library Bulletin, May 5, 2004, Number 1430

EXTENDED HOURS:

We are going to extend library (NRR only) hours (4 hours each day) from May 7 (Friday) to May 17, to be finished at 4 a.m. May 18 for students to study.

There will be library staff and campus security on duty . Campus security will keep the commuter lounge open 24 hours from May 7 - May 18. Extra shift of cleaning during this period has also been arranged with the janitors .

LIBRARY STAFF PHONE LIST:

Here is the current list of staff. Interviews will be taking place for Thomas's replacement and after the appointment process is completed, the list will be updated again.



LIBRARY STAFF-PHONE LIST.xls

HOW TO KEEP YOUR COMPUTER PROTECTED :

Linda Crawford shared with me the steps in maintaining an up-to-date virus protection for computers. In case you haven't already done this, it is worth the minute it takes to curtail aggravating freezes/shutdowns due to virus attack!

Begin at START.
Go to SETTINGS.
Select CONTROL PANEL.
Select AUTOMATIC UPDATE. Click in third circle. Then OK.

PIZZA PARTY:

Thank you to all staff (Social Committee) who organized the successful appreciation lunch for students. The room was crowded with students and the food was delicious! Congeniality was ever present. (Can't believe another academic year has gone by.)