

Maryanne Vigneaux/Lib 12/05/2005 02:03 PM To Maryanne Vigneaux/Lib@SUNYSB

bcc F.Jason Torre/Lib

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UPDATE FOR SEFA:

The soliciatation part of the campaign officially ended at the end of October, however donations are being accepted until December 31st. Over \$212,000 has been contributed by Stony Brook University employees for local charities. Thank you to those who gave. Barbara Brand won the drawing for a gift certificate to Borders Books; her name was selected randomly from all library staff who donated.

ATTENTION TRAVELERS:

News for those of you who rent a car for business transportation - i.e. travel from airport to lodging and conference location. When booking with Enterprise, the Stony Brook corporate code JN0645 must be given to receive contract rates. (Austin Travel in our library should porbably know this.)

Also, **insurance is no longer automatically included in the rental rates**. It is recommended that travelers purchase the damage waiver protection (<u>CDW or LDW insurance is the only type that will be reimbursed</u>) so as not to be held responsible for damages to the rental vehicle.

LIBRARY HOURS FOR WINTER:

The schedule follows for December 23, 2005 - January 22, 2006. These are being printed and, at the end of this week, will be put in the mail to all public service areas to be available for patrons.