

To Maryanne Vigneaux/Lib@SUNYSB

СС

bcc F.Jason Torre/Lib

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## IT'S TIME TO ORDER CALENDARS:

We will order by areas (like we did last year). Distribution is easier since our staff is large . Go to person in charge of the order for your area on the dates listed . That person has the calendar catalog and will order for all in those areas .

## AREA

## **CATALOG DATES**

REFERENCE / CRR
BIBLIOGRAPHIC INSTRUCTION

OCT. 8 - 12 (See Connie)

DIRECTOR'S OFFICE INTERLIBRARY LOAN MATH/PHYSICS/ASTRONOMY CHEMISTRY MASIC

OCT. 15 - 19 (See Maryanne)

SERIALS
ACQUISITIONS
CATALOGING
TECHNICAL SERVICES

OCT. 22 - 26 (See Linda)

SCIENCE & ENGINEERING / NRR NIGHT STAFF MUSIC LIBRARY OCT. 29 - NOV, 2 (See Trina)

CIRCULATION
PRESERVATION
SPECIAL COLLECTIONS

NOV. 5 - 9 (See Kristen R.)