



Maryanne Vigneaux/Lib
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To Maryanne Vigneaux/Lib@SUNYSB
cc
bcc F.Jason Torre/Lib
Subject Library Bulletin, February 11, 2003, Number 1342



The following staff are promoting efforts to raise \$1,000 for Habitat 2003:

Elissa Daub	Photocopy Services
Donna Sammis	ILL + Reference + Music
Linda Crawford	Preservation + Cataloging
Kristen Nyitray	Circulation + Spec. Collections
Godlind Johnson	Science & Engineering
Bushra Butt	Government Doc. + Bib. Inst. + Acquisitions
Maryanne Vigneaux	Director's Office + Branch Libraries + Systems
Liz Geoghegan	Serials

Our first event is a "75% 25%" drawing. The only requirement to enter is a dollar bill with your name (first and last initial in pencil) on it. Give the bill or more than one to the staff person in your area (SEE ABOVE). 75 cents of each dollar goes to Habitat the other 25 cents goes to the winner whose name is drawn. So if \$80.00 were collected Habitat gets \$60.00 and the winner gets \$20!

At the end of each day the money will be added up and brought to the Director's Office collection area where it will be kept in a secure space - maybe the frig (as in COLD CASH).

On Friday, Feb. 14th at 12:30 in the Director's Office large conference room we will have a SUNY employee not employed by the library do the drawing.

REMEMBER YOU'VE GOT TO ENTER IT - TO WIN IT!

RE: 2003 - 2004 FEDERAL WORK STUDY AWARDS

As a department that may have employed Federal Work-Study students in recent years, this is a reminder about financial aid application deadlines for the 2003-2004 academic year (Summer 2003, Fall 2003; Spring 2004). Students wishing to receive priority for a Federal Work-Study (FWS) award during the 2003-2004 award year must submit a completed FAFSA so that it is date stamped received, by the Federal Processor, no later than March 1, 2003.

WE SUGGEST STUDENTS MAIL OUT THEIR APPLICATION OR APPLY ON THE WEB NO LATER THAN FEBRUARY 15, 2003 TO ENSURE THAT THE APPLICATION IS RECEIVED BY THE MARCH 1ST DEADLINE.

This can be done one of three ways:

- 1) If a 2003-2004 Renewal FAFSA (Free Application for Federal Student Aid) has been received complete, sign, and send it to the federal processor.
- 2) Complete and electronically sign the FAFSA on the Web application at: www.fafsa.ed.gov.

If a Personal Identification Number (PIN) from the federal processor has already been received, use this, to electronically sign the FAFSA on the Web. If a PIN has not been received or the student is unsure if he/she already has a PIN, please go to www.fafsa.ed.gov and select Register for PIN to receive one. For a dependent student; parent(s) may also sign the FAFSA electronically with their own PIN. To do this, they will also need to request one using the PIN Site. A parent cannot sign an application using a student's PIN. It will take approximately 7-10 days after requesting a PIN for it to be received in the mail. Once a PIN has been received, go back to www.fafsa.ed.gov and simply click on "Filling out a FAFSA" to begin.

- 3) If a Renewal FAFSA has not been received or the student chooses not to apply electronically, complete, sign and send a new FAFSA. These forms are available in the Office of Financial Aid & Student Employment RIGHT NOW.

In addition, students wishing to be considered for a FWS award for the Summer of 2003 (beginning July 1, 2003) must also submit a 2003 Summer FWS Request Form to the Office of Financial Aid & Student Employment. Applications received after April 1st will be considered on a funds available basis.

The 2003 Summer FWS Request Form will be available in the Financial Aid Office starting February 7th. You can also visit our web site, at www.sunysb.edu/finaid to access this form. Simply click on "Summer Financial Aid", read through the Summer Financial Aid Application Instructions section and select the Summer Federal Work-Study Request Form.

Please Note: Students receiving summer Federal Work-Study awards will only be eligible to earn this award during the summer 2003 period of employment: 7/1/03- 8/27/03.

Would you help us to communicate this important information to your students. Thank You. Sincerely, Peter Franzese,
Senior Financial Aid Advisor
Student Employment Programs