

Maryanne Vigneaux/Lib 08/11/2003 01:08 PM To Maryanne Vigneaux/Lib@SUNYSB

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bcc F.Jason Torre/Lib

Subject Library Bulletin, August 11, 2003, Number 1381

CHEMISTRY LIBRARY SERVICE:

Furniture, in particular chairs, have not been repositioned since the recent installation of carpet. Therefore, due to lack of seating at library tables as well as lack of air conditioning, there will be limited service this week at the Chemistry library. It will open at the regular time of 8:30 am, but close earlier at 6:00 pm, Monday through Thursday from August 11 - 14.

CIVIL SERVICE EXAMS:

The following Civil Service Exam Announcement arrived yesterday and is an essential exam for any promotional opportunities in the Clerical Series. Please pass this information onto your departments so that everyone has the opportunity to apply and not miss the deadline to apply. If anyone should have any questions, they can call either Diane Cerullo (2-8188), Denise Bugge (2-6184) or The following Civil Service Exam Announcement arrived yesterday and is an essential exam for any promotional opportunities in the Clerical Series. Please pass this information onto your departments so that everyone has the opportunity to apply and not miss the deadline to apply. <u>If anyone should have any questions</u>, they can call either Diane Cerullo (2-8188), Denise Bugge (2-6184) or Chris Cantone-Stadier (2-6174) for help.

SECOND-LEVEL CLERICAL SERIES SG-9

INTERDEPARTMENTAL PROMOTION EXAMINATION OPEN TO STATE EMPLOYEES

APPLICATIONS MUST BE POSTMARKED NO LATER THAN SEPTEMBER 15, 2003

WRITTEN TEST TO BE HELD NOVEMBER 8, 2003

- 34-613 Agency Services Representative
- 34-614 Agency Services Representative (Chinese Language)
- 34-615 Agency Services Representative (Spanish Language)
- 34-616 Calculations Clerk 2
- 34-617 Calculations Clerk 2 (Chinese Language)
- 34-618 Clerk 2
- 34-619 Clerk 2 (Spanish Language)
- 34-620 Senior Mail & Supply Clerk
- 34-621 Stores Clerk 2