

Maryanne Vigneaux/Lib 12/02/2002 12:24 PM To Maryanne Vigneaux/Lib@SUNYSB cc bcc F.Jason Torre/Lib Subject Library Bulletin, December 2, 2002, Number 1328

## FOR SUPERVISORS OF STUDENTS:

Student time paid sheets are due in the Director's Office today. (an extension due to the Thanksgiving holiday)

## LIBRARY INTERSESSION HOURS:

The hours from December 21, 2002 - January 21, 2003 are attached



2002-2003 WinterIntersession.c



## **ROGER'S RETIREMENT:**

So far 36 staff members have responded. If you intend to come to the breakfast and/or contribute to the gift please let Linda or Maryanne know by December 4th.



## **STAFF HOLIDAY PARTY:**

You will be receiving information on our holiday party to be held in the Javits Room on December 20th. In lieu of collecting money all staff attending are encouraged to give time in setting up/cleaning up **or** purchasing/making a food item, beverage, paper, or raffle item. There will be committee leaders for each

area needing assistance. You will be notified of this by the end of this week.