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To Maryanne Vigneaux/Lib@SUNYSB
cc
bcc F.Jason Torre/Lib
Subject Library Bulletin, January 18, 2002, Number1241

VACATION ACCRUALS UPDATE:

(Information provided by Lorraine Berry of Human Resources.)

Effective April 1, 2002 the agreement of August 11, 1992 between CSEA and SUNY, "With respect to Article 10.5 (b) of the Administrative Services Unit, Operational Services Unit and the Institutional Services Unit Agreements, the references to fiscal year shall be the period of July 1 to June 30 for employees at the State University of New York", will be **NULL and VOID**.

We now must be in compliance with the 1999-2003 Administrative Services Unit , Institutional Services Unit and the Operational Services Unit collective bargaining agreements. Article 10.5 (b) (ASU and OSU) and Article 10.6 (ISU)

"An employee's vacation credit accumulation may exceed the maximum, provided, however that the employee's balance of vacation credits does not exceed 40 days of vacation leave on **April 1** of any year".

Please notify your employees who may be impacted by this change (employees who are currently near or exceeding 40 days of vacation leave) so they may request and schedule time off to bring their Annual Leave credits below 40 days by April 1, 2002.

Reminder: Full time - 80 hr biweekly employees - Max 320 hours

Full time - 75 hr biweekly employees - Max 300 hours

Part Time employees are prorated

i.e. 50% of an 80 hour biweekly = 40 hr biweekly - Max 160 hours

VACATION ACCRUAL BALANCES MAY NOT EXCEED THE ABOVE MAXIMUMS ON APRIL 1, 2002.

If you require additional information, please contact Lorraine Berry at 2-6189.

LIBRARY HOURS - SPRING 2002:

The hours for spring are ready to be picked up in the Director's Office on the front table. They are labeled by Library area.

THANK YOU:

Special thanks to all - especially Godlind, Mary, and David W. - who planned such a nice promotion party for Lynn Patterson. The food, flowers, friends, and speeches (with a touch of comedy too) all contributed to a memorable occasion.

DON'T FORGET:

The Library is closed on Monday, January 21st, for the celebration of Martin Luther King Day. Here is a great web site to check for information on this influential man:

www.nyking.org/