



Maryanne Vigneaux/Lib
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To Maryanne Vigneaux/Lib@SUNYSB
cc
bcc F.Jason Torre/Lib
Subject Library Bulletin, September 25, 2007, Number 1620

UUP DISCRETIONARY INCREASES: (Submitted by Chris Filstrup)

Library discretionary rosters have been received from the Provost's Office. Increases will be handled as follows:

Recommendations for increases come from the supervisor through the department chair to the appropriate Assistant or Associate Director or Director of Libraries. Additionally, for faculty, the A & P Committee will comment to the Director on equity adjustments. The Assistant and Associate Directors bring their recommendations to Administrative Council which makes the final determinations. Each Assistant and Associate Director has an allocation of discretionary money based on the percentages of salaries for both faculty and professional staff under his/her responsibility. 9% of the total funds available have been set aside for equity and other adjustments. Per the Provost Office's e-mail of 9/23/07, library faculty who are recommended for discretionary increases must have submitted an addendum within the established time frame. This does not apply to professional staff.



MAIN CONTACT FOR DAY CUSTODIAL NEEDS:

Please be advised that effective Monday , 9/24/07, *the day shift Custodial contact for the Library will be Steven Alonso.* Office number 2-6680 and cell 631-774-6449. Alternate contact is Associate Director Tom Smith, 2-6627. Thank you.

Submitted by -
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