



Maryanne Vigneaux/Lib
05/06/2002 12:48 PM

To Maryanne Vigneaux/Lib@SUNYSB
cc
bcc F.Jason Torre/Lib
Subject Library Bulletin, May 6, 2002, Number 1272

BOOK TRUCKS NEEDED:

It's time for Circulation's end-of-the-semester book truck round-up. If you have a truck that we can borrow, please label it, and we will return it as soon as we can. If you can ask a student to drop it off to us, that would be great. Thank you!

Kathleen Horan
Assistant Head of Circulation

STEERING COMMITTEE UPDATE:

4/17/02:

The Steering Committee met with Maureen Sullivan on 4/17/02 to discuss the process of Strategic Planning.

We started by developing a schedule of meetings, agreeing to meet Monday mornings 9:30-12 noon. Updates of these meetings will be put in the Library Bulletin.

In future weeks we will be working on mission statement (purpose), vision (what we aspire to be), strategic direction: goals, short and long. Values statement is already in place. (attached)

Within the next 3 to 4 weeks a general staff meeting will be held. At that time we will share with the staff our plan and purpose.



Strategic Planning Final Values.

4/22/02:

Worked on defining our role in Strategic Planning Process.

Setting up a meeting with Chris Filstrup to clarify charge to the committee.

4/30/02: Met with Chris Filstrup to clarify role and responsibility of Steering Committee in Strategic Planning process. Steering Committee will be responsible for guiding the process and keeping staff informed and involved in process.

SC will meet again on Monday 5/6 to prepare presentation for Director's Council.

CONDOLENCES TO RICHIE:

Richie Feinberg's father (in his nineties) passed away yesterday. Our sincere sympathy is extended to Richie and his family. If you wish to send a card the address follows:

Richard Feinberg

87 Quaker Path
Stony Brook, NY 11790