



Maryanne Vigneaux/Lib
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To: Maryanne Vigneaux/Lib@SUNYSB
cc
bcc: F.Jason Torre/Lib
Subject: Library Bulletin, June 27, 2002, Number 1286

STUDENT SUPERVISORS: (From Pam)

1)CHANGES IN THE CRITERIA FOR STUDENT EMPLOYMENT :

- Please keep in mind that Students are no longer limited to working 20 hours per week, but once a student goes over 20 hours for a week, they will be required by law to pay FICA tax as well as Medicare tax from that payperiod forward, regardless of the number of hours work thereafter.
- If your student works over 40 hours in a week, any time worked over 40 hours will be paid at time and a half, per NY State Labor Law. (Keep in mind some students are working in more than one department on campus)

2)FEDERAL WORK STUDY SUMMER EMPLOYMENT ONLY :

- needs to be enrolled for at least 3 credits in the summer session II and matriculated.

3)STUDENT ASSISTANT FOR SUMMER EMPLOYMENT :

- Students still need to be matriculated in a degree program, but they are no longer required to be registered for a minimum of 6 credits during a semester to be eligible to work, they only need to be registered for the semester, or pre-registered for the fall semester.

4)STUDENT EMPLOYMENT OR ACADEMIC YEAR FOR BOTH FWS & SA :

- Students need to be matriculated in a degree program, but they are no longer required to be registered for a minimum of 6 credits during a semester to be eligible to work, they only need to be registered for the semester.

NEWS FROM PERSONNEL :

Noreen Fitzgerald (Clerk I, Chemistry Library) is scheduled to have back surgery that will require a lengthy recovery period. Attached is a leave donation form for anyone who would like the opportunity to donate annual leave on Noreen's behalf. Forms are also available in the Library, Director's Office.

Staff wishing to donate leave should note that they must have 10 days balance remaining after donation. Please send completed forms to Germaine Hoynos.

Thank you all very much.



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