



Maryanne Vigneaux/Lib  
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To: Maryanne Vigneaux/Lib@SUNYSB  
cc:  
bcc: F.Jason Torre/Lib  
Subject: Library Bulletin, June 12, 2002, Number 1282

### **HELP CUT THE USE OF ELECTRICITY:**

Good Morning All,

As you know the forecast for today is for high heat and humidity. We expect a cold front to hit us late today to cool the area temperatures down. With today's temperatures and humidity I expect it to be a high electric load day. The department of Facilities Operations could use your help in keeping this load from peaking today. Some of the things you and the occupants of your building can do are as follows:

- Close all windows and blinds.
- Turn off appliances - coffee machines, refrigerators, etc.
- Reduce lighting to minimal levels.
- Eliminate space cooling in unoccupied rooms.
- Set your computers screens to power saver mode instead of screen saver mode.
- Turn off printers and other equipment when not in use.
- Turn off all display and decorative lighting.
- Turn off lights in unoccupied rooms.
- Ensure all outside doors are closed.

Please report any problems to either 2-6400 or 4-2400. With all of your help, we can eliminate the need to shut down major pieces of equipment on campus. Remember - every little bit counts!!!!

Thanks,

Amy Provenzano

Executive Director - Facilities Operations

Telephone - (631) 632-6361

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### **STAFF PICNIC:**

We are still planning for our picnic on June 26 from noon - 2:00 pm. The location will not be at the SAC Atrium as only VERY LARGE groups of 150 + use this area. I am checking into the possibility of using the Benedict Atrium; this is near the campus Infirmary. There is a nice eating area smaller than the SAC, but similar with a patio. You will want to wear comfortable walking shoes to get there or you can drive over and park in the lot near H-quad.



The Social Committee is: Linda Crawford, Eileen Phoel, Kathleen Horan, Elga Ortiz and Maryanne Vigneaux. Perhaps someone from the Reference area or branch libraries would like to join us. We are meeting tomorrow, June 13, 12:30 - 1:30 pm in the Library Director's Office.

**JOB POSITION:**



Attached is a current job posting - State Professional Job.ht