

LIBRARY SERVICES COMMITTEE
Minutes for May 11, 2004 **UPDATED**

In attendance: John Andrus, Meredith Bouchard, Godlind Johnson, Jason Torre, Maryanne Vigneaux(for first part at Library), Dan Kinney, Donna Sammis

CAMPUS-WIDE EVENT:

The David Goodman event will be on May 13 at 2:00 pm. John and Jason will meet at 1:00 pm to set up the chairs in presentation/classroom style. Maryanne will get the coffee/tea going and the cookies on order for 25 people. There are no AV needs at this point.

WORKSHOPS:

Maryanne has no information on presentation on ergonomics; the target month is June 2004. At the next meeting she will provide details.

UPDATING SIGNAGE:

Jason has updated the plans for basement, first (CELT added), and second floors(Gov't Documents was given section names to include Serials, Monographs, Hearings, Committee Prints). He does not have any requests for changes to floors 3, 4 and 5. We will check with Gulnara when she returns from maternity leave at the end of this month; she has said that many e-mails were sent to her with requests for changes. It will be necessary to wait until June or July to follow up on signage. The committee will plan to take a meeting to make changes in the framed floor plans. Maryanne will print a graphic of a compass needle to point N, for north, on yellow dots. These will be added to the appropriate edge of basement, 1 and 2. Changes will be made to 3, 4, and 5 later as some offices may move to the renovated Humanities Building.

MIND AND SPIRITS:

The meeting was continued at the University Café, where Donna and Dan joined the group (minus Maryanne). Godfrey Palaia (the manager) sat down with us and we set the date and time for Thursday, September 9 at 4PM: there will be a half hour for people to settle down and order something to drink; the program will start at ca. 4:30 and last ca. 1 hour. After 5:30 the Cafe will be open to others as well. Godfrey will need us to submit a program listing the musicians and what we will need (keyboard, mikes, audio recording) a week or so in advance. We will be able to arrange a visit to try out the acoustics and make last-minute decisions and arrangements at about the same time. Donna is working with Dan (as keyboard accompanist) and she will also look for one or more others to provide other types of accompaniment (e.g. an accordian player) or ensemble in order to vary the program.

Adjourn at 3:15 pm. **NEXT MEETING:** June 1, 2:00 pm, small conference room in Director's Office.