

LIBRARY SERVICES COMMITTEE
Minutes for Oct. 2, 2003

In attendance: John Andrus, Godlind Johnson, Maryanne Vigneaux, Jason Torre, Linda Crawford, Gulnara Shafikova, Meredith Bouchard

Welcome to new member, Meredith Bouchard.

Floor Plans/Signage:

There are 25 signs that have not been positioned. Committee members, when passing signs, are requested to check the positioning of the tips of the “arrows” and report if there are any discrepancies with actual locations. From this point on, Jim LaPiano will follow-up with those signs that need to be hung. Godlind pointed out that having a direction (N<S<E<W) at the appropriate side of the sign would be helpful. Maryanne is going to order some stick-on letters that can be put on the glass to mark the direction closest to the arrows.

Library Staff Enrichment:

There are several areas that need to be addressed – Brown Bag, Workshops, and Mind & Spirits. The next Brown Bag will be on October 9, 12:00 – 1:30 pm in the Javits Room. Maryanne will send a reminder to all staff in the next Bulletin. She volunteered to continue setting up these information gatherings to report on conferences. It was pointed out by Gulnara that when there are many staff (as at this one) a time limit needs to be set so that all will have the opportunity to present.

Jason and Godlind volunteered to set up Workshops. Jason will check with Richie and they will present a workshop in early December on “Preservation of Digital Assets”. This will be held in the Javits Room on either Dec. 2 or 4, 11:30 – 1:00 pm.

The event open to the campus on November 7th was discussed. A flier, to include a photo of Joyti and her group, will be made by mid October. It will be distributed to students in India Studies and sent to offices on campus for posting. Posters could be made for major areas including SAC, Wang, India Studies, Bookstore, and library showcases. It was suggested to advertise in Library Bulletin, Campus Announcements, and on the web (through Melissa Bishop). John (possibly together with Meena Sridhar) will take care of introductions to this event including Jyoti, and Jyoti will introduce the musicians.

Adjourn at 3:00 pm. **NEXT MEETING:** November 6, 2:00, small conference room