

# Melville Libraries Update Dean's Report

# Provost's Review Charge

- Review and analysis of organizational structure
  - staffing distribution
  - reporting lines
  - duties/ assignments
- Review and analysis of budgeting processes
  - collection spending
  - general operating expenditures

# New Library Faculty Advisory Committee

- Peter Manning (English) -- Chair
- Christine Pitocco (Clinical Laboratory Sciences)
- Raiford Guins (Comparative Studies)
- Nancy Tomes (History)
- Jessica Gurevitch (Ecology and Evolution)
- Minghua Zhang (Marine Sciences)
- Lianxing Wen (Geosciences)
- T. A. Venkatesh (Engineering)

# Phased Approach to Reorganization

- Phase 1: Information Gathering & Assessment
  - Monthly All-Staff meetings
    - January : focused on library user review
    - February : listing library functions and proposed needs
    - March : begin discussion of new mission statement, goals and values.
  - Meetings with existing committees / teams to review purpose and charge
  - Director meetings with every employee individually
    - Observer from Library Advisory committee present
  - Review of library working documents as requested from various individuals.
  - Creation of an internal library planning wiki to be available to employees.

# Remaining Phases

(Contingent upon President's ERP)

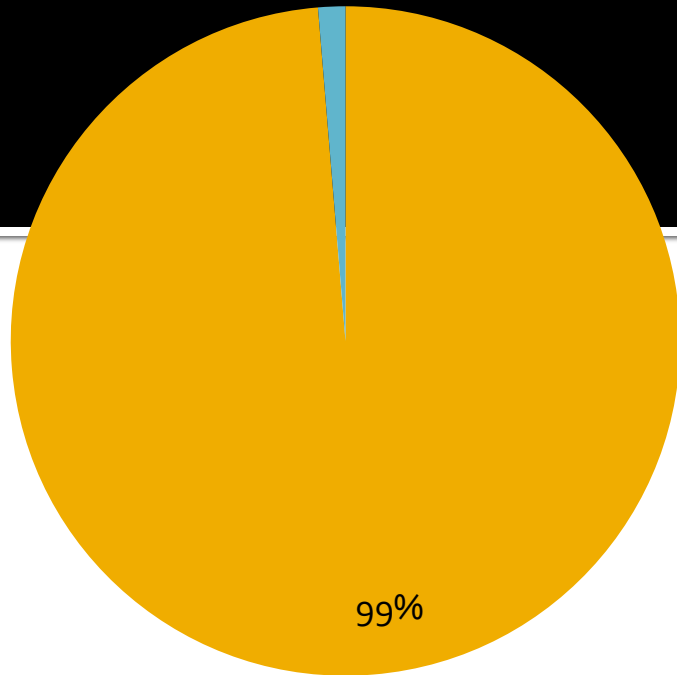
- Phase 2: External Advisory Consultants
  - Group of individuals from various peer institutions to assist in recommending a new organizational structure
- Phase 3: External Consultant Facilitators
  - Professional library consultants to facilitate organizational change to new structure

# Collaborations between Melville and Health Sciences

- Existing shared purchases of electronic content
  - Revamped Collection Development could offer more options in e-books acquisitions
- Improved and updated Inter-Library Loan policies
- Better coordination of Web interfaces
  - Meetings between catalog design groups
  - Discussions about the display of shared subscriptions
- Future possibilities in shared reference services

# Impact of Digital Shift on Budgets

- Reduction in one-time (firm order) purchases
  - E-books become subscriptions
- Long-term storage vs. long-term access
- Hardware & software upgrades



- Total Expenses of Recurring Resources
- Total Expenses of Firm Orders

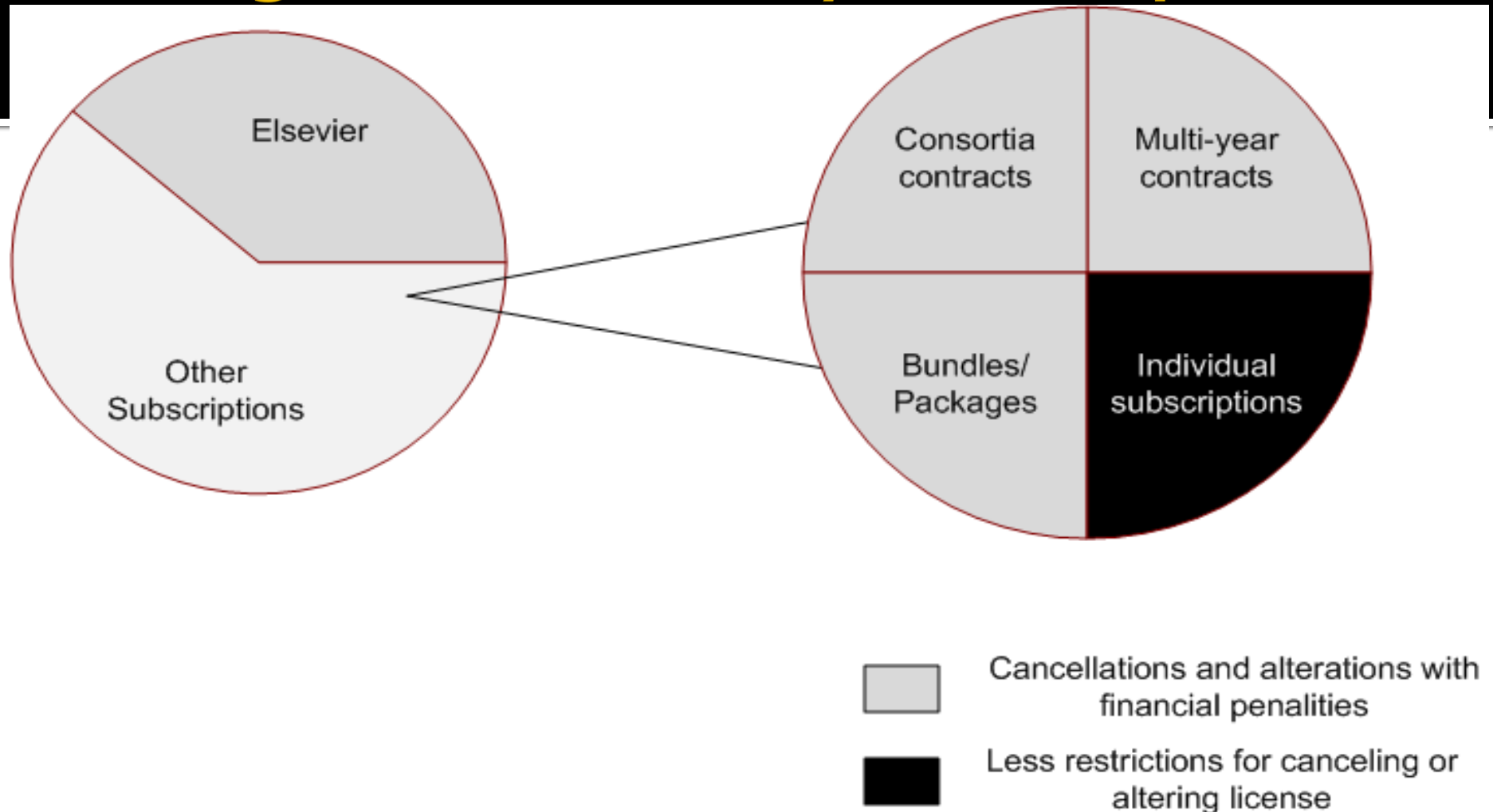
## Comparison of Current Expenditure Percentages for Collection Development

- Electronic Journals and Databases
- Electronic and Print Standing Orders
- Memberships
- Print Journals
- Microforms

Recurring / Continuing Resources  
= Annually Recurring Financial Commitments

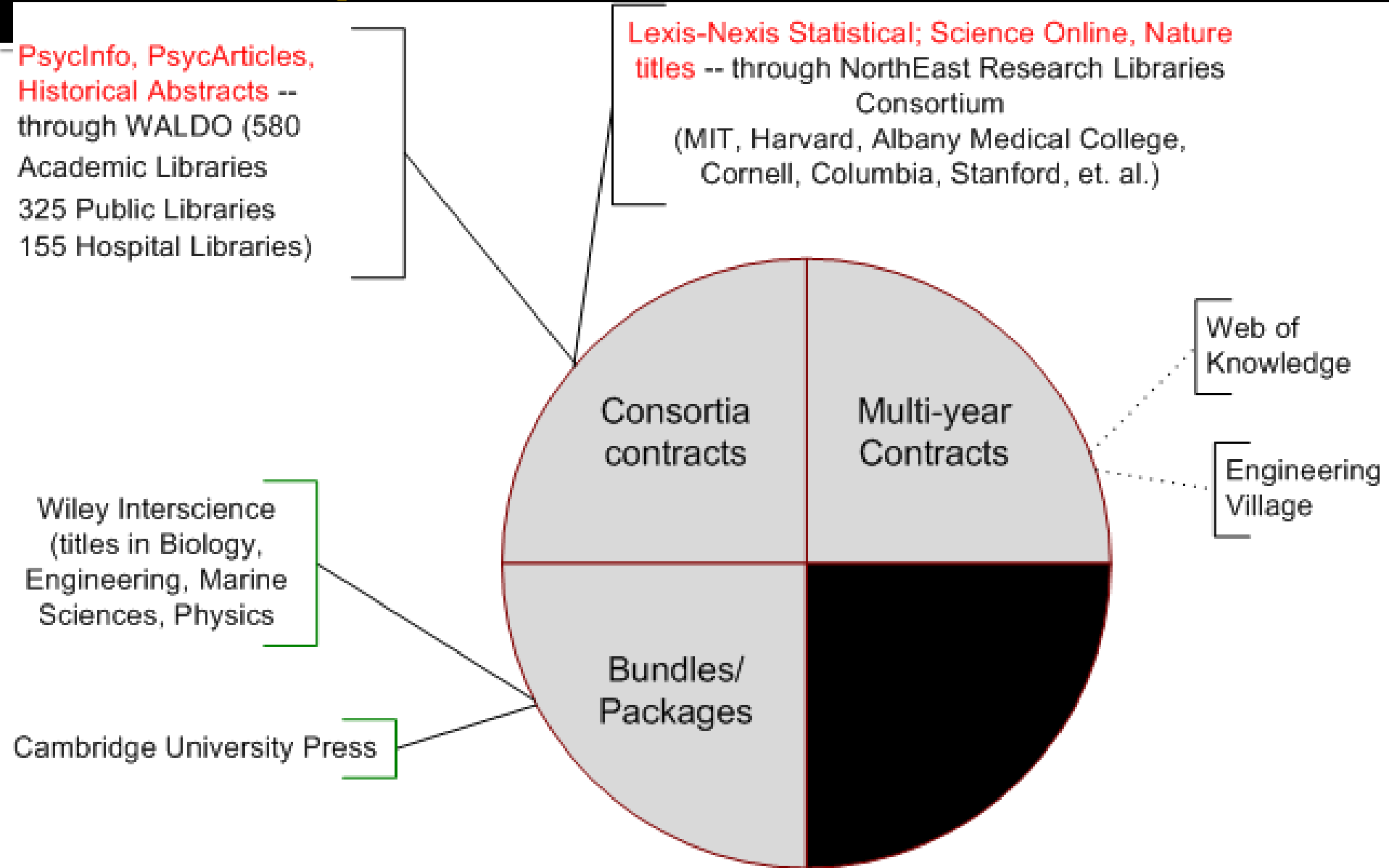


# Categories of Library Subscriptions



The majority of subscriptions require renewal or cancellation decisions by October 1

# Examples within Melville Subscriptions



## “STEM” Titles Annual Percentage Increases in Subscription Costs by Format

	FY 07-08	FY 08-09	FY 09-10
Journals	+15% from previous year	+13%	prediction of +18%
Databases	+16% from previous year	+ 7%	Info NA
Books	+10% from previous year	+ 10%	Info NA

# Update of Collection Development Operations

- Two large general questions
  - What items do we collect?
  - How should funds be allocated?
- Created 4 task groups to review collections
  - Priorities of the University
  - How Are Funds to Be Allocated
  - Organization and Responsibilities of Selectors
  - Collection Development Policy