

# Office Hours Act

## An Act

To provide that members of the Undergraduate Student Government have reasonable hours to communicate and meet with their representatives in government..

*Be it enacted by the Senate of the Undergraduate Student Government,*

### **SECTION 1. SHORT TITLE**

This act may be cited as the “Office Hours Act.”

### **SECTION 2. FINDINGS**

- (a) The Senate finds that—
- (1) Article III, Section 1(C)(3)(c) states that officers of the Executive Council terms of office include that: “All officers must fulfill the minimum of fifteen hours of service each week, and said office hours must be publicly posted.”
  - (2) Article IV, Section 1(D)(3) states that among each Senator’s duties is the requirement to hold: “a minimum of two office hours;” and
  - (3) the purpose of these clauses are to make available the student’s representatives for them to communicate with and petition for assistance.

### **SECTION 3. DEFINITIONS**

For the purpose of this act, the following definitions shall apply:

- (a) **REGULAR BUSINESS HOURS** — The term ‘regular business hours’ shall refer to the hours in which the USG Suite is regularly accessible to the general public, which shall be eight-thirty AM through five-thirty PM.

### **SECTION 4. SENATE OFFICE HOURS**

- (a) No less than half of the required office hours of Senators of the Undergraduate Student Government must take place during regular business hours.

### **SECTION 5. EXECUTIVE COUNCIL OFFICE HOURS**

- (a) No less than two (2) of the required hours of service of members of the Executive Council must take place during regular business hours.

**SECTION 6. EXCEPTIONS**

- (a) If any person shall begin their office hours one half-hour prior to the end of regular business hours, then the following half-hour after regular business hours shall, for the purpose of this act, be considered to have taken place during regular business hours.
- (b) If any person shall begin their office hours one hour prior to the end of regular business hours, then the following hour after regular business hours shall, for the purpose of this act, be considered to have taken place during regular business hours.

**SECTION 7. EFFECTIVE DATE.**

This act shall take effect immediately following the enactment of this act.